

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday January 12, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler, Stanley Foulds

Others attending were:

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Absent:

Highway Superintendent: Ronald Whaley

Town residents and guests: Refer to sign-in sheet.

The Organizational Meeting resolutions, appointments and committees for 2015 proceeded as follows:

The meeting was opened at 7:00pm on a motion made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

COMMITTEES AND APPOINTMENTS: A listing and motion approving the Committees and Appointments for 2015 follows on a separate page. (See page 3)

RESOLUTION 01-01-2015: IRS MILEAGE RATE: Be it resolved that the employees using their personal vehicle for Town business be reimbursed at a rate of 57.5 cents per mile was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks.

The minutes from the regular monthly meeting held on December 9th, 2014 were accepted as written on a motion by Council Member William Evans; 2nd by Council Member Milton Shepler.

Supervisor Law- Aye

Council Member William Evans -Aye

Council Member Charles Brooks-Aye

Council Member Milton Shepler –Aye

Council Member Stanley Foulds-Aye

RESOLUTION 02-01-2015: TOWN CLERK OFFICE HOURS: Be it resolved that the Town Clerk office hours be Monday –Friday 10:00-2:00PM. A motion to approve the Town Clerk hours was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds.

Supervisor Law- Aye

Council Member William Evans -Aye

Council Member Charles Brooks-Aye

Council Member Milton Shepler –Aye

Council Member Stanley Foulds-Aye

RESOLUTION 03-01-2015: MONTHLY TOWN BOARD MEETINGS: Be it resolved the Town of Norwich Town Board will hold their monthly town board meetings on the second Monday of every month. A motion to approve to hold the Town Board monthly meetings on the second Monday of the month was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler.

Supervisor Law- Aye

Council Member William Evans -Aye

Council Member Charles Brooks-Aye

Council Member Milton Shepler –Aye

Council Member Stanley Foulds-Aye

A motion was made to accept the Appointments and Committees by Council Member Evans; 2nd by Council Member Foulds.

Supervisor Law- Aye

Council Member William Evans -Aye

Council Member Charles Brooks-Aye

Council Member Milton Shepler –Aye

Council Member Stanley Foulds-Aye

A motion to close the Organizational Meeting at 7:15 was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

The regular monthly board meeting was opened at 7:15,
The minutes from the year end meeting held on December 29, 2014 were accepted as written on
a motion by Council Member Charles Brooks;2nd by Council Member William Evans.

Supervisor Law- Aye
Council Member William Evans -Aye
Council Member Charles Brooks-Aye
Council Member Milton Shepler –Aye
Council Member Stanley Foulds-Abstain

PUBLIC COMMENTS: None

CORRESPONDENCE: IRS mileage letter 57.5 cents per mile.

ATTORNEYS REPORT: None

HIGHWAY REPORT: See attached report

OTHER ITEMS DISCUSSED:

- Ag & Markets and Town Law regarding dogs attacking domestic farm animals. There is no longer a state or local law stating there must be reimbursement.
- Discussion was had for a member for the Board of Assessment Review.
- Discussion was had on planning board vacancy.
- Americas Best Community grants through Frontier with Randy Gibbon as Town Spokesperson.
- Council Member Stanley Foulds will check into postage machine and contact Supervisor Law with information.
- Discussion was had on Assessors and if there is a need for any clerical help.
- Discussion on a court substitute when Court Officer Smith is out.
- **Be it resolved**, that the Supervisor be and hereby is authorized to make the following budgetary transfers of \$40,000.0 from Account General Fund Surplus #4822 to Highway Savings #4292. A motion was made by Council Member Charles Brooks to make the move and 2nd by Council Member Stanley Foulds.

Charles Brooks, Aye
William Evans, Aye
Milton Shepler, Aye
Stanley Foulds, Aye

TOWN CLERKS REPORT: The Town Clerk's December, 2014 report was presented before the Board. The total collected for the month was \$610.00 and a check for \$546.00 was given to the Supervisor. A motion to accept the Town Clerk's December 2014 report to the Supervisor was made by Council Member Charles Brooks and 2nd Council Member Stanley Foulds. All were in favor.

Vouchers: General Vouchers were read and the total of \$960.31 claim #1-8 were approved on a motion by Council Member Milton Shepler; 2nd by Council Member William Evans. All were in favor.

Highway Vouchers were read and the total of \$8177.05 claim #1-5, were approved on a motion by Council Member Stanley Foulds;2nd Council Member Charles Brooks. All were in favor. A motion to adjourn was made by Council Member Foulds;2nd by Council Member Evans. All were in favor. Meeting adjourned at 8:10 PM.
Minutes were taken by Martha L. Vidler, Town Clerk.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday February 9, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler

Absent: Council Member, William Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Organizational Minutes and Regular Monthly Meeting Minutes of January 12, 2015 was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

Public Comments- none

Attorney Report- None

Highway Report- Highway Superintendent commented there have been a lot of break downs. Equipment for spring has been serviced and ready to be used.

Letters/Correspondence- none

OTHER ITEMS DISCUSSED-

▶ A suggestion for a planning board member was given to the board. The board would like to invite Tim Ryan to the next board meeting so Council Members can meet him.

▶ A name was also presented to the board to run for Assessor this fall.

▶ BOR still has a vacancy. Attorney Natoli will check if a Town Board member can fill a vacancy on the Board of Review.

▶ Supervisor Law has received a union book, but Attorney Natoli has not. Discussion was had on Highway Union Employees health care.

▶ Discussion was had on the revision of the county code enforcement. Attorney Natoli checked into the matter and it was resolved that no public hearing is needed.

Supervisor Law suggested Attorney Natoli call Marcus.

A motion was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler for Supervisor Law to put the quarterly sales tax check in the following accounts

\$90,000.00 Highway

\$25,000.00 General

\$3656.62 Highway Equipment Reserve

Supervisor Law-Aye

Council Member Charles Brooks-Aye

Council Member Milton Shepler-Aye

Council Member Stanley Foulds-Aye

Fire Contract for January February has been paid.

The board was presented with a dog report for 2014. Total amount collected in dog money was \$4414.00. Minus DCO mileage, salary, postage, redemption fees, puts dog licensing approximately -\$1200. It was suggested that when a dog license is overdue by 60 days that an additional \$25.00 penalty be added to fee. There are other towns that do this. The board tabled the idea until all board members are present to discuss.

The City's new water rates were presented to each board member. Discussion was had. Supervisor Law will come back next month with the Towns rates and further discussion will be had then if the Town should raise their rates.

TOWN CLERK'S REPORT: The Town Clerk's January 2015 report was presented before the Board. The total collected for the month was \$520.00 and a check for \$437.50, the Town's portion, was given to the Supervisor. Note the Town's portion was \$437.00, an additional .50 was added due to an error in August 2013. The August 2013 Report notes such error. A motion to accept the Town Clerk's January 2015 report to the Supervisor was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

VOUCHERS: General vouchers were read and the total of \$6554.46 claim #9-#24, was approved on a motion by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total of \$30,816.39 claim #6-#26, by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. Meeting adjourned at 7:50 PM.

NEXT MEETING WILL BE HELD ON MARCH 9 AT 7P.M.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday March 9, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law
Council Members: Charles Brooks, William Evans, Milton Shepler
Absent: Council Member, Stanley Foulds

Others attending were:

Attorney: Steven Natoli
Highway Superintendent: Ronald Whaley
Town Clerk: Martha Vidler
Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of February 9, 2015 was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

Public Comments-

- Christine Brunner presented to the board "Solarize Chenango". A copy was filed in the 2015 correspondence with the town clerk.
- Steve Runion introduced himself to the board members.

Correspondence-

- Farm Bureau Agriculture Day March 18th.
- South New Berlin Fire District AUD was received. A motion to file the report was made by Council Member William Evans; 2nd by Council Milton Shepler. All were in favor.
- Updated fee schedule for ambulance recovery rates. New rates will be implemented May 18th 2015.
- Development for Chenango \$1500
- A letter from the Unified Court System from the 6th Judicial stating a temporary assignment order for Judge Fox to the New Berlin Town Court. A motion was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Executive Session- A motion was made to enter into executive session to discuss the employment history of a particular person at 7:12 by Council Member Milton Shepler; 2nd by Council Member William Evans. All were in favor. A motion to exit executive session at 7:26 was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Attorney Report- Attorney Natoli reported that the County Attorney is requesting the town to repeal the Town Code, local law #1, of 2008. A motion was made to have Attorney Natoli draft a law repealing local law #1 2008 to present at the public hearing to be held at the next board meeting on April 13th, 2013 by Council Member William Evans; 2nd by Council Member Milton Shepler. All were in favor.

Highway Report- Winter has been long. Less salt used this year than last. A comment was made by Larry Monahan on the appearance and improvement of the new salt shed.

Other items discussed:

- February interest from the tax collector in the amount of \$512.23 was put into the General Fund.
- Wells road had a truck in the ditch for over 3 weeks. Sherriff's Department was notified and it was towed to town barn for \$262.50. Town has no name of ownership and there has been no attempt on owner's part to pick it up. Attorney Natoli asked why it was not taken as an abandoned vehicle by the Sherriff Department, he was going to contact Sherriff Cutting to ask.
- **2015 CHIPS-** It will be at least another month before highway Superintendent can get out and assess what work needs to be done.
- Attorney Natoli is working on the legal paperwork for Thompson Creek turnaround. There is no right away and a new home is being built.
- Discussion was had on the water bill for the trailer park on Route 12 South. Last quarter was relevyed on his tax bill. If becomes delinquent this quarter, water will be shut off.
- Discussion was had on the Attorney's billing. In the past, billing was done as projects have been completed. It was decided to bill on a monthly basis.
- Discussion was had Americas Best Community Contest, sponsored by Frontier Communications. Randy Gibbon is on the committee and is working on a resolution. The city would like to apply for this grant and needs over 9,000 people and if the town will go along with them it will give them the leverage they need to apply. The money would be used for such things as the city pool, parks, Morrisville College etc. Council Member Brooks asked what it would benefit the town. The board members all agreed they would like to meet with Mr. Gibbon to get more information and a proposal on how the funds will be used. A work session is scheduled for Wednesday March 18th with Mr. Gibbon.

- The town's AUD is finished. Mike has been called to come and audit it and to do an assessment as to how the books look. Council Member Evans asked if the Book keeper has scheduled the next session of training. Mr. Law said he and book keeper are looking into it.
- A \$25.00 late fee for dogs was discussed. It was tabled.

Financial Report- Board reviewed financial report. Discussion was had on highway budget with overtime that highway workers are getting.

TOWN CLERK'S REPORT: The Town Clerk's February 2015 report was presented before the Board. The total collected for the month was \$482.00 and a check for \$450.00, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's February 2015 report to the Supervisor was made by Council Member William Evans; 2nd by Council Member Charles Brooks. All were in favor.

VOUCHERS: General vouchers were read and the total of \$5601.31 claim #25-#37, was approved on a motion by Council Member William Evans; 2nd by Council Member Charles Brooks. All were in favor. Highway vouchers were read and the total of \$16,974.75 claim #27-#42, by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member William Evans. All were in favor. Meeting adjourned at 8:22 PM.

Work session will be Wednesday March 18th at noon.

NEXT MEETING WILL BE HELD ON April 13 AT 7P.M.

Minutes were taken by Martha L. Vidler, Town Clerk

Minutes of a workshop meeting of the Norwich Town Board held on Wednesday, March 18, 2015 at 12:00pm at the town hall.

Members attending were:

Supervisor: David Law

Council Members: Charles Brooks, William Evans

Absent: Council Member Stanley Foulds, Milton Shepler

Others attending were:

Town Clerk Martha Vidler

Randy Gibbon

Randy Gibbon was asked to come in for a question and answers workshop on the resolution to support "America's Best Communities contest. The Commerce Chenango would like the town to consider partnering with the City of Norwich to generate a population of 10,000 in order to enter the contest. The Contest is being sponsored by Frontier Communications and is a worldwide contest. The goal is to fund a "makers' room" innovation center to support workforce and economic development in the greater Norwich area.

The Town Board would like to have a special meeting on Wednesday, March 25, 2015 to further discuss this resolution. Letters will be sent out to Board Members and notice will be put on the door.

Meeting adjourned at 1:10pm.

Minutes were taken by Martha L. Vidler, Town Clerk

Minutes of Special Meeting of the Norwich Town Board held March 25th, 2015 at 12:01 at the town hall.

Members attending were:

Supervisor: David Law

Council Members: Charles Brooks, William Evans, Stanley Foulds

Absent: Council Member Milton Shepler, Attorney Steve Natoli

Others Attending were: Town Clerk Martha Vidler

Town Board Member William Evans introduced the attached resolution #4, 2015 and moved its adoption.:2nd by Council Member Charles Brooks. All were in favor.

Supervisor David Law- Aye
Council Member William Evans-Aye
Council Member Charles Brooks –Aye
Council Member Stanley Foulds-Aye

Council Member Brooks asked if a final financial report of how the funds were spent would be made available. Supervisor Law said there would be a report.

RESOLUTION # -- 2015

SUPPORTING AN APPLICATION OF
COMMERCE CHENANGO TO THE AMERICA'S
BEST COMMUNITIES CONTEST

Town Board Member _____ introduced the following and moved its adoption:

WHEREAS, the Town of Norwich is aware of Commerce Chenango's desire to apply to the America's Best Communities contest for funding support to establish a "makers' room" innovation center to support workforce and economic development in the greater Norwich area; and

WHEREAS, the proposed makers' room will provide high school students and young adults with the opportunity to interact with skilled professionals and trades people in applying STEM-based skills to real-world prototyping and product development projects; and

WHEREAS, the Town of Norwich wishes to partner with the City of Norwich in supporting Commerce Chenango's application; and

WHEREAS, Commerce Chenango's application is also supported by several local businesses acting as team partners; and

WHEREAS, the proposed contest application does not impose a financial obligation or matching requirement on the Town of Norwich, and

WHEREAS, this resolution of support and the associated project action are appropriately classified as a Type 2 action under the applicable regulations of the New York State Environmental Quality Review Act (SEQRA), now, therefore be it

RESOLVED, that the Town of Norwich hereby provides its support for the application of Commerce Chenango to the America's Best Communities contest.

Seconded by Town Board Member _____ and duly adopted, ____, on a roll call vote.

Meeting adjourned at 12:10 on a motion made by Council Member Evans;2nd by Council Member Foulds. All were in favor. Minutes were taken by Town Clerk Martha Vidler

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday April 13, 2015 at the Town Hall.

Council Member Charles Brooks called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were: Council Members: Charles Brooks, William Evans, Stanley Foulds

Absent: Supervisor: David C. Law Council Member, Milton Shepler

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of March 9, 2015, Workshop Meeting, March 18, 2015 and Special Meeting, March 25th, 2015 was made by Council Member Stanley Foulds; 2nd by Council Member William Evans. All were in favor.

Proof of Notice having been furnished, the Public Hearing opened on a motion at 7:06pm on the Local Law #1 of 2015 Repealing Local Law #1 of 2008 Providing for the Administration and Enforcement of the NYS Uniform Fire Prevention and Building Code by Council Member William Evans; 2nd by Council Member Stanley Foulds. All persons desiring to be heard were given the floor. No comments were made. The hearing was terminated at 7:08 on a motion made by Council Member Stanley Foulds; 2nd by Council Member William Evans. All were in favor.

Public Comments- none

Correspondence- ► Information regarding the NY Run for the Fallen was shared with the Board.

► July 13- July 23, 2015 Innovative Readiness Training.

Attorney Report- Thompson Creek paperwork tabled until next month

Highway Report- ► Highway Superintendent reported the tractor is in need of 4 new tires. An estimate from Williams Tire came in at \$1,840 for Firestone tires. Two more estimates are expected.

► CHIPS(winter recovery) There has been no notification received as of yet.

► Superintendent Whaley requested to go to training in Ithaca. A motion for Superintendent Whaley to register for the training with total expenses not to exceed \$425.00 was made by Council Member Stanley Foulds; 2nd by Council Member William Evans. All were in favor.

Mang Insurance renewal is due.

A motion to approve Steve Runion to the Assessment Board of Review was made by Council Member William Evans; 2nd by Council Member Stanley Foulds. All were in favor. Council Member Brooks will notify Mr. Runion.

A motion to go into executive session to discuss the employment history of a particular person was made at 7:30 by Council Member Stanley Foulds; 2nd by Council Member William Evans. All were in favor.

A motion to come out of Executive Session was made at 7:40 by Council Member Stanley Foulds; 2nd by Council Member William Evans. All were in favor.

Board Members were asked to come next month with suggestions for assessor position.

"NY Run for the Fallen" asked for approval to use roads for the Race that will take place in July.

Financial Report was given to Board Members.

TOWN CLERK'S REPORT: The Town Clerk's March 2015 report was presented before the Board. The total collected for the month was \$372.00 and a check for \$322.00, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's March 2015 report to the Supervisor was made by Council Member William Evans; 2nd by Council Member Stanley Foulds. All were in favor.

VOUCHERS: General vouchers were read and the total of \$26,026.70 claim #38-#52, was approved on a motion by Council Member Stanley Foulds; 2nd by Council Member William Evans. All were in favor. Highway vouchers were read and the total of \$9,364.53 claim #43-#55, by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member William Evans; 2nd by Council Member Stanley Foulds. All were in favor. Meeting adjourned at 8:02 PM.

NEXT MEETING WILL BE HELD ON May, 11 AT 7P.M.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday May 11, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler, William Evans.

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Minutes of April 13, 2015 was approved by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Oath of office was delivered to Steve Runion by Attorney Natoli.

Public Comments-

- Debra Fratini from Red Fox Road came seeking an answer for a dog complaint that she submitted to the town. Ms. Fratini was informed by Attorney Natoli that he would read over the complaints, talk to the Dog Warden and follow up with her.
- Carl Ivarson from the City of Norwich came in for an informative meeting to submit and explain the plans for a new water storage tank on Wheeler Ave. All damage made to the town roads will be repaired by the City. It will be approximately a 3 month project. A motion was made by Council Member Brooks to accept the contract documents and blueprints for the Wheeler Ave. water storage tank project; 2nd by Council Member Shepler. All were in favor.
- Plans for the filtration plant on Route 23 are with the DEC.
- Introduction of Keith Reynolds to the Board was made.

Attorney Report

- Attorney Natoli reported he and the Dog Warden had to testify in a small claims court case for the Town.
- Attorney Natoli looked into the town going into 1 appointed assessor vs. 3 elected. If the town decided to do so he recommends a public hearing and putting it out to permissive referendum.

Highway Report-

- Highway Superintendent requested more money for training in Ithaca as original rooms were filled and a new room needed to be booked. An amendment of last month's motion is being made to not exceed \$460.00 on a motion made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.
- Tractor tire bids are coming in.
- Clutch needs replacing on tractor. John Deere parts are \$1267.87.
- Finish topping Wells Road
- Council Member Shepler and Highway Superintendent rode around to look at roads and found pipes that need replacing. Discussion was had who pays for replacing the driveway pipes. Highway Superintendent was asked to list the roads needing repairs and approximate prices and Supervisor Law will discuss with him.
- Discussion was had on Thompson Creek Road and who will do the repairs on the road from new home that was built.
- Inspection check list for each vehicle for each morning. A motion to order 500 forms was made by Council Member Shepler; 2nd by Council Member Foulds. All were in favor .
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Letters/Correspondence- A thank you letter was received from the American Diabetes Association for the Joel Gibbon donation. Certificates of attendance Board of Assessment Review training for Steve Runion and Larry Shaw were received.

Other items discussed

- Discussion was had on water bill at Route 12 trailer park. Mr. Viera was sent a certified letter, in which we had no response.
- Discussion was had on the blue pick-up truck that was towed off the Wells Road. The Sheriff's Department will be contacted to look up the VIN number.
- Standardized workday retirement resolution. A motion was made by Council Member William Evans; 2nd by Council Member Stanley Foulds to accept the Workday Resolution. All were in favor.
- AUD has been filed. A request for a letter of recommendations was asked to be given to the board.
- Question was asked if bookkeeper had registered for the next class.
- Fiscal Stress rating was given to Council Member Evans to look at.
- Delinquent dog licensing will be enforced by an appearance ticket.
- A motion to appropriate the mortgage tax of \$58,000.00 to the General Savings was made by Council Member William Evans; 2nd by Council Member Charles Brooks. All were in favor.

TOWN CLERK'S REPORT: The Town Clerk's April 2015 report was presented before the Board. The total collected for the month was 680.00 and a check for \$586.50, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's April 2015 report to the Supervisor was made by Council Member Charles Brooks; 2nd by Council Member William Evans. All were in favor.

VOUCHERS: General vouchers were read and the total of \$4966.88 claim #56-#73, was approved on a motion by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor. Highway vouchers were read and the total of \$5544.42 claim #53-#65, by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor. Meeting adjourned at 9:00 PM.

NEXT MEETING WILL BE HELD ON June, 8 AT 7P.M.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Special Meeting of the Norwich Town Board held on Tuesday, May 26, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 12:05pm.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler,

Absent: William Evans.

Others attending were:

Town Clerk: Martha Vidler

The purpose of this meeting was to inform board members of the 5/15 /15 letter of resignation received from Assessor Dr. Adams due to health reasons. A motion was made to accept the letter of resignation by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Keith Reynolds was called to fill the vacancy. A motion to appoint Keith Reynolds, 107 Edgewood Drive, Norwich, New York 13815, as Assessor was made by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor. Mr. Reynolds accepted the appointment and was given the oath of office by Judge Fox.

Motion to adjourn meeting was made at 12:08.

Minutes taken by Town Clerk, Martha L. Vidler

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday June 8, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, William Evans.

Absent: Milton Shepler

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Minutes of May 11, 2015 and Special Meeting minutes May 25, 2015 was approved by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Public Comments- Joyce Westervelt was introduced to the Board. A motion to appoint Ms. Westervelt to the Planning Board was made by Council Member Charles Brooks; 2nd by Council Member William Evans. All were in favor.

Correspondence-none

Attorney Report- Contact has been had with Ms. Fratini in regards to the dog complaint.

Highway Report- Superintendent Whaley attended a seminar in Ithaca. It was informative. CHIPS winter recovery will be basically the same as last year. It will be used for roads, pipes, etc. The amount will be \$105,000. Driveway pipes were discussed and it is up to the town as to whether the home owner pays for the pipe or not.

▶ The John Deere tractor needs repair. ATV Tire will repair for a total of \$1500.00. The tires will run approximately \$1320.00 for all four "Galaxy" tires mounted. A motion to not exceed \$3000.00 for tractor repairs was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

▶ Approximately 6.5 miles of road will be repaired this summer. Gibbon (pipe), Meadowview Heights, Oxford Road, Miller-Shumway, Warner (slurry), Manley, and Wells Road as priority. Thompson Creek is a possibility it is not covered under CHIPS. Approximate cost of \$95,320.00 for oil and stone. \$18,000.00 for slurry and \$22,500.00 for 500 tons of "Bear Mix". Highway committee will meet to discuss order of road repairs to be done.

▶ A motion to move winter money CHIPS in the amount of \$13,612.00 to account ending in 4292, Highway Savings, was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

▶ Discussion was had on driveway pipes new and replacement. Board members asked to table any decisions until next month meeting, giving Supervisor Law and Highway Superintendent time to research other towns.

Other Items Discussed:

▶ Assessor is still needed.

▶ Attorney Natoli will look into on how to handle the disposal of the blue pick-up still at the town barn.

▶ Water bill at Rte. 12 trailer park will be looked into further with Public Health Department by Supervisor Law and Attorney Natoli.

▶ BOCES resolution for the print shop service was approved on a motion by Council Member Stanley Foulds, 2nd by Council Member William Evans. All were in favor.

▶ Lights in the Town Barn need replacing.

TOWN CLERK'S REPORT: The Town Clerk's May 2015 report was presented before the Board. The total collected for the month was \$845.00 and a check for \$740.00, the

Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's May 2015 report to the Supervisor was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

VOUCHERS: General vouchers were read and the total of \$3233.69 claim #71-# 87, was approved on a motion by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Highway vouchers were read and the total of \$5964.66 claim #69-#76, by Council Member William Evans; 2nd by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor. Meeting adjourned at 8:45 PM.

NEXT MEETING WILL BE HELD ON July 13th AT 7P.M.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday July 13, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler

Absent: Council Member William Evans.

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Minutes of June 8, 2015 was approved by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor.

Public Comments- None

Letters/Correspondence-

- A thank you note for donation in memory of Ken Stein was received from Deanna Johnson.
- A letter from Department of Public Service in the matter of a study on the state of telecommunications in New York State.
- Informational letter from the New York Susquehanna and Western Railway Corporation on the sale of property to the City of Norwich
- Yellow flag notice on White Store Bridge

Attorney Report- Attorney Natoli reported that if the “blue pick-up truck”, that is currently at the town barn, does not have a value of more than \$1250.00, it can be disposed of. Attorney Natoli will advise the board once Highway Superintendent finds out the year of the truck.

Highway Report-

- Projected date for CHIPS is August 17th.
- Tractor clutch fixed
- Finishing up on Gibbon Road
- Bainbridge may help out with black topping Wells Road. There has been no response from local companies

Other items discussed-

- Part time laborer to do the lawns and windows was discussed. It will be looked into the Doliver Cleaning contract if windows are part of cleaning service. It was suggested by Attorney Natoli that if a person is hired that they be hired contractually and not on the payroll.
- New lights in the town barn. Council Member Foulds will follow up with company that installed lighting in the school.
- Budget requests for 2016 will be sent out to all Town Department heads for projected expenses. Highway possibly looking to trade a truck in.
- Cemetery upkeep (4)
- Courtroom exit door still needing an overhang. Supervisor Law will contact Westcott Steel for an estimate.
- Dog late fee was tabled until next month Attorney Natoli will look into the town law and bring back information next month.
- Matt Bates will temporarily fill in for Dog Warden. Attorney Natoli advised Supervisor Law to contact Mr. Bates to discuss details.

Financial Report- Monthly financial report was given to the Board. Sales tax check should be coming in by August 1st.

TOWN CLERK’S REPORT: The Town Clerk’s June 2015 report was presented before the Board. The total collected for the month was \$466.00 and a check for \$362.00, the

Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's June 2015 report to the Supervisor was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

VOUCHERS: General vouchers were read and the total of \$1,712.88 claim #88 - #99, was approved on a motion by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total of \$4,184.50 claim #77- #85, by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor. Meeting adjourned at 8:01 PM.

NEXT MEETING WILL BE HELD ON August, 18 AT 7P.M. A notice will be put in the paper that Town Hall offices will be closed August 10th -14th and the monthly meeting date has been changed.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Tuesday August 18, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler, William Evans

Others attending were:

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Absent: Attorney: Steven Natoli

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Minutes of July 13, 2015 was approved by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

Attorney Report-None

Highway Report- Dan Main Road has trees that are in the road right away that need to be cut down. A motion to remove those trees and 2 trees across the road at a price not to exceed \$1500.00 was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor. A written agreement will be made up that the town will not be liable for the trees once they are downed on the homeowners' property.

► Highway Superintendent Whaley asked if a tractor with a trimmer arm could be rented for about 2 weeks to take care of roads needing trimming. A motion was made not to exceed \$4000.00 for the 2 weeks by Council Member Foulds; 2nd by Council Member Shepler. All were in favor.

► Wells Road had 2 of the 3 bids come back. Yacono \$1500.00, Tri-City \$3600.00 and no bid was returned by MRP. Cost of project will be approximately \$5000.00. A motion to go with Yacono was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

Public Comments- None

Letters/Correspondence-

- A thank you note from The Chenango County Board of Elections staff for the use of the Town Hall for the inspector training classes. An Informational letter from the New York Susquehanna and Western Railway Corporation on the sale of property to the City of Norwich
- Regulations letter from the New York State Auto Dealers Association adopting an amended regulation that limits off-site sales.

Other items discussed- A motion to accept the yellow flag letter in reference to the White Store Bridge was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

A discussion was had over the county taking over the White Store Bridge. It is one of the few bridges that the County does not oversee or take care of. It was suggested that Supervisor Law ask RC of the list of bridges that were taken over in the last 30 years by the county.

► Suggestion was to make the Upper Ravine Road passable from one end to the other and to ask the County if they would be willing to share the expenses.

► Sales tax is up for town. \$111,113.87

► C&S lighting gave the town an estimate to replace all lighting in the town barn. There is a 3 year warranty. Work can begin in 3 weeks. All that is needed is a hoist, which Council Member Foulds said he can provide. A motion was made to replace the lighting for \$28,102.00, which will come out of the surplus line by Council Member William Evans; 2nd by Council Member Stanley Foulds. All were in favor.

► Discussion was had on the uneven sidewalk by the front doors and suggestions how to fix it. Highway Superintendent Whaley will check into it.

► Discussion on making the front doors wheelchair accessible was had.

- ▶ Dog 2016 late fees- tabled until while Attorney Natoli looks into the town law.
- ▶ Truck for highway- will look around at prices to present for next month meeting.

Financial Report- Monthly financial report was given to the Board

TOWN CLERK'S REPORT: The Town Clerk's July 2015 report was presented before the Board. The total collected for the month was \$881.00 and a check for \$763.00, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's June 2015 report to the Supervisor was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

VOUCHERS: General vouchers were read and the total of \$3,416.25 claim #100 - #120, was approved on a motion by Council Member Charles Brooks ;2nd by Council Member Milton Shepler. All were in favor.

Highway vouchers were read and the total of \$41,842.18 claim #86- #108, by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor. Meeting adjourned at 8:34 PM.

NEXT MEETING WILL BE HELD ON September 14 AT 7P.M.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday September 14, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Milton Shepler,

Absent : Stanley Foulds, William Evans.

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Minutes of August 18, 2015 was approved by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Public Comments- Enrique Viera from the floor was heard from the trailer park south of town. He has questions about his water/sewer bill. He stated that he has been billed for septic in previous billings and wanted to be sure those charges were not relieved on his tax bill. He questioned why and when he would have to connect to City septic. Discussion was also had on installing water meters. Attorney Natoli directed Mr. Viera to go to Mr. Ivarson at the City to answer his questions. Supervisor Law will work with Mr. Viera and Mr. Ivarson.

A motion at 7:12pm to enter into Executive Session to discuss a possible litigation was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

A motion to exit Executive Session was made at 7:22 by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

A motion for Attorney Natoli to start negotiations with SFCU in regards to their tax assessment was made by Council Member Milton Shepler; 2nd by Supervisor David Law

Attorney Report- Attorney Natoli reported that after reviewing the light contract for the highway barn to sign and proceed with the purchase. Questioned whether the truck that was left on the Wells Road had been taken care of. The truck was taken to Otsego Auto Crushers. Proposal to change the dog law to add a \$25.00 late fee was given to each board member. A motion to have a public hearing next month, October 13, 2015 at 7:00pm to amend the local dog law was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Highway Report- Stone and oil is done. Roads came out good. There was very little loss on stone. Price of oil went down so bills will be lower than first thought. 2011 International was sent to Funks for repair. CHIPS- Highway Superintendent Whaley is waiting for the e-forms to file.

Resolution 01-09-2015 Be it resolved that the Supervisor be and is hereby authorized to make the following budgetary transfer of \$75,000.00 from Account ending 4822 General Res #2 Savings into account ending 4292 Highway Savings. A motion to approve Resolution 01-09-2015 was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

Superintendent Whaley is still looking into pricing on trucks to replace the 1 ton.

Other items discussed:

► Need of computers for Book keeper and court. State bids were gotten and a motion to upgrade the computers for approximately \$2000.00 was made by Council Member Charles Brooks 2nd by Council Member Milton Shepler. All were in favor.

► Suggestion was made by Supervisor Law to change Board Meeting times during the winter hours to the afternoon. Discussion was had and it was tabled until next month when all board members would be present.

► Attention was brought to the Bee problem in the back of the building. Putnam Pest suggests getting inside the wall and removing the hive to resolve the problem. Each time they spray it is a \$200.00 bill. No comments were heard from Board Members.

Financial Report- Monthly financial report was given to the Board

TOWN CLERK'S REPORT: The Town Clerk's August 2015 report was presented before the Board. The total collected for the month was \$784.00 and a check for \$681.50, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's August 2015 report to the Supervisor was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

VOUCHERS: General vouchers were read and the total of \$2865.76 claim #121 - #133, was approved on a motion by Council Member Milton Shepler ;2nd by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total of \$68909.15 claim #109- #126, by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor. Meeting adjourned at 8:17 PM.

NEXT MEETING WILL BE HELD ON Tuesday, October 13, 2015 AT 7P.M. With Public Hearing starting at 7 P.M.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Public Hearing on Local Law #2-2015 for Dog Licensing and Regular Monthly Meeting of the Norwich Town Board held on Monday October 13, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler, William Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

PUBLIC HEARING ON LOCAL LAW #2-2015 FOR DOG LICENSING AND CONTROL IN THE TOWN OF NORWICH: Council Member William Evans motioned to open the Public Hearing; 2nd by Council Member Stanley Foulds. All were in favor. The Public Notice was published in the Evening Sun, posted on the Town website and front door of the Town Hall. Discussion followed on the delinquent renewal dog fee of \$25.00. No one spoke for or against for the proposed fee. The Public Hearing was closed on a motion by Council Member Charles Brooks; 2nd by Council Member Milton Shepler.

The Town Board proceeded to vote on Local Law #2-2015 Dog Licensing And Control In the Town of Norwich. A motion to adopt the \$25.00 delinquent fee was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler.

David Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried.

The regular monthly meeting was called to order.

The minutes from the regular monthly meeting held on September 14th, 2015 were accepted as written on a motion by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Public Comments- Assessor Mark Doliver explained the Senior Citizen Income exemption form for 2016 assessment roll.

No changes will be made at this time.

EXECUTIVE SESSION- A motion to go into executive session at 7:12pm to discuss a possible litigation was made by Council Member William Evans; 2nd by Council Member Stanley Foulds. All were in favor. A motion to go out of executive session at 7:24 was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor. After discussion was had a motion was made by Council Member William Evans; 2nd by Council Member Stanley Foulds to direct Attorney Natoli to make a counteroffer to SFCU.

David Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried.

Assessor Keith Reynolds addressed the Board asking it to consider going to one assessor. Discussion was had.

EXECUTIVE SESSION- A motion to go into executive session at 7:40pm to discuss a the employment history of a particular person was made by Council Member William Evans; 2nd by Council Member Stanley Foulds. All were in favor. A motion to close the executive session at 7:42 was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

A motion was made by Council Member William Evans; 2nd by Council Member Stanley Foulds to have Attorney Natoli research the process to move towards a single assessor.

David Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried

A possible clerical position may be needed in the assessor office. The town personnel committee will meet with Mr. Doliver.

Letters/Correspondence-

#1. Resolution #9-3 from the Safety and Rules committee given recent code changes affecting commercial buildings to install carbon monoxide alarm systems.

#2. Letter from Catholic Charities notifying the Town of its intent to repurpose 3 O'Hara Drive as a Respite facility. Discussion was had and a letter will be sent to thank Catholic Charities for the information.

#3. An informational email was received in regards to the Glen Lake Pond dam in need of repairs. A motion was made by Council Member Charles Brooks;2nd by Council Member Milton Shepler to give the email to Attorney Natoli to review and see if any action is necessary on towns part. All were in favor.

Attorney Report- Time Warner franchise agreement will be followed up on by Attorney Natoli.

Highway Report-

- CHIPS being worked on. Bear mix can be claimed. Deadline to file is by November 5th.
- Single axle 2011 International is still in the shop, Ben Funk, in Davenport. Should have answers by end of the week as to what the problem is. Suggested to Highway Superintendent to ask what costs are before any work is done.
- 2009 truck is also in garage in Davenport.
- Discussion was had to purchase 2 loads of salt and buy sand. It was decided that our Highway workers will haul the sand to the town garage.

RESOLUTION 01-13-15- Be it resolved to approve and authorize the Supervisor to transfer \$50,000.00 from account ending in 4822 General Reserve#2 Savings to account ending #4292 Highway Savings to purchase salt and sand. A motion to approve this resolution was made by Council Member Stanley Foulds;2nd by Council Member Milton Shepler.

Dave Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried

- Discussion was had to have the 2009 Ford 1 ton appraised for resale. Supervisor Law asked for mileage on the truck.
- Estimate from Vestal Asphalt to repair Thompson Creek Road \$7,500.00. This will be passed onto the property owner. Supervisor Law will notify property owner.

PURCHASE OF 2014 TERRASTAR-Truck has plow and box sander equipment ready to go at \$124,318.00. The radio will be taken from the 550 and installed into new truck. Wiring is included in the specs for the radio. Installation will be at a cost to the town. Warranty is included in the price. It is a 5 year, 100,000 mile warranty. Estimated time of arrival is about the 2nd week of December. A motion to buy 2014 Terrastar truck from, Ben Funk, to replace the 550 was made by Council Member Charles Brooks;2nd by Council Member Milton Shepler.

David Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried

RESOLUTION 02-13-15- Be it resolved to approve and authorize the Supervisor to transfer \$43,000.00 from account ending in 4822 General Reserve#2 Savings to account ending #1820 Highway Equipment Res. Savings to purchase the truck. A motion to approve this resolution was made by Council Member Stanley Foulds;2nd by Council Member William Evans.

Dave Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried

OTHER ITEMS DISCUSSED-

- DRIVEWAY PIPES- It is town procedure that when it comes to driveway pipes that on a new homeowner driveway the **homeowner purchases the pipe according to town specs** and the pipe will be installed by the town. Replacements, thereafter, will be

done by the town. Discussion was had to put a notice on the planning permit in regards to the above decision.

- TOWN BARN LIGHTS- state aid in the amount of \$28,606.00 will go towards light installation. Council Member Foulds will contact Steve Abamski, who is the contact person.
- Sealing town parking lot tabled until next year.
- Discussion was had to move Town Board meetings in December – March to noon. A motion was heard from Council Member Stanley Foulds;2nd by Council Member William Evans to move meeting time to noon for winter months. All were in favor. A public notice will go in the paper and on the website.
- Water/Sewer Bill: A motion to place Enrique Viera, and The Computer Shop delinquent water /sewer bill on tax levy was made by Council Member Charles Brooks;2nd by Council Member Milton Shepler.

Dave Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried

- SPCA 2016 contract given to board members to review. Tabled until next meeting.
- Request from Doliver cleaning to purchase carpet runners for the front door and board room door. Supervisor Law will contact cleaning service to see what size they are looking for.
- Mt. Hope burial permits will now be filed with the Town according to the Department of Health.
- COURT GRANT - Approval for Court Grant is needed. A motion for Judge Fox to apply for JCAP Grant in the amount of \$17,200.00 was made by Council Member William Evans;2nd by Council Member Stanley Foulds.

Dave Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried

Court door exit overhang bid came in from Wilcox at \$3,200.00. No other bids were received from other contractors (Westcott and Campbell) that were notified. A motion to do the overhang was made by Council Member Charles Brooks;2nd by Council Member Milton Shepler.

Dave Law-Aye
Charles Brooks-Aye
William Evans-Aye
Stanley Foulds-Aye
Milton Shepler-Aye
The motion carried.

Dan Main Hill Road trees have not been taken care of yet by Steve Barrows. It was approved 2 months ago to do. Highway Superintendent Whaley will look for someone else to cut them down.

FINANCIAL MONTHLY REPORT-Monthly report was given to board members.

TOWN CLERK'S REPORT: The Town Clerk's September 2015 report was presented before the Board. The total collected for the month was \$542.00 and a check for \$468.50, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's September 2015 report to the Supervisor was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

2016 BUDGET- Supervisor and Bookkeeper are working on. Ardean Young will be called in to see if he can help with computer program that is not working properly. A work session will be scheduled. The public hearing for the budget will be November 4th, 2015.

VOUCHERS: General vouchers were read and the total of \$5971.41 claim #134 -152 was approved on a motion by Council Member Charles Brooks;2nd by Council Member Stanley Foulds. All were in favor.

Highway vouchers were read and the total of \$5507.61 claim #127-141 was approved by Council Member Milton Shepler;2nd by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds;2nd by Council Member William Evans. All were in favor. Meeting adjourned at 9:45PM.

Next general meeting will be held on November 16, 2015 at 7PM.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Public Hearing on the Preliminary Budget Meeting of the Norwich Town Board held on Monday November 04, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans,

Absent: Milton Shepler, Stanley Foulds

Others attending were:

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Highway Superintendent: Ronald Whaley

Town residents and guests: Refer to sign-in sheet.

PUBLIC HEARING ON PRELIMINARY 2016 BUDGET - At 7:04 a motion to open the Public Hearing for the 2016 Budget was made by Council Member Charles Brooks; 2nd by Council Member William Evans. All were in favor. Proof of Notice having been furnished, The Public Hearing for the 2016 Budget was called to order. Such notice was placed in The Evening Sun and posted on the town hall front door and the town website. No one spoke for or against the 2016 preliminary budget. A motion to close the Public Hearing at 7:04 was made by Council Member William Evans; 2nd by Council Member Charles Brooks. All were in favor.

Supervisor David Law –Aye

Council Member Charles Brooks –Aye

Council Member William Evans-Aye

The motion carried.

PUBLIC COMMENTS: Cliff Tamsett was heard on Thompson Creek road repair, in which a quote from Vestal Asphalt was in question. He feels it is not his responsibility to pay for the damages to the road (approximately 250 feet on the right hand side) done by Saunders Concrete when delivering cement for a new home. After discussion, it was decided that the bill be referred to the Highway Committee to work on a resolution and to conform an estimate to what the Town Highway thinks the damages are and to get an itemized bill from Vestal Asphalt on a motion from Council Member William Evans; 2nd by Council Member Charles Brooks. All were in favor. Mr. Tamsett asked to be kept informed.

2016 Budget- A motion to approve the 2016 Budget with changes of applied surplus was made by Council Member Charles Brooks; 2nd by Council Member William Evans.

Supervisor David Law –Aye

Council Member Charles Brooks –Aye

Council Member William Evans-Aye

The motion carried.

The amended, completed and sealed 2016 Norwich Town Budget will be forwarded to the Chenango County Tax Department via Supervisor Law.

Discussion was had again on moving into one elected assessor position. Attorney Natoli is researching still on moving into that direction. He will have a report at the December meeting.

A motion to adjourn the meeting was made by Council Member Charles Brooks; 2nd by Council Member William Evans. All were in favor.

Meeting adjourned at 7:59 pm.

Minutes taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday November 16, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds

Absent: Milton Shepler, William Evans.

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Public Hearing and Regular Monthly Minutes of October 13, 2015 and November 4th Preliminary Budget Meeting was approved by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Public Comments- none

Correspondence- A letter from the City of Norwich Department of Public Works stating lead contamination from the water tower was contained to the city property.

▶ New York Municipal Insurance Reciprocal rate adjustments for 2015-2016

▶ City of Norwich Youth Bureau 2016 contract

▶ South New Berlin fire district has two openings for Fire Commissioner. Voting Wednesday December 9th, polls open 6-9pm.

▶ NYS Town Clerk Association regional meeting December 7th, 2015. A motion to register for the seminar at the cost of \$35.00 was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor

Attorney Report- Attorney Natoli reviewed the SPCA contract and it is the same as last year and ready to sign.

▶ The Time Warner Cable franchise agreement had a change from 5 years to 10 years. A motion to have a public hearing next month was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. Attorney Natoli will check into the 3% franchise that customers are being charged on their cable bill.

▶ A settlement agreement was proposed to Sidney Federal Credit Union and they have accepted. There will be a refund for the 2015 tax bill already paid which has yet to be calculated.

▶ Supervisor Law asked if the Town should have a contract with the Dog Warden. Attorney Natoli will get a contract from another town for our Board to look at.

Highway Report-

▶ CHIPS has been filed.

▶ Truck is back from repair and running well after fuel replacement.

▶ Pipes have been replaced on a few roads. Wightman Road is left to do.

▶ The new truck is at Wayne's Welding in Utica waiting for box and sander. Truck should be ready the first week of December.

▶ Supervisor Law asked Superintendent Whaley to clean leaves off roof and out of the eaves of town hall.

Other Items Discussed:

▶ A motion to accept the Youth Bureau Contract was made by Council Member Stanley Foulds; 2nd by Council Member Brooks. All were in favor.

▶ The Town board will be invited to a City meeting once the newly elected Mayor is established to discuss the city fire contract.

▶ Seasonal road closure notice will be submitted to the newspaper.

▶ Newly elected and appointed officials will take Oath of Office on December 23rd at noon, at the Town Hall.

▶ Closing of year end books will be December 29th at noon

► A discussion was had on the monthly signing of bills and it was decided that 1-2 Board Members will come in prior to the meeting to sign bills. If they have a question on a bill that bill will be brought before the entire Board for clarity.

TOWN CLERK'S REPORT: The Town Clerk's October 2015 report was presented before the Board. The total collected for the month was \$766.00 and a check for \$659.00, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's October 2015 report to the Supervisor was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

VOUCHERS: General vouchers were read and the total of \$2,445.58 claim #153-#169, was approved on a motion by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. Highway vouchers were read and the total of \$15,698.39 claim #142-#155, by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. Meeting adjourned at 7:50 PM.

NEXT MEETING WILL BE HELD ON DECEMBER 14TH AT NOON.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday December 14, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 12:00pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, William Evans

Absent: Milton Shepler,.

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Minutes of November 16th, 2015 was made by Council Member Charles Brooks; 2nd by Council Member William Evans. All were in favor.

Public Comments- none

Correspondence- Resolution#12/14-36 from the County was read in regards to the 911 Communication System project of the "East Hill" Tower site.

► Supervisor Law also reported he had a letter from the Association of Towns referring to the 2% tax cap.

Attorney Report- Attorney Natoli reported that the Sidney Federal Credit Union will be entitled to a small school tax refund due to a change in assessment.

► Attorney does not recommend a contract with the dog warden.

► Research was done on Assessor and Real Estate Sales. An opinion from the Attorney General Office, early 1990's, says that it could be a conflict of interest to sell property in the town and also be an assessor.

► Attorney Natoli will draft a resolution on the one Assessor for the January meeting for the board to approve. Discussion was had as to how long a term is. Attorney Natoli said it could be 6 years.

► Attorney will check what the Time Warner franchise fee is and where it goes.

► Attorney Natoli was asked to put the Time Warner contract back to 5 years.

Highway Report-

► Lights are installed at Town Barn and make a "huge" difference.

► Discussion was had on keeping the American flag lit at night.

► Plow is on and sander is in.

► CHIPS is on schedule should be receiving check soon.

Other items discussed:

► Personnel committee will schedule a time to meet.

► Court exit door has the roof completed. Suggestions were asked for as to what to do about enclosure. After discussion it was decided to wait and see how it works before adding any more to it. A light may be installed. The cameras need to be adjusted for the front sidewalk. Council Member Foulds suggested contacting the camera company to adjust.

► Council Member Foulds was asked to come in on January 7th and sign the board bills prior to the board meeting.

TOWN CLERK'S REPORT: The Town Clerk's November 2015 report was presented before the Board. The total collected for the month was \$673.00 and a check for \$647.00, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's November 2015 report to the Supervisor was made by Council Member William Evans; 2nd by Council Member Stanley Foulds. All were in favor.

VOUCHERS: General vouchers were read and the total of \$3034.70 claim #170-#185, was approved on a motion by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. **Highway vouchers** were read and the total of \$9,242.88 claim #156-#167, by Council Member Stanley Foulds; 2nd by Council Member William Evans. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member William Evans. All were in favor.

Meeting adjourned at 1:15 PM.

► Oaths of Office will be administered on December 23rd, 2015.

► **NEXT MEETING TO CLOSE THE BOOKS FOR YEAR END WILL BE HELD ON DECEMBER 29th AT 12:00P.M.**

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Year-End Meeting of the Norwich Town Board held on Monday December 29, 2015 at the Town Hall.

Supervisor David Law called the meeting to order at 12:00pm.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds

Absent: Council Member: William Evans, Milton Shepler

Others attending were:

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Absent: Attorney Steven Natoli

Town Residents: None

CERTIFICATION OF RECORDS: The Town Clerk's cash book and postage ledger were inspected and motion for reimbursement to total \$100.00 (18.81) for postage was made by Council Member Charles Brooks, 2nd by Council Member Stanley Foulds. All were in favor.

Judge Fox presented the board with the court dockets to be inspected and certified by the Town Board Members. A motion to accept the court dockets was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. Records were signed by Council Member Charles W. Brooks.

FINANCIAL REPORT: The financial report was given to the Board Members. A discussion followed.

Discussion to purchase "forever" postage stamps for 2016 was had. It was suggested that at the January meeting to come back with approximately how many stamps will be needed for 2016.

Vouchers: General vouchers were read and the total of \$532.71, claim#186-192 was approved on a motion by Council Member Stanley Foulds, 2nd by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total of \$3,943.95, claim #168-171 was approved on a motion by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

A motion to adjourn the meeting was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor. Meeting adjourned at 12:19.

Minutes were taken by Martha L. Vidler, Town Clerk.

Next meeting will be January 11, 2015 at 12:00pm.