

TOWN OF NORWICH PLANNING BOARD

157 COUNTY ROUTE 32A

NORWICH, NY 13815

March 6, 2017

Members present: T. Guinn, D. Lynk, T. Grady, R. Wightman, J. Westervelt, D. Brooks

Guest: Jim Everard, Tom Brightman, Cliff Scheer, Bharath Srinivasan, Dan Walker

The meeting was called to order at 7:00pm by Chairman Guinn. A motion to accept the minutes of the February 6, 2017 meeting was made by Bob Wightman, seconded by Tom Grady, all were in favor.

Tom Brightman submitted an application to subdivide his residence from his trailer park. He was advised that once he has a survey submitted the Town will take action on his proposal.

The two developers from Distributed Sun and the engineer from Labella Associates presented a Sketch Plan, long form EAF, Execution Schedule and letter to Supervisor Law outlining a 79 Acre Solar Photovoltaic Plant on 5050 State Highway 23 in the Town of Norwich. Chairman Guinn explained that the Planning Board had already assumed Lead Agency Status on the project. A question and answer session followed as well as review of the Long Form EAF. A motion for a Neg Dec was made by Dennis Lynk seconded by Bob Wightman, all were in favor. A motion to approve the project pending any County or NYSDOT comments was made by Tom Grady, seconded by Dennis Lynk, all were in favor.

Dennis Lynk submitted a boundary survey of the property the Planning Board reviewed at the November 7, 2016 meeting. A motion for a new Neg Dec was made by Joyce Westervelt, seconded by Tom Grady, all were in favor (Dennis Lynk abstained). A motion to approve the subdivision was made by Tom Grady seconded by Doris Brooks. All were in favor (Dennis Lynk abstained).

A motion to adjourn at 8:00 was made by Tom Grady, seconded by Joyce Westervelt.

Minutes taken by T. Guinn

## TOWN OF NORWICH PLANNING BOARD

JULY 3, 2017

Members present: T. Guinn, D. Lynk, J. Westervelt, D. Brooks

Guest: Phyllis Currey, Tamara Currey, Dennis Heack, Paul Utter, Doug Marchant

The meeting was called to order at 7:00 by Chairman Guinn

A motion to accept the minutes of the May 1, 2017 Planning Board as made by Joyce Westervelt, seconded by Doris Brooks.

Phyllis Currey presented preliminary plans to sell off a portion of her property on 540 Oxford Road. The parties involved are having a survey done of the property. A motion to approve the preliminary subdivision was made by Dennis Lynk, seconded by Joyce Westervelt. Chairman Guinn explained that when they have the survey map they should return for final approval and have the map stamped for filing.

Doug Marchant proposed a subdivision of part of Tax Map 123.1-45.1 to Paul Utter. Chairman Guinn explained the proposal will have to go thru the 239 process with the County Planning Board and NYSDOT. A motion for a negative dec was made by Joyce Westervelt seconded by Doris Brooks. A motion to approve the subdivision with any 239 comments was made by Dennis Lynk, seconded by Joyce Westervelt.

A motion to adjourn at 7:25 was made by Joyce Westervelt, seconded by Dennis Lynk.

Minutes taken by Ted Guinn

## TOWN OF NORWICH PLANNING BOARD

AUGUST 7, 2017

Members present: T. Guinn, D. Lynk, T. Grady, J. Westervelt, D. Brooks, J. Everard.

Guest: Phylis Currey, Tamara Shelhammer, Cliff Tamsett, Carl Cummings

The meeting was called to order at 7:00 by Chairman Guinn.

A motion to approve the minutes of the July 3, 2017 meeting was made by Doris Brooks, seconded by Dennis Lynk

Mrs. Currey presented the subdivision map that was given preliminary approval at the July 3, 2017 meeting. A motion for a negative dec was made by Joyce Westervelt, seconded by Dennis Lynk. A motion to approve the subdivision as shown on map 17-130.18 by Rinevault Surveyors was made by Doris Brooks, seconded by Tom Grady.

Cliff Tamsett and Carl Cummings presented preliminary plans for a subdivision of two lots off his parcel on the Wells Road. A motion for preliminary approval was made by Tom Grady, seconded by Jim Everard. The Board granted preliminary approval.

A motion to adjourn at 7:20 was made by Dennis Lynk, seconded by Joyce Westervelt

# TOWN OF NORWICH PLANNING BOARD

SEPTEMBER 5, 2017

Members Present: T. Guinn, D. Lynk, J. Westervelt, J. Everard, B. Wightman

Guest: John Reid- Park Outdoor, Pete Martino-NY Land Quest

The meeting was called to order at 7:00 by Chairman Guinn

A motion to approve the August 7, 2017 minutes was made by Joyce Westervelt, seconded by Dennis Lynk.

John Reid, Park Outdoor Advertising presented plans for a double sided 24'X14' billboard on tax map parcel 160.-1-10.21. A motion for a neg. dec. was made by Joyce Westervelt, seconded by Jim Everard. A motion to approve the sign pending any County and NYSDOT comments was made by Dennis Lynk, seconded by Bob Wightman. All were in favor.

Pete Martino, NY Land Quest present a preliminary subdivision sketch of a property located on State Highway 23 and the Wells Road. Discussion was held on what would be required of the Planning Board before approval. A motion to give preliminary approval was made by Dennis Lynk, seconded Bob Wightman. All were in favor.

A motion to adjourn at 7:35 was made by Bob Wightman, seconded by Joyce Westervelt.

Minutes taken by Ted Guinn

TOWN OF NORWICH PLANNING PLANING BOARD

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NOVEMBER 6, 2017

Members present: T. Guinn, D. Lynk, D. Brooks, J. Everard, B. Wightman

Guest: Dave Burrell, Carl Cummings, Cliff Tamsett, James Barnes

Meeting was called to order at 7:00 by Chairman Guinn. A motion to accept the minutes of the September 5, 2017 was made by Dennis Lynk, seconded by Jim Everard.

Dave Burell presented a map of a Lot Re-Alignment of Tax Map 123.-2-30.32 to resolve encroachment between KMC I, LLC and the SPCA. A motion for a negative dec was made by Bob Wightman, seconded by Jim Everard. A motion to approve the boundary adjustment pending County Planning Board comments was made by Dennis Lynk, seconded by Doris Brooks.

A motion for a negative dec on the subdivision of Tax Map 124.-1-39.2 was made by Bob Wightman, seconded by Doris Brooks. A motion to approve with the condition that they comply with all NYSDOT comments was made by Dennis Lynk, seconded by Jim Everard.

Carl Cummings and Cliff Tamsett presented the final subdivision map of Tax Map 137.-1-36.1. A motion for a negative dec was made by Doris Brooks, seconded by Jim Everard. A motion to approve the subdivision was made by Dennis Lynk, seconded by Bob Wightman.

A motion to adjourn at 7:30 was made by Dennis Lynk, seconded by Bob Wightman,

Minutes taken by Ted Guinn

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DECEMBER 4, 2017

Members present: T. Guinn, D. Lynk, D. Brooks, J. Everard, R. Wightman, T. Grady, J. Westervelt

Guest: Andy Smith

The meeting was called to order at 6:55 by Chairman Guinn. A motion to accept the minutes of the November 6, 2017 meeting was made by Jim Everard, seconded by Bob Wightman.

Andy Smith presented a sketch of property on Burdick Medbury Road belonging to Clayton Barnes that he wishes to purchase a part of. Mr. Smith requested preliminary approval of the subdivision before he spent money on a survey. A motion for preliminary approval was made by Bob Wightman, seconded by Tom Grady.

Chairman Guinn said he has survey maps from Martin Larkin, 2096 Dennis LLC and Carl Cummings that need re-approval from the Planning Board because the time limit from approval to filing has expired. A motion to re-approve all three subdivisions was made by Dennis Lynk, seconded by Jim Everard.

A motion to adjourn at 7:10 was made by Joyce Westervelt, seconded by Doris Brooks.

Minutes taken by Ted Guinn

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JANUARY 2, 2018

Members present: T. Guinn, D. Lynk, J. Everard, J. Westervelt

The meeting was called to order at 7:10 by Chairman Guinn.

A motion to accept the minutes of the December 4, 2017 meeting of the Town of Norwich Planning Board was made by Joyce Westervelt, seconded by Dennis Lynk.

A request for a lot line merger of tax map parcels 122.-1-42 and 122-1-47 was made by Shawn Cleary. There were no concerns from Chenango County Planning. A motion to approve the merger was made by Jim Everard, seconded by Joyce Westervelt. All were in favor.

A request for a 6.14 acre subdivision from tax map parcel 124.-1-19 was made by Clayton Welch. A motion to approve the subdivision pending any County Planning comments was made by Dennis Lynk, seconded by Joyce Westervelt. All were in favor.

A motion to adjourn at 7:25 was made by Dennis Lynk, seconded by Jim Everard.

Minutes taken by: Ted Guinn