

Minutes of the Organizational Meeting and the Regular Monthly Meeting of the Norwich Town Board held on Monday January, 13 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7PM. Invocation and Pledge of Allegiance was led by Supervisor.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, William Evans

Absent: Council Member: Milton Shepler

Others attending were:

Attorney: Steve Natoli

Town Clerk: Martha Vidler

Highway Superintendent: Ronald Whaley

Town residents and guests: Refer to sign in sheet

The Organizational Meeting resolutions and appointments and committees for 2014 proceeded as follows:

The meeting was opened at 7:00pm on a motion made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**COMMITTEES AND APPOINTMENTS:** A listing and motion approving the Committees and Appointments for 2014 follows on a separate page. (See page 3 )

**RESOLUTION 01-01-14: IRS MILEAGE RATE:** Be it resolved that the employees using their personal vehicle for Town business be reimbursed at a rate of .56 cents per mile was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

**RESOLUTION 02-01-14: TOWN CLERK OFFICE HOURS:** Be it resolved that the Town Clerks office hours be Monday-Friday 10:00AM-2:00PM. A motion to approve the Town Clerks hours was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

**RESOLUTION 03-01-14: MONTHLY TOWN BOARD MEETINGS:** Be it resolved the Town of Norwich Town Board will hold their monthly town board meetings on the second Monday of every month. A motion to approve to hold the Town Board monthly meetings on the second Monday of the month was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

A motion was made to appoint Mark Doliver to the Board of Assessment Review (01/01/2014-01/31/2020) in the resignation of Margaret Phillips by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

A motion was made to accept the Appointments and Committees as written was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to close the Organizational Meeting at 7:06pm was made Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

The minutes from the regular monthly December 9, 2013 were approved on a motion from Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

The year-end December 27, 2013 minutes were accepted as written on a motion made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

A motion was made to go into Executive Session at 7:08 to discuss the employment history of a particular person by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

A motion to come out of Executive Session was made at 7:37 by Council Member William Evans; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

**PUBLIC COMMENTS:** None

**LETTERS/CORRESPONDENCE:**

#1. A letter was received from the Board of Elections stating that the Annual Report can be found on their website.

#2. A thank you note from Mary Lou Monahan

**ATTORNEY'S REPORT:** None

**HIGHWAY SUPERINTENDENT:** Discussion was had on the salt shed. Service work is being done to be ready for the spring. The simplex fire alarm had a short in the wiring setting of the fire alarm.

CHIPS money is in and was electronically deposited into the checking which was then transferred to the General Reserve. It has been approved that the CHIPS money can be used towards the salt shed, which will be approximately \$92,000.00.

New water rates have not yet been received from the City.

A motion was made to reimburse the Petty Cash Fund with the Town Clerk and increase it to \$250.00 by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**TOWN CLERK'S REPORT:** The Town Clerk's December 2013 report was presented before the Board. The total collected for the month was \$795.00 and a check for \$699.50, the Town's portion, was given to the Supervisor. A motion to accept the Town Clerk's December 2013 report to the Supervisor was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

**VOUCHERS:** General vouchers were read and the total of \$2732.76 claim #1-# 11, was approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Highway vouchers were read and the total of \$12,070.79 claim #1-# 12, by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor. Meeting adjourned at 8:12 PM.

**NEXT MEETING WILL BE HELD ON FEBRUARY 10, 2014 AT 7P.M.**

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday February 10, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds

Absent: Council Member Milton Shepler, William Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of January 13, 2014 was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**Public Comments-** none

**Attorney Report-** Attorney Natoli is reviewing the Time Warner Proposal

**Highway Report-** Highway Superintendent commented on the winter being “tough”. Salt usage is average to what we normally use and the sand use will be close. The mower needs to be serviced and other equipment is getting ready for spring. Discussion was had in regards to the Wells Road project. The pipe is collapsing “in the dip” and it will need to be stabilized. Vestal and Burrell’s have been contacted and are willing to discuss a solution. Superintendent Whaley mentioned March 5<sup>th</sup> is CHIPS meeting in Albany.

**Letters/Correspondence-** none

**Other Items Discussed-**

Supervisor Law will be meeting with the assessor’s at Wednesday 12<sup>th</sup> at 1:00pm to discuss days and hours they are open.

Council Member Foulds was asked by the City Water Board if he would like to sit in on the meetings.

New Water rates from the city are in. A motion to accept the new water rates was made by Council Member Foulds; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

**NORWICH WATER SYSTEM  
ADOPTED WATER RATES FOR TOWN OF NORWICH  
FOR 2014 BUDGET YEAR  
(Effective to Billing Starting April 1, 2014)**

WATER USE QUARTERLY RATES:	Present 2013	Adopted 2014	Amount of Increase, \$/cu. ft.	Percentage Increase
Minimum charge on 0 to 1,000 cubic feet	\$ 97.00	\$ 82.21	\$ 4.81	-5.00%
Charge per 100 cu. ft. 101-225 cubic feet				
Change from 1,000 to 1500 cubic feet				
Additional 1,000 to 15,000 cubic feet	4.82	5.35	0.45	9.33%
Additional 15,000 to 50,000 cubic feet	6.12	5.83	0.41	6.70%
Additional 50,000 (and over) cubic feet	8.28	8.70	0.42	5.06%

**EXAMPLE OF IMPACT ON QUARTERLY WATER BILLS:**

	Present 2013	Adopted 2014	\$ Amount Increase	Percentage Increase
<b>Example #1</b> For 7,480 cu. ft. (7,480 Gal.) of Water Use:				
	\$ 57.50	\$ 62.21	4.71	8.19%
			1.54	
<b>Example #2</b> For 7,000 cu. ft. (7,000 Gal.) of Water Use:				
	\$ 50.70	\$ 51.16	0.41	0.81%
			2.87	

Form No. 1002214

Tax money for the town is all in.

Sales Tax money in the amount of \$85,000.00

Sales Tax money in the amount of \$98,276.73 was received. \$85,000.00 went into the Highway Savings and the remaining went into account #1819 Capital Improvement.

Salt shed bids will go out in March. Coverall will be here with quotes on February 19<sup>th</sup>.

New copier is in and working well. Old copier can be bought for \$73.00. Supervisor Law reported the fair board would be interested in buying it. Attorney Natoli is looking to see if there is a policy stating how surplus equipment should be handled for resale.

February 27<sup>th</sup> at 11:00 AM union will be here to go over new contract.

A motion to go into Executive Session at 7:35 PM to discuss employment of a particular person was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. Motion was made at 7:47 PM to come out of Executive Session by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

**Town Clerks Report:** The Town Clerk's January 2014 report was presented before the Board. The total collected for the month was \$539.00 and a check for \$465.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's January 2014 report was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Foulds. All were in favor.

**Vouchers:** General vouchers were read and the total \$10,654.35 voucher #12-35 were approved by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total \$19,208.22 voucher #13-27 approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Foulds; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

Meeting adjourned at 8:05pm.

Minutes were taken by Martha Vidler, Town Clerk.

Next regular Town Board Meeting is March 10, 2014 at 7:00pm.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday March 10, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, William Evans

Absent: Council Member Milton Shepler,

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on February 10, 2014 were accepted as written on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds All were in favor.

**PUBLIC COMMENTS:** None

**LETTERS/CORRESPONDENCE:**

- Letter from NYSDOT approving the 40 mph speed limit reduction request on the White Store Road.
- Email from City Clerk Brian Drake confirming April 10, 2014 at 12:30 as the time to meet at BOCES to see their electronic records management system with Town Clerks and Town Supervisors.
- A thank you note to Highway Superintendent Ron Whaley and Supervisor Law from Adriene Mullins-Hansen and Bob Hansen for help with a mailbox.
- Letter from NYS Unified Court System awarding the Court \$5000.00 from the JCAP for the 2013-14 cycle.

**ATTORNEY REPORT:** Has been in contact with Time Warner.

**HIGHWAY REPORT:**

- Spring Equipment is ready.
- Should have enough sand and salt for remainder of winter.
- 550 has an axle vibration estimated repair cost is \$3,600-\$3,700 a decision for repair was not made.
- Ford '95 has a problem with "tip-up" Highway Superintendent will get an estimate from Steel Sales.

**Other items discussed:**

- Discussion was had on the Court Grant. The Board wants to see all three bids before making a decision as to who will install the security cameras. A motion was made to refer the bids to the Public Safety Committee for review by Council Member Evans; 2<sup>nd</sup> by Council Member Foulds. All were in favor.
- Discussion was had on the salt shed. Council Members Foulds, Brooks and Highway Superintendent Whaley met with Brite Span. A bid of \$35,902 was quoted from Brite Span without concrete.
- Wells Road discussion was had and it was suggested by Highway Superintendent to check into help from the County to do the job.
- Dog budget will be looked at to see if cost of licenses is cost effective.
- A motion was made to put the Muratec copier in surplus for purchase by the Chenango County Fair Board for \$73.00 by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.
- Union meeting to be held March 20 at 10:00AM at the Town Hall.
- Town Hall roof will be looked at by Wilcox for repair estimates when weather breaks.
- MANG Ins. Will be called in the morning by Supervisor Law and be advised of addition of Salt Shed.

- Discussion was had on the city water rates. Supervisor Law reported that the Town rates are higher already and there should be no deficit. Be it noted that the Board understands that it was only the city rates that increased. Town rates will remain the same.
- City Water Board has requested Mr. Foulds to serve on the City Water Board as the towns' liaison. A motion was made to appoint Council Member Foulds on the City Water Board.

Supervisor David Law-Aye  
Council Member- William Evans-Aye  
Council Member Charles Brooks-Aye  
Council Member Stanley Foulds-Abstain

**FINANCIAL REPORT:** Monthly financial report was given to the Board Members.

**TOWN CLERKS REPORT:** The Town Clerk's February 2014 report was presented before the Board. The total collected for the month was \$394.00 and a check for \$301.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's February 2014 report was made by Council Member Adam Evans; 2<sup>nd</sup> by Charles Brooks. All were in favor.

**Vouchers:** General vouchers were read and the total \$2,577.44 voucher # 36-49 were approved by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Highway vouchers were read and the total \$16,049.25 voucher # 38-50 were approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Meeting adjourned at 8:37PM.

Minutes were taken by Martha Vidler, Town Clerk

Next meeting will be on April 14, 2014

The Minutes of the Special Meeting, to discuss various items of the Norwich Town Board held on Wednesday, March 26, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 10:30 AM. Council members and Attorney Natoli were mailed advanced notice of such meeting. Notice was also posted on the door.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans

Absent: Stanley Foulds, Milton Shepler

Others attending were:

Attorney Steve Natoli

Town Clerk Martha Vidler

The meeting was called for discussion on the Assessor's bringing the rolls up to date, and to set a meeting date with the Town Personnel Committee and Assessor's. A meeting will be called in May to discuss the situation.

Discussion was also had on the resigning of the Tax Collector in April.

A motion to go into Executive Session at 11:17 for discussion regarding collective bargaining was made by Council Member Evans; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

A motion to come out of Executive Session at 11:37 was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Evans. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Meeting adjourned at 11:37.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday April 14, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds,

Absent: Council Member Milton Shepler, William Evans

Others attending were:

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Absent: Attorney Steven Natoli

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on March 10, 2014 and Special meeting minutes held on March 23, 2014 were accepted as written on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**PUBLIC COMMENTS:** Comments from the floor were heard from residents on the Lower Ravine Road in regards to the road and bridge conditions. Residents were instructed by Supervisor Law to write a letter of complaint to FEMA on the work that had been done. A motion was made to contact FEMA with concerns by Council Member Foulds; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

**LETTERS/CORRESPONDENCE:**

A Thank you note from The John Quattrocchi family was received.

An invitation for Harriett Jenkins retirement on Tuesday April 29<sup>th</sup>.

A letter from Clifford Crouch asking for support of casino licensing.

A letter from Attorney Natoli in regards to the franchise agreement between Time Warner & Town of Norwich.

Marylou Monahan, Tax collector, submitted a letter of resignation which was read to the Board.

A motion to accept, with regrets, tax collector Mary Lou Monahan's resignation was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to appoint Ted Guinn tax collector starting May 1, 2014 was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Judge Fox swore Mr. Guinn in with the oath of office as appointed tax collector commencing May 1, 2014 ending December 31, 2014.

**ATTORNEY REPORT:** None

**HIGHWAY REPORT:**

- Equipment is all set for spring work. Roads are being swept off and garbage picked up.
- Wells Road project is more than the County wants to take on with shared services. Discussion was had for repair of road.

**OTHER ITEMS DISCUSSED**

Judge Fox presented camera grant update to the board. It was recommended by Council Member Foulds to put 2 cameras back in the board room as original quote had. A motion was made to accept the Sentry bid for the original proposal minus 2



monitors was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion to go into executive session to discuss a proposed litigation at 7:50pm was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion to go out of executive session at 8:08 was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

CHIPS money will have an increase of \$10,861.00 for 2015

Highway Superintendent Whaley discussed the salt shed. Attorney Natoli said an engineer was needed for blueprints. A motion was for the Highway Superintendent to move forward with blueprints from Bermside Engineering not to exceed \$2000.00. was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

**TOWN CLERKS REPORT:** The Town Clerk's March 2014 report was presented before the Board. The total collected for the month was \$397.00 and a check for \$338.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's March 2014 report was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**Vouchers:** General vouchers were read and the total \$29,484.63 voucher # 50-70 were approved by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Highway vouchers were read and the total \$11,300.08 voucher # 51-66 were approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Meeting adjourned at 8:45PM.

Minutes were taken by Martha Vidler, Town Clerk

Next meeting will be on May 12, 2014

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday May 12, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation was led by Council Member William Evans and The Pledge of Allegiance by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Stanley Foulds, Milton Shepler

Others attending were:

Highway Superintendent, Ronald Whaley

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on April 14, 2014 were accepted as written on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks . All were in favor.

**PUBLIC COMMENTS:** none

**LETTERS/CORRESPONDENCE:**

#1. Letter from State retirement in regards to newly elected officials keeping track of their time for 3 months.

#2. Letters from property owners on the Lower Ravine Road were received in regards to the flooding and FEMA.

**ATTORNEY REPORT:** Attorney Natoli commented that the collective bargaining went well. Also he has sent a letter of request for changes to Time Warner.

**HIGHWAY REPORT:** Legal notices for salt shed were sent to the Newspaper and sealed bids will be opened on the 28<sup>th</sup> at 1:00pm. Highway Superintendent stated he will be checking on salt prices for next winter. Superintendent Whaley also requested time to go to Highway School Training at Ithaca College on June 1-4. Registration for schooling is \$100.00, rooms are \$113.00/night. A motion was made to send Highway Superintendent Ron Whaley to training with the total cost not to exceed \$439.00, by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

- a) Wells Road CHIPS money needs to be turned in by 1/1/15
- b) A drawing submitted by an engineer is mandatory for the Wells Road pipe. Randy Gibbon and Jason Fleming were 2 names suggested. Council Member Shepler stated he had talked to Mr. Gibbon and a possibility of a "sleeve" could be used to repair pipe and not have to tear the road up. This would save a lot of money. Council Member Shepler will contact and meet with person to discuss using a "sleeve". Discussion was had to appoint Council Member Shepler on the highway committee. Discussion was if a Council Member wanted to help appointed members on a committee they could do that without being appointed.
- c) Salt shed will cost approximately \$95,000.00 total

Sales tax money had been received in the amount of \$920,740. \$40,000 will go into Highway and \$40,000 will go into General. The remaining balance will go into Savings #2.

Assessor Dave Adams is still in the hospital.

Assessor Loscavio needs more certification and has requested to go to Cornell for training the 3<sup>rd</sup> week in July for 6 days. Registration fee is \$520.00. A motion for Mr. Loscavio to enroll in the training session in the amount of \$520.00 was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor. It was suggested that he come back to the board with a price of housing. The state will partially reimburse the town.

Monies were received in the amount of \$996.62 from Opportunities for Chenango in lieu of taxes it will be deposited in the General Fund.

A new bill is on the floor in Albany for Towns to be able to set speed limits. Discussion was had on liability.

April 30, 2014 the last check from the tax collector, Mary Lou Monahan was turned over to the town in the amount of \$1,052.18. Supervisor Law and newly appointed Tax Collector Ted Guinn went to the bank and changed names on accounts.

Discussion was had on fire inspections. If an inspection is requested the Code Enforcement Officer will do it, otherwise we are not obligated to do fire inspections. They are optional.

Discussion was had on the AUD. Copies of the annual financial report, for fiscal year end 12/31/2013, will be made for members to pick up and review for discussion at the next meeting. A written report with suggestions/recommendations from the preparer of the financial report, Michael Giovinazzo, was handed to each board member to review and come back next meeting for discussion.

**FINANCIAL REPORT:** The financial report was given to the Board Members.

**TOWN CLERKS REPORT:** The Town Clerk's April 2014 report was presented before the Board. The total collected for the month was \$651.00 and a check for \$571.50 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's April 2014 report was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**Vouchers:** General vouchers were read and the total \$9619.17 voucher # 71-86 were approved by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total \$4036.31 voucher # 67-73 were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Meeting adjourned at 8:05PM.

Minutes were taken by Martha Vidler, Town Clerk

Next meeting will be on June 9, 2014

The Minutes of the Special Meeting, to open sealed bids on the salt shed was held on Wednesday, May 28, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 1:04 PM. Council Members and Attorney Natoli were mailed advanced notice of such meeting. Notice was published in newspaper and also posted on the front door.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler

Absent: Stanley Foulds,

Others attending were:

Attorney Steve Natoli

Highway Superintendent Ronald Whaley

Town Clerk Martha Vidler

The meeting was called to order to open sealed bids for the highway salt shed.

Shed Foundation/wall & floor

Wilcox Construction Co.      \$262,835

Roof Overhead

Adinorth Structures      \$42,112

BriteSpan      \$35,902

Norseman      \$45,681

After much discussion, a motion was made to table any response on the bids, until the June 9<sup>th</sup> meeting and Highway Superintendent has come back from a training, by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**Other items discussed**

- a) White Store Bridge is under "yellow flag"
- b) Discussion on Wells Road project. Needs to go out for bid. Chemung Supply is engineer.
- c) Release documents to access private property need to be filled out by 2 landowners on the Wells Road.
- d) Assessors are in need of clerical help. A motion was made to hire extra help, at the discretion of Mr. Loscavio, current assessor, up to a maximum of 5 hours @ \$10/Hour, by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion to go into Executive Session to discuss the employment history of a particular person at 1:50 was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion to leave Executive Session was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion to adjourn at 2:10 came from Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Minutes taken by Town Clerk Martha L. Vidler

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday June 10, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler

Absent: Stanley Foulds

Others attending were:

Highway Superintendent, Ronald Whaley

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on April 14, 2014 were accepted as written on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

**PUBLIC COMMENTS:** Comments from Debbie Wood in regards to road footage and dog control.

**LETTERS/CORRESPONDENCE:** NYS Dept. of Taxation and Finance notice of tentative state equalization rate of 53.00.

An invitation to meet the Amateur Radio operators in June 28-29 was received.

**ATTORNEY REPORT:** Attorney Natoli did research on elective officials who are not able to serve full capacity in their position; they cannot be removed from office. Modification of salary can take place with a public hearing.

**HIGHWAY REPORT:** Superintendent Whaley reported on what was presented at his training. Jim's truck in repair shop waiting for cables to come in. Old salt shed is going to be cleaned up.

► Salt shed update: Discussion to build a smaller salt shed (33x40) with a blacktop bottom in place of concrete. Randy Gibbon will be asked to engineer the project. Supervisor Law would also like to have him write the specs for the notice to go in the newspaper. The project will have to go out to bid.

► Wells road update: 96" galvanized steel pipe will run \$18,000 for 100' with approximately a 70 year lifespan or a Steel coated plastic pipe that will run \$50,000 for 100'. FEMA will be applied to this project. DEC needs to be notified to get a permit, possibly soil and water and the city.

► June 17<sup>th</sup> tentatively a meeting is scheduled to apply to FEMA and discuss salt shed.

**OTHER ITEMS DISCUSSED:**

► Mortgage tax of \$27,400.62 will go into Savings II.

► Mark Doliver has started with clerical help with assessor Joe Loscavio.

► DSS asked if a client could volunteer work to get their service time in.

► Supervisor Law called Mr. Giovnazzo and he will schedule a time to meet with Jamie and then meet with the board to discuss

► Discussion was had on an additional \$25.00 late fee for delinquent dog licenses. It was decided to have the DCO be more aggressive in writing appearance tickets for delinquent dog licensing.

► Discussion was had to encourage the City to continue work on a waste digester to accommodate the Evans Creamery and other like businesses.

► Equalization rate is 53.00

A motion to go into Executive Session at 8:10pm, to discuss employment history of a particular person, and current litigation, was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion to leave Executive Session at 8:30pm was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion to accept Mark Doliver to fill in for clerical work in the Assessor's office was made by Council Member William Evans; and by Council Member Milton Shepler. All were in favor.  
A meeting with the union representative will be Thursday June 19, 2014 at 11:00AM at the town hall.

**TOWN CLERKS REPORT:** The Town Clerk's May 12, 2014 report was presented before the Board. The total collected for the month was \$570.00 and a check for \$457.00 was given to the Supervisor. A motion to accept the Town Clerk's May 2014 report to the Supervisor was made by Council Member Charles Brooks and 2<sup>nd</sup> Council Member Milton Shepler. All were in favor.

**VOUCHERS:**

General vouchers were read and the total of \$3457.83 claim #'s 87-103 was approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Highway vouchers were read and the total of \$5,273.66 claim #'s 74-82 was approved on a motion by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Motion to adjourn at 8:46 was made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member William Evans.

Minutes were taken by Martha L. Vidler, Town Clerk

NEXT REGULAR MEETING July 14th.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday July 14, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler, Stanley Foulds

Others attending were:

Highway Superintendent, Ronald Whaley

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on June 9, 2014 were accepted as written on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**PUBLIC COMMENTS:** none

**LETTERS/CORRESPONDENCE:**

▶ A “draft agreement” from the Town of Guilford was received in regards to shared services of DCO’s.

▶ Ag & Markets DCO inspection report for 2014

**ATTORNEY REPORT:** Bid packets will soon be in for reviewing of Wells Road project.

**HIGHWAY REPORT:**

▶ A motion was made to put the Wells Road project out to bid by Council Member Milton Shepler 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

▶ Wells Road project bid packets are ready, public notice will be in the paper, release papers for property owners are being signed.

A letter of resignation from Mark Doliver is needed for the Assessor Clerical position. A motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks was made effective the date of resignation of prior position to appoint Mr. Doliver as Assessor to fill out the vacancy created by the death of Mary Manley and at the same rate of pay Mary was receiving.

**OTHER ITEMS DISCUSSED:**

▶ Contact was made with Dave Adams wife. She is hopeful to have Mr. Adams home by the end of July and he will contact us at that time.

▶ A private road, Pedersen Lane, was brought before the board for discussion. The road has to be brought up to specs and meet requirements to even be considered for work to be done on it by the town.

▶ Bluff Road has about 600 feet that needs crowning in the center to get the water off from it. This was referred back to the Highway Committee.

▶ July 18<sup>th</sup> there will be a Union meeting at 10:30am.

▶ Council Member Foulds recently attended a city water board meeting.

▶ Financial report was given to the Board Members

**TOWN CLERKS REPORT:** The Town Clerk’s June, 2014 report was presented before the Board. The total collected for the month was \$724.00 and a check for \$612.00 was given to the Supervisor. A motion to accept the Town Clerk’s June 2014 report to the Supervisor was made by Council Member Charles Brooks and 2<sup>nd</sup> Council Member Milton Shepler. All were in favor.

**VOUCHERS:**

General vouchers were read and the total of \$2188.25 claim #'s 104-119 were approved on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Highway vouchers were read and the total of \$7823.68 claim #'s 83-98 were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Motion to adjourn at 8:00pm was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Minutes were taken by Martha L. Vidler, Town Clerk

NEXT REGULAR MEETING August 11th at 7:00 pm.



The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday August 11, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Council Member Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler, Stanley Foulds

Others attending were:

Highway Superintendent, Ronald Whaley

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on July 14, 2014 were accepted as written on a motion by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

**PUBLIC COMMENTS:** none

**LETTERS/CORRESPONDENCE:**

▶ A notice from NYS DOT stating pedestrian countdown timers and traffic signals at various locations will be installed.

▶ A fax from NYS Real Property Tax Services with Basic Certification Status Report on Assessor Joe Loscavio.

▶ A letter from Town of Guilford announcing a public hearing on the proposed Comprehensive Plan for the Town of Guilford.

▶ An email from Diane Troxell in regards to Halfway House apartments being over-run by cats and dogs.

▶ Supervisor Law received a letter stating the equalization rate.

**ATTORNEY REPORT:** Dog warden shared services with Town of Guilford tabled until further discussion is had with Tom Palmer. Sidney Federal Credit Union

**HIGHWAY REPORT:** Wells Road pipe will be in by the end of the week. Start date is approximately the 20<sup>th</sup>.

▶ Discussion was had to put signs on end of Wells Road and Jones Road of date's road will be closed.

▶ Dirt removed will go for fill at Adam Evans. A form will be signed that he (Adam) will be responsible for clean-up.

▶ Full crew is back to work.

▶ Bid packets are out on the salt shed pre-walls.

▶ Sand is coming in for winter.

**OTHER ITEMS DISCUSSED:**

▶ Mark Doliver needs to take oath of office.

▶ Sales tax was split between General Fund Revenue and the Highway.

▶ Discussion was had on Andy Wehrli's water line. It has to go to the end of his property and has to be according to specs. A letter will be addressed to Mr. Wehrli and Mr. Iverson.

▶ Discussion was had to ask Randy Gibbon to be Clerk of the Works for the Wells Road project. A motion to pay Mr. Gibbon \$50/hour not to exceed \$2,500.00 was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

▶ Discussion was had on Time Warner Cable in regards to taking local channels off the air. A motion to write a letter of complaint to Time Warner, Senator Schumer, was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**TOWN CLERKS REPORT:** The Town Clerk's July 2014 report was presented before the Board. The total collected for the month was \$1,009.00 and a check for \$881.00 was given to the Supervisor. A motion to accept the Town Clerk's June 2014 report to the Supervisor was made by Council Member Stanley Foulds and 2<sup>nd</sup> Council Member Charles Brooks. All were in favor.

At 7:35 a motion to go into Executive Session to discuss proposed litigation was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor. A motion to go out of Executive Session at 8:10 was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

**VOUCHERS:**

**General vouchers** were read and the total of \$4206.17 claim #'s 120-137 were approved on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**Highway vouchers** were read and the total of \$52,095.46 claim #'s 99-112 were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Financial report was given to Board Members. Discussion was had on the highway budget.

Next Union meeting to be held August 19<sup>th</sup> at 9:00am.

A motion to adjourn AT 8:49PM was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Minutes were taken by Martha L. Vidler, Town Clerk

Next meeting will be on September 8<sup>th</sup> 2014 at 7:00PM.

Union Meeting moved to August 28<sup>th</sup> at 10:30 am.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday September 8, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler, Stanley Foulds

Others attending were:

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Absent:

Highway Superintendent, Ronald Whaley

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on August 11, 2014 were accepted as written on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**PUBLIC COMMENTS:** Tom Morrone representing the Chenango County Car dealers approached the Board with concerns of "Off- Site Tent Car Sales" and how it affects our local dealerships. He would like the Town of Norwich come up with a restraining against these sales which do not support the town. His suggestion is you must be a franchised licensed dealer to have an off-site sale within the greater Norwich area. Discussion was had between the Board and Mr. Morrone as to what action to take. Attorney Natoli will look into areas such as consumer protection and bring it back to the board.

**LETTERS/CORRESPONDENCE:** None

**ATTORNEY REPORT:** None

**HIGHWAY REPORT:** None

**OTHER ITEMS DISCUSSED:**

- Two bids came in for the salt shed precast, Chemung Supply at \$53,070 and Wilcox Construction at \$66,200. A motion was made to accept the bid from Chemung at \$53,070 once reviewed and based on approval of Attorney Natoli by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.
- Wells Road work is complete by Gorick.
- Discussion was had on the Norwich City Youth Program contract for 2015. A motion was made to lower the amount to \$10,000 for 2015 by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.
- There has been no communication from Dave Adams after numerous attempts to call him by the Supervisor.
- Discussion was had on City Fire Contract and Mutual Aid. Attorney Natoli suggested contacting the Association of Towns for guidance. Tabled until next meeting.
- IDA (Industrial Development Association) budget for 2014 is \$2,500.00 would like to decrease it to \$1,500.00. A motion was made to decrease IDA contract to \$1,500.00 by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.
- Discussion was had on Wehrli's water line. Supervisor Law will send Mr. Iverson a copy of the minutes where we agreed in the August meeting to have the water line up to specs.

- Roof over the courtroom door was quoted by Wilcox Construction to run \$3,200.00. The Board would like to see the specs before making a final decision.
- Highway drainage pipe by the sand pile will be fixed in house.
- SPCA is months behind in billing.

**TOWN CLERKS REPORT:** The Town Clerk's August, 2014 report was presented before the Board. The total collected for the month was \$557.00 and a check for \$452.50 was given to the Supervisor. A motion to accept the Town Clerk's May 2014 report to the Supervisor was made by Council Member Stanley Foulds and 2<sup>nd</sup> Council Member William Evans. All were in favor.

**VOUCHERS:**

**General vouchers** were read and the total of \$13603.12 claim #'s 138-157 were approved on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**Highway vouchers** were read and the total of \$4,186.57 claim #'s 113-121 were approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Union meeting Friday 12, 2014 at 9:00AM

Opening of bids for salt shed cover at 11:00AM

Next meeting October 14th at 7:00PM

A motion to go into Executive Session at 8:22pm to discuss the employment history of a particular person was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to accept the resignation and set up an Exit Interview, before September 12<sup>th</sup>, of Code Enforcement Officer Charles Green was made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion for to have the Personnel Committee set up an interview with Steve Fox was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Discussion was had on Septic Permits. Supervisor Law will be in contact with the County to see what the codes should be followed.

Discussion was had on the Hazardous Mitigation (Johnathon Raser-FEMA) in regards to the Lower Ravine Road.

A motion to adjourn at 8:55pm was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Special Meeting to discuss Code Enforcement by the county was held on Tuesday, September 23, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00 PM. Council Members and Attorney Natoli were mailed advanced notice of such meeting.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler, Stanley Foulds,

Others attending were:

Attorney: Steve Natoli

Town Clerk: Martha Vidler

The meeting was called to discuss the Code Enforcement for the Town. A resolution was made to come back under the County Code Enforcement for all building permits originally done by the Town of Norwich by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor. A motion to send a letter to the County requesting to come back under the County for Building Permits as stated by the executive law was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor. As per executive law in July 2015 a public hearing will be had. County Code will take all open permits back to the County Codes office. Most fire Inspections will be done in January and February. A fire inspection is \$40.00/hour.

Supervisor Law suggested that a check be made out to reimburse the county for Metro Mattress, Auto Zone and any other further permit money that comes into the town that have been issued past September 12. A motion was made to pay the County by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Discussion was had on Septic Inspections. Tabled until regular board meeting in October.

Discussion was had on the budget and budgetary process.

Correspondence from the City Mayor in regards to joint Code Enforcement was read by Supervisor Law.

A motion to go into executive session at 7:40 to discuss the employment history of a particular person was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A letter will be sent to Mr. Green stating we are not in need of his services for septic inspections.

A motion to pay Gorick Construction out of General Reserve Savings II \$74,400.00 for the Wells Road project was made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion was made to have the court purchase another camera for 596.50 to cover the sidewalk was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion was made to adjourn at 8:25 was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Minutes taken by Town Clerk Martha L. Vidler

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Tuesday October 14, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler, Stanley Foulds

Others attending were:

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Highway Superintendent: Ronald Whaley

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on September 8, 2014 were accepted as written on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

The minutes from the special meeting held on September 23, 2014 were accepted as written on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**PUBLIC COMMENTS:** None

**LETTERS/CORRESPONDENCE:** A letter from Chenango County Ag Society requesting the use of the Town Hall for their winter meetings. A motion to allow the Fair Board to use the Town Hall for meetings was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

An email from Joe Maiurano in regards to the upgrades to repair the railroads.

A letter from Chenango Industrial Development Agency was received requesting restoration of the railroad to their pre-modification conditions.

**ATTORNEY REPORT:** None

**HIGHWAY REPORT:** The manhole in the Highway barn is now repaired. The salt shed walls are here and are scheduled to be set on Tuesday the 21<sup>st</sup>. The International 2011 single axle truck is in Syracuse for repair on electrical issues. It is possibly under warranty still.

Voting on the Union Contract was tabled. A motion was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks to table the union vote.

A motion was made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member William Evans to set a Public Hearing date on November 10, 2014, at 7:00pm, next regular meeting date, for the Preliminary Budget. All were in favor.

A motion was made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member William Evans to set a Public Hearing date for the Code Enforcement being turned over to the County on November 10, 2014, at 7:10pm, next regular meeting date, for the Code Enforcement change. All were in favor.

CHIPS paper work has been filed.

FEMA held an audit and requested copies of cancelled checks from companies paid for services, from Mang Insurance and the procurement policy.

**NEW YORK STATE EMPLOYEES RETIREMENT RESOLUTION – BE IT RESOLVED,** that the Town of Norwich hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked

to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Term Begins /Ends	Standard Work Day	Days/Month
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**Elected Officials**

Town Clerk	Martha Vidler	2013-2015	6	
Councilman	Stanley Foulds	2013-2017	6	
Highway Superintendent	Ronald Whaley	2013-2015	6	
Tax Collector	Ted Guinn	2013-2014	6	
<b><u>Appointed Officials</u></b>				
Attorney	Steve Natoli		6	
Court Deputy	Kent Smith		6	

Motion to adopt the above resolution was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

The Board of Assessment Review appointments was tabled until next month after Supervisor Law contacts Mr. Shaw to see if he is willing to serve in this capacity another term and board members have an opportunity to seek out another person willing to fill Mr. Doliver's position on the BOR.

A motion to table the SPCA contract until next meeting, after Attorney Natoli has reviewed it, was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

**TOWN CLERKS REPORT:** The Town Clerk's September, 2014 report was presented before the Board. The total collected for the month was \$367.00 and a check for \$299.50 was given to the Supervisor. A motion to accept the Town Clerk's September 2014 report to the Supervisor was made by Council Member Charles Brooks and 2<sup>nd</sup> Council Member Milton Shepler. All were in favor.

**VOUCHERS:**

**General vouchers** were read and the total of \$3,317.38 claim #'s 158-173 were approved on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**Highway vouchers** were read and the total of \$5,787.81 claim #'s 122-135 were approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to adjourn at 7:55 was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Minutes were taken by Martha L. Vidler, Town Clerk

A budget workshop was had after meeting adjourned.

The Minutes of the Special Meeting to discuss a delinquent water bill was held on Tuesday, October 28, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 12:05pm. Council Members were mailed advanced notice of such meeting.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans

Absent: Milton Shepler, Stanley Foulds,

Others Attending:

Town Clerk: Martha Vidler

Supervisor Law brought to the attention of the board members present that the water bill of 102 Gilmore Lane, Norwich, NY is grossly overdue in the amount of \$33,465.84. Enrique Viera has been notified by certified mail. A motion to levy the \$33,465.84 onto the tax bill was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Discussion was had on the pay of assessors. It was suggested to contact Attorney Natoli before any action is taken.

The Standard Work Day and Reporting Resolution was reviewed by the board and accepted on a motion from Council Member Evans; 2<sup>nd</sup> by Council Member Brooks. All were in favor. The report will now be forwarded to the New York State and Local Retirement System.

A motion was made to adjourn at 12:25 was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Minutes taken by Town Clerk Martha L. Vidler



The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday November 10, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler, Stanley Foulds

Others attending were:

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Highway Superintendent: Ronald Whaley

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on October 14, 2014 were accepted as written on a motion by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member William Evans. All were in favor. The minutes from the special meeting held on October 28, 2014 were accepted as written on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**PUBLIC HEARING ON PRELIMINARY 2015 BUDGET** - At 7:02 a motion to open the Public Hearing for the 2015 Budget was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor. Proof of Notice having been furnished, The Public Hearing for the 2015 Budget was called to order. Such notice was placed in The Evening Sun and posted on the town hall front door. No one spoke for or against the 2015 preliminary budget. A motion to close the Public Hearing at 7:03 was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Supervisor David Law –Aye

Council Member Charles Brooks –Aye

Council Member Milton Shepler-Aye

Council Member Stanley Foulds-Aye

Council Member William Evans-Aye

The motion carried.

The regular monthly meeting was opened.

**2015 Budget**

Council Member Brooks had a question on the Assessor's contractual line. Grant money was used to purchase equipment so line was reduced to \$400.00. Comptroller contractual money started at \$500.00 and is now \$1500.00 for 2015. This is to cover certified postage recommended by the state and printer toners. Council Member Evans asked if an agreement had been made with the Bookkeeper to go to the next phase of training. Supervisor Law said, yes, there is an agreement made and a commitment by the Bookkeeper. Permit money was questioned on page 18, this is the junk yard permit and will be reduced to \$250.00.

A motion to adopt the 2015 Budget as amended was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Shepler. All were in favor.

Supervisor David Law –Aye

Council Member Charles Brooks –Aye

Council Member Milton Shepler-Aye

Council Member Stanley Foulds-Aye

Council Member William Evans-Aye

The motion carried.

The amended, as above, completed and sealed 2015 Norwich Town Budget will be forwarded to the Chenango County Tax Department.

A resolution was made to move the Code Enforcement to the County for 2015 by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Supervisor David Law –Aye

Council Member Charles Brooks –Aye

Council Member Milton Shepler-Aye

Council Member Stanley Foulds-Aye

Council Member William Evans-Aye

The motion carried.

**PUBLIC COMMENTS:** None

**CORRESPONDENCE:**

- A notice to qualified voters of the South New Berlin Fire Dept./ Christine Price was read. Supervisor Law will contact and ask for a map and what areas of the Town of Norwich are covered.
- City of Norwich Youth Bureau thanking for reinstating the \$500.00.

**ATTORNEY REPORT:**

- Final Union Contract was received and Attorney Natoli recommends the Board approve a resolution for the Supervisor to sign the Union Contract for 3 years. A motion was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Foulds. All were in favor.
- SPCA contract was reviewed and it is the same contract as last year. The town would like to see the SPCA bill in a timely manner and a letter will go with the contract addressing the billing. A motion to approve the Supervisor to sign the contract for 2015 was made by Council Member Evans; 2<sup>nd</sup> by Council Member Shepler. All were in favor.
- There are questions revolving around Thompson Creek Attorney Natoli will keep the Board informed as more information is received.

**HIGHWAY REPORT:**

- Wells Road has a layer of black top on it. I will be top coated in the spring.
- CHIPS paperwork has been sent in. Winter recovery and regular.
- Salt shed lacks 6-8 hours to being completed.
- Furnace at the Town Barn broke down. It has been repaired and suggested it be maintained yearly.

**OTHER ITEMS DISCUSSED:**

Supervisor Law contacted Lawrence Shaw to see if he was interested in serving on the Board of Review another term. Mr. Shaw accepted. A motion was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Shepler to appoint Mr. Shaw for a term of 5 years. All were in favor.

Supervisor David Law –Aye  
Council Member Charles Brooks –Aye  
Council Member Milton Shepler-Aye  
Council Member Stanley Foulds-Aye  
Council Member William Evans-Aye  
The motion carried.

- A motion to accept the City Youth Bureau contract was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.  
Supervisor David Law –Aye  
Council Member Charles Brooks- Aye  
Council Member Milton Shepler-Aye  
Council Member Stanley Foulds-Aye  
Council Member William Evans-Aye  
The motion carried.
- Discussion was had on a Christmas get together for December 19<sup>th</sup> for a luncheon at noon. Town employees will have information sent to them.
- Closing of year end books will be on December 29<sup>th</sup> at noon.
- A general discussion was had on the advisability of the Assessors salaries.

**TOWN CLERKS REPORT:** The Town Clerk's October, 2014 report was presented before the Board. The total collected for the month was \$501.00 and a check for \$398.00 was given to the Supervisor. A motion to accept the Town Clerk's September 2014 report to the Supervisor was made by Council Member Charles Brooks and 2<sup>nd</sup> Council Member Stanley Foulds. All were in favor.

**Vouchers:** General Vouchers were read and the total of \$58,391.86 claim #174-193 were approved on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Highway Vouchers were read and the total of \$2,820.35 claim #136-153, were approved on a motion by Council Member Charles Brooks ;2<sup>nd</sup> Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Foulds. All were in favor. Meeting adjourned at 8:00 PM.

Next regular meeting will be Monday, December 8<sup>th</sup>, 2014. Year-end meeting will be held on Monday, December 29, 2014 at 12:00 PM.

Minutes were taken by Martha L. Vidler, Town Clerk.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday December 8, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00PM. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler, Stanley Foulds

Others attending were:

Attorney: Steven Natoli

Town Clerk: Martha Vidler

Highway Superintendent: Ronald Whaley

Town residents and guests: Refer to sign-in sheet.

The minutes from the regular monthly meeting held on November 10, 2014 were accepted as written on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**PUBLIC COMMENTS:** None

**CORRESPONDENCE:**

- Letter from **NYMIR** for proposed rate adjustments for 2015. Rate will stay the same.
- Letter from the State of NY Office Of The Attorney General addressing “puppy mills”.

**ATTORNEY REPORT:**

- Working with the Judge on a matter that may be brought against the town in regards to CIT.
- Waiting to hear back from Cliff Tamsett
- Correspondence from the County to appeal the Town Law #1 2008 for code. A public hearing will be needed.

**HIGHWAY REPORT:**

- CHIPS should be disbursed by the middle of December.
- Salt Shed is completed approximate cost \$95,000.00
- Wells Road holding up well
- Trucks are ready for storm predicted

**OTHER ITEMS DISCUSSED:** Board was given a budget update. Mortgage tax is up.

**Be it resolved,** that the Supervisor be and hereby is authorized to make the following budgetary transfers of \$430.20 from Account General Reserve #9680 to General Savings II #4822. A motion was made by Council Member William Evans to make the move and close account #9680 and 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor. Charles Brooks, Aye  
William Evans, Aye  
Milton Shepler, Aye  
Stanley Foulds, Aye

A motion was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans to take \$5000.00 of the mortgage tax and put into the General Capital Improvement Savings #1819. All were in favor. Charles  
Brooks, Aye

William Evans, Aye  
Milton Shepler, Aye  
Stanley Foulds, Aye

Discussion was had on moving \$10,000 into the highway equipment fund. It was tabled until next meeting.

- Question was asked by Council Member Evans as what course of action plan was taken from the court state audit. Judge Fox will report at year end meeting.
- Question was asked on Town Hall property lines. Trees that were cut down were not on Town property.
- Discussion was had on grange hall/town hall parking lot. Agreement was believed to have been in 1976 and will try to be located.
- Discussion was had on Assessor’s pay while Dr. Adams is out. Attorney Natoli will look into it.

**TOWN CLERKS REPORT:** The Town Clerk's November, 2014 report was presented before the Board. The total collected for the month was \$287.00 and a check for \$240.00 was given to the Supervisor. A motion to accept the Town Clerk's November 2014 report to the Supervisor was made by Council Member Milton Shepler and 2<sup>nd</sup> Council Member William Evans. All were in favor.

**Vouchers:** General Vouchers were read and the total of \$8,413.96 claim #194-209 were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Highway Vouchers were read and the total of \$14,141.55.35 claim #154-166, were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Foulds; 2<sup>nd</sup> by Council Member Evans. All were in favor. Meeting adjourned at 8:12 PM.

Board members were handed an invitation to annual Christmas gathering at the Town Hall on December 19<sup>th</sup> at noon.

Year-end meeting to close the books will be Monday, December 29<sup>th</sup>, 2014 @ noon.

Minutes were taken by Martha L. Vidler, Town Clerk.

The Minutes of the Year-End Meeting of the Norwich Town Board held on Monday December 29, 2014 at the Town Hall.

Supervisor David Law called the meeting to order at 12:00pm.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, William Evans, Milton Shepler

Absent: Council Member Stanley Foulds

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town Residents: None

**CERTIFICATION OF RECORDS:** The Town Clerk's cash book and postage ledger were inspected and motion for reimbursement to total \$200.00 for postage and \$200.00 for bookkeeper for certified mailings was made by Council Member William Evans, 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Judge Fox presented the board with the court dockets to be inspected and certified by the Town Board Members. A motion to accept the court dockets was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Judge Fox also requested the board look into a program update for Jamie's computer in order to do the court checkbook.

**FINANCIAL REPORT:** The financial report was given to the Board Members. A discussion followed. Account ending in 9680 General Reserve Savings will remain open and not closed out as suggested in last meeting.

**RESOLUTION 12-1-2014** Be it resolved to approve and authorize the Supervisor to move \$2000.00 from account #4822 General Reserve #2 into account #1820, Highway Equipment Reserve Savings. A motion was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. Council Member Charles Brooks-Aye  
Council Member William Evans-Aye  
Council Member Milton Shepler-Aye  
Motion carried.

Discussion was had on union health insurance bill. Attorney Natoli will look at it. Supervisor Law has tried calling union representative but has not had any contact with her.

A motion to purchase "forever" postage stamps for 2015, up to \$5000.00, was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor. Discussion was had that postage be recorded accordingly to each office.

Vouchers: General vouchers were read and the total of \$1,774.22, claim#210-215 was approved on a motion by Council Member William Evans, 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Highway vouchers were read and the total of \$9,427.58, claim #167-179 was approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion to adjourn the meeting was made by Council Member 2<sup>nd</sup> by Council Member. All were in favor. Meeting adjourned at 12:45.

Minutes were taken by Martha L. Vidler, Town Clerk.

Next meeting will be January 12, 2015 at 7:00pm.