

Minutes of the Organizational Meeting and the Regular Monthly Meeting of the Norwich Town Board held on Monday January 14, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7PM. Invocation and Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Adam Evans, Stanley Foulds

Absent: Council Member: Milton Shepler

Others attending were:

Attorney: Steve Natoli

Town Clerk: Martha Vidler

Highway Superintendent: Ronald Whaley

Town residents and guests: Refer to sign in sheet

The Organizational Meeting resolutions and appointments and committees for 2013 proceeded as follows:

**COMMITTEES AND APPOINTMENTS:** A motion to appoint Frank Tiffany as Board of Review was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor. A listing and motion approving the Committees and Appointments for 2013 follows on a separate page. (See page 3 )

**RESOLUTION 01-01-13: IRS MILEAGE RATE:**

Be it resolved that the employees using their personal vehicle for Town business be reimbursed at a rate of .56.5 cents per mile was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**RESOLUTION 02-01-13: MONTHLY TOWN BOARD MEETINGS:** Be it resolved the Town of Norwich Town Board will hold their monthly town board meetings on the second Monday of every month. A motion to approve to hold the Town Board monthly meetings on the second Monday of the month was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**RESOLUTION 03-01-13: Town Clerks office hours Monday-Friday 10:00AM-2:00PM.** A motion to approve the Town Clerks hours was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

The Organizational Meeting was closed on a motion from Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor. The Town Board continued with the Regular Monthly Meeting.

The minutes from the regular monthly December 10, 2013 and year end December 28, 2013 were accepted as written on a motion made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**PUBLIC COMMENTS:** Comments were heard from the floor. Discussion was had on Susquehanna County fracking and who to contact if Board should chose to go to this site.

**CORRESPONDENCE:** 1. A letter from the Chenango County Auditor's Office with notification that the IRS mileage rate will be 56.5 cents per mile.

2. Email from Deputy Comptrollers office stating it was determined that the Town's tax levy for 2013 was "materially within the allowable limit."

3. A Notice of training sessions for town officials from the Association of Towns was received.

renewal.

4. Amber Emerson Alcohol and Drug testing

5. A report from AG.& Markets indicating services at the SPCA were rated "Satisfactory."

**ATTORNEY REPORT:** Attorney Natoli went over the Federal Court Docket from Time Warner Cable. He will keep us informed if there are any changes in our contract.

**HIGHWAY REPORT:** Sander is fixed.

**OTHER ITEMS DISCUSSED:**

- A motion to strip and wax the floors in the court room and bookkeepers' office was made by Council Member Adam Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.
- Lights in the front and back of the building are now on a timer. Back door has been replaced.
- Town website- complaints of it being hard to find on the WEB.
- Discussion was had on shredding. It was decided that Mr. Law contact BOCES and get a price and what steps need to be taken.
- Road use agreements are still be worked on.
- City water rates are going to increase about 2%. We are still waiting to hear from the city on sewer rates. Mr. Iverson would like to meet with our Board to go over this.
- Code enforcement did not use all in his budget.
- Highway garage lights are being checked into for a more energy saving bulb.
- Discussion was had on Assessor Loscavio's certification date. A motion to prorate Mr. Loscavio's salary, \$163.08 per month, until his training is complete was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Adam Evans. All were in favor.

**TOWN CLERKS REPORT:** The Town Clerk's December 2012 report was presented before the Board. The total collected for the month was \$570.00 and a check for \$467.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Adam Evans. All were in favor.

Vouchers: General vouchers were read and the total \$4092.65 voucher # 1-18 were approved by Council Member; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Highway vouchers were read and the total \$10,768.40 voucher # 1-11 were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Adam Evans. All were in favor. Meeting adjourned at 8:06 PM.

Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday February 11, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds

Absent: Council Member Milton Shepler, Adam Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of January 14, 2013 was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**Public Comments-** Concern was heard about hydrofracking.

**Attorney Report-** Attorney Natoli spoke on the Chenango Industrial Corporation Railroad proposal to restore the railroad.

**Highway Report-** Highway Superintendent asked if extended warranties should be looked into for the 2011 and 2012 trucks that have been having problems. After discussion it was decided that a letter of concern and disappointment should go out to International. Highway Superintendent Whaley is going to try to contact the salesman.

**Letters/Correspondence-** A letter from Time Warner Cable announcing price changes that will go into effect on March 1, 2013.

FEMA came to audit the books from the September 2012 Flood. It was agreed that an overpayment of \$58,000.00 was made to the Town of Norwich which will be repaid.

All Tax money is in.

Discussion was had on carpeting the bookkeeper's office. It was agreed that 3 bids need to be gotten before any decision is made.

Discussion was also had on Tax Collector and Assessor's hours corresponding with one another for the month of January.

City Water rates have increased by 2% \$1.13 per thousand cubic feet. A meeting with Carl Iverson will be set up to discuss sewer rates.

**FINANCIAL REPORT:** Monthly financial report was given to the Board Members.

**TOWN CLERKS REPORT:** The Town Clerk's January 2013 report was presented before the Board. The total collected for the month was \$678.00 and a check for \$564.50 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's January 2013 report was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Charles Brooks. All were in favor.

**Vouchers:** General vouchers were read and the total \$7,986.24 voucher # 19-43 were approved by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Adam Evans. All were in favor.

Highway vouchers were read and the total \$14,970.10 voucher # 12-26 were approved on a motion by Council Member Charles Brooks;2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks;2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Meeting adjourned at 8:00 PM.

Minutes were taken by Martha Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday March 11, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member Adam Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Adam Evans

Absent: Council Member Milton Shepler,

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of February 11, 2013 was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

**Public Comments-** none.

**Letters/Correspondence-** A letter from the American Cancer Society, Relay for Life, was received seeking support and participation in "Paint the County Purple".

A letter from Shale Play Advisors, LLC, SPA, promoting responsible urban drilling.

Minutes from the Board of Supervisors in regards to the 2014 basic STAR Program.

**Attorney Report-** none

**Highway Report-** Highway Superintendent reported that equipment is all set for spring.

NYSEG evaluated the highway lights outside. They recommend putting in a 250 watt bulb into the current receptacles. It was suggested to check out the cost. A motion to replace the lights outside was made but not to exceed \$500.00 by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Adam Evans. All were in favor.

Railroad tax lease will be no longer. Approval of tax exemption needs to be made. A motion to accept the tax exemption was made by Council Member Adam Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Court grant check for \$19,000.00 came in and was put back into the General Capitol Improvement.

A letter of support for Golden Artist Colors was sent out.

A meeting with NBT on public funding was had. A new policy is recommended by the State. This will give a better interest rate and money guarantee.

Attorney Natoli is going to draft an amendment to the Dog Law for dog redemption fees. A public hearing will be set for April 8, 2013.

Currently water bill customers have 90 days to pay their bill. It was suggested by the bookkeeper to revise that to 60 days. A revised billing notice will be presented at next months meeting.

A suggestion to put a sidewalk off the front of the parking lot was made. Pricing will be looked into for the concrete.

Discussion was had on carpeting the bookkeeper's office. A motion was made not to buy the carpet by Council Member Charles Brooks; 2<sup>nd</sup> by Stanley Foulds. All were in favor.

Discussion was had on replacing Highway Garage lights using the Energy Efficient Program through NYSEG. Tabled until next month when estimate is checked into more thoroughly.

Clothing allowance is now taxable and needs to be reported on W-2.

**EXECUTIVE SESSION:** A motion to go into executive session at 8:05 to discuss employment history of a particular person was made by Council Member Adam Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to come out of executive session at 8:09 was made by Adam Evans; 2<sup>nd</sup> by Stanley Foulds. All were in favor.

**FINANCIAL REPORT:** Monthly financial report was given to the Board Members.

**TOWN CLERKS REPORT:** The Town Clerk's February 2013 report was presented before the Board. The total collected for the month was \$510.00 and a check for \$418.50 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's January 2013 report was made by Council Member Adam Evans; 2<sup>nd</sup> by Charles Brooks. All were in favor.

**Vouchers:** General vouchers were read and the total \$7,293.48 voucher # 44-57 were approved by Council Member Adam Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total \$14,383.79 voucher # 27-48 were approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Adam Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Meeting adjourned at 8:32PM.

Minutes were taken by Martha Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday April 8, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law  
Council Members: Charles Brooks, Stanley Foulds,  
Absent: Council Member Milton Shepler,

Others attending were:

Attorney: Steven Natoli  
Highway Superintendent: Ronald Whaley  
Town Clerk: Martha Vidler  
Town guests and residents: Refer to sign-in sheet.

A motion was made by Mr. Foulds and seconded by Mr. Brooks that the Minutes of the March 11, 2013 (page 499) be amended by adding the Board members names that attended the meeting at National Bank & Trust. The members present at this meeting were Council Member Brooks, Council Member Foulds and Supervisor Law. John Deierlein was also present representing NBT along with a telephone representative.

**Public Comments-** Comments were heard from Barbara Collins in regards to “New York State Law” requirements for meetings. Ms. Collins also spoke on Hydrofracking, and having a Comprehensive Plan. A hand out was given to Board Members

A letter of resignation from Adam Evans was received. A motion to accept, with regrets, Mr. Evans resignation was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion to appoint William Evans as Council Member, Joseph Loscavio as Town Assessor and Charles Rowe as Planning Board Member, was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

### **Oath of Office**

The Town Attorney administered the Oath of Office to Council Members Stanley Foulds, William Evans, Assessor Joseph Loscavio and Planning Board Member Charles Rowe.

### **Letters/Correspondence-**

1. A letter of resignation was also received from Margaret Phillips from the grievance board effective March 20, 2013.
2. An invitation from the Board of Elections for a 2013 Campaign Finance Seminar on Thursday June 6<sup>th</sup>.
3. Notification from the City of Norwich of the updated rate fee for ambulance recovery rates.
4. A memorandum from Alan Gordon, County Attorney regarding the tax re-levises.
5. A letter requesting a donation from the Norwich Firefighters Association.
6. An email from Mang Ins. Agency with voucher attached with new rates for 2013.
7. A letter from BOCES stating a resolution is needed to do any work for the town such as shredding. A motion to approve the resolution was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

04-01-13 RESOLUTION OF GOVERNING BOARD DCMO BOCES PRINT SHOP SERVICE SCHOOL YEAR 2012-2013

WHEREAS,

The DCMO BOCES Print Shop Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to jointly provide duplicating services through a centralized facility, and

**WHEREAS,**

The municipality named below is desirous of participating with other governmental entities in the Delaware-Chenango-Madison-Otsego BOCES area in the Service mentioned above as authorized by General Municipal Law, Section 119-o, and

**BE IT RESOLVED,**

That the Governing Board of the Municipality listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES Print Shop Service to represent it in all matters relating above, and,

**BE IT FURTHER RESOLVED,**

That the Governing Board of the Municipality listed below agrees to (1) assume its share of the costs for duplicating services;(2) abide by majority decisions of the participating members;(3) and abide by the terms and conditions of the Mutual Sharing Plan of the BOCES Board;

A motion to accept Resolution 04-01-13, was made by Council Member Charles Brooks;2<sup>nd</sup> by Council Member Stanley Foulds.

David Law-Aye  
Charles Brooks- Aye  
Stanley Foulds -Aye  
William Evans-Aye  
Milton Shepler- Absent

**Attorney Report-** none

**OTHER ITEMS DISCUSSED:**

State Tax Department will be changing STAR program sign up. Our Town assessors are aware of upcoming changes.

Dog Law public hearing date has been tabled until next month.

Assessors have requested a laptop to use in the field. It was advised by Attorney Natoli that our Assessors check into what other towns are using so that the computer will meet the needs.

Highway garage and outside lighting tabled until next month and more information is received.

Attorney Natoli was handed an informational packet from the NBT of the “model law” of a financial policy for the Town. The Attorney advised the Town Board to meet with Mr. John Deierlein and ask for advice on the proposed policy and what services they will be providing and will most meet the needs of the Town.

Sidewalk off the parking lot was tabled until next month.

Code Enforcement Officer Chuck Green addressed residents on Rte. 12 South of the appearance of property.

CHIPS money is up \$20,459.00 first raise since 2009.



State Code Enforcement new law requires vacant and abandoned properties to be inspected and a placement of placard put on the building if it is found to be unsafe, with a fee of \$100.00 to cover cost of signage and code officer's duties. Attorney Natoli stated he would be in contact with Code Enforcement Officer Charles Green, to discuss how to collect the imposed fee.

Discussion was had on the Water/Sewer shutoff procedure. A suggested 7% late fee for business customers will be added after 31 days. Currently bills older than 90 days are subject to shut off. Proposed time would go to 60 days. A motion to have a **public hearing on May 13<sup>th</sup> 2013** was made by Council Member Evans; 2<sup>nd</sup> by Council Member Foulds. All were in favor.

**RESOLUTION 02-04-13** Be it resolved to approve and authorize the Supervisor to transfer \$80,000.00 from account 4822, General Reserve #2 Savings, to account #7055, General Savings. A motion to approve Resolution 02-04-13 was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans.

David Law- Aye  
Charles Brooks- Aye  
Stanley Foulds -Aye  
William Evans-Aye  
Milton Shepler- Absent

**FINANCIAL REPORT:** Financial report was given to the Board Members.

**TOWN CLERKS REPORT:** The Town Clerk's March 2013 report was presented before the Board. The total collected for the month was \$427.00 and a check for \$337.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's March 2013 report was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**Vouchers:** General vouchers were read and the total \$25,343.70 voucher # 58-71 were approved by Council Member Foulds; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

Highway vouchers were read and the total \$9,757.88 voucher # 49-60 were approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Meeting adjourned at 8:27PM.

Minutes were taken by Martha Vidler, Town Clerk

Next Regular Town Board Meeting with Public Hearing on Water/Sewer May 13, 2013  
7:00PM

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday May 13, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler,  
William Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

**PUBLIC HEARING ON WATER SEWER RATE INCREASE AND SHUT OFFS:** Proof of Notice having been furnished, The Public Hearing was called to order at 7:02PM by David Law, Supervisor. Council Member Charles Brooks motioned to open the public hearing; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

All persons desiring to be heard, having been heard, The Hearing was terminated at 7:07 on a motion from Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion for discussion and to adopt the water/sewer shut off was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. Discussion was had. Water will be shut off 60 days from delinquent certified notice.

David Law- Aye  
Charles Brooks-Aye  
Stanley Foulds-Aye  
Milton Shepler- Aye  
William Evans- Aye

The regular monthly meeting was opened.

The minutes of the regular monthly meeting held April 8, 2013 were accepted as written on a motion by made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

**Public Comments:** Supervisor Law called the Association of Towns for a clarification on Board Members attending trainings and if it is considered a quorum and public notice should have been given. He was informed if it is for training, notice to the public is not necessary. Barb Collins expressed concerns of a quorum of Board members meeting at the bank for training. Attorney Natoli explained that it was strictly a training and not for the purpose of conducting town business.

Ms. Collins also asked the Board to take measures to prevent hydrofracking.

**Letters/Correspondence:**

1. A letter from NYMIR reflecting the loss control recommendations of their last inspection.
2. Email from Sue Tomsic to schedule dates to come and meet with and discuss Health Care Reform and what to expect in the near future.
3. Thank you from American Power & Gas for enrolling with them and reducing our utility bills.

**Attorney Report:** Attorney Natoli reported he is still working with Code Enforcement Officer Charles Green on the Code Law Amendment for abandoned buildings. Attorney Natoli also handed out proposed changes to the Town Dog Law. A motion to have a public hearing June 10, 2013 at 7:00pm to adopt the changes to the dog law was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**Highway Report:** Highway Superintendent Whaley reported that the workplace violence program has been completed by Highway workers. Mr. Whaley also reported that he has received his certification in an Alcohol and Drug awareness course.

Other items discussed. Tax collector Mary Lou Monahan asked that the New York State Real Property Tax Law resolution charging a \$2.00 notice fee be enforced.  
RESOLUTION 1-05-13 BE IT RESOVLED TO APPROVE AND AUTHORIZE AN ADDITIONAL \$2.00 FEE TO COVER MAILING EXPENSES FOR DELINQUENT TAXES. A motion to approve

Resolution 1-05-13 was made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member William Evans.

David Law- Aye  
Charles Brooks- Aye  
Stanley Foulds -Aye  
William Evans-Aye  
Milton Shepler- Aye

Justice James Fox presented to the Town Board "N- Court", an online credit card payment service. There is no cost to the Town to take payments online. A motion was made to allow the court to set the N-Court program up by Council Member Charles Brooks; 2<sup>nd</sup> by Stanley Foulds. All were in favor.

Assessor, Joe Loscavio, voiced his opinion that the Assessor's currently at this time are not in need of a laptop for field work.

Highway lights are tabled. No new information has been received.

Verizon cell phones tabled until April meeting. Discussion was had concerning dead spots of service.

Sidewalk off from parking lot has been tabled until 2 more quotes are received.

Mortgage tax is up. Sales tax is down.

\$92,000.00 for road repairs. Approximately 5 miles of road work is to be done this summer in the time frame of July 15-19. Dan Main 2.2, Pratt Road 1.3, Gibbon Road, spot in, North Road 5/10 mile, Halfway House Road, ½ way, Oxford Road .02, Kemper Lane, blacktop, considering Old Stone Road.

A motion to go into Executive Session at 8:20 pm to discuss the employment history of a particular person was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion to come out of Executive Session at 8:22pm was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion to amend Tax Collector Mary Lou Monahan's salary from \$4,500 to \$4,750 was made by Supervisor Law 2<sup>nd</sup>; by Council Member Stanley Foulds. All were in favor.

**FINANCIAL REPORT:** Financial report was given to the Board Members.

**TOWN CLERKS REPORT:** The Town Clerk's April 2013 report was presented before the Board. The total collected for the month was \$584.00 and a check for \$517.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's April 2013 report was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**Vouchers:** General vouchers were read and the total \$3,563.56 voucher # 72-92 were approved by Council Member Foulds; 2<sup>nd</sup> by Council Member Shepler. All were in favor.

Highway vouchers were read and the total \$5,736.88 voucher # 61-75 were approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Meeting adjourned at 8:40PM.

Minutes were taken by Martha Vidler, Town Clerk

Next Regular Town Board Meeting with Public Hearing on Dog Law, June 10, 2013  
7:00PM

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday June 10, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor David Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, William Evans

Absent: Council Member Milton Shepler

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

**PUBLIC HEARING ON Revised Dog Law:** Proof of Notice having been furnished, The Public Hearing was called to order at 7:02PM by David Law, Supervisor. Council Member Stanley Foulds motioned to open the public hearing; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

All persons desiring to be heard, having been heard, The Hearing was terminated at 7:05 on a motion from Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Question was asked from the floor if a dog is now captured if the Redemption fee would now come back to the town. The answer was yes, as long as the owner can be found.

A motion to adopt the revised Dog Law was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds.

David Law- Aye  
Charles Brooks-Aye  
Stanley Foulds-Aye  
William Evans- Aye  
Milton Shepler- Absent

The regular monthly meeting was opened.

The minutes of the regular monthly meeting held May 13, 2013 were accepted as written on a motion by made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Public Comments: None

**Letters/Correspondence:**

- 1) A letter from NYS DOT regarding preventative maintenance paving from State Route 12 from Millbrook to the City of Norwich.
- 2) A letter with a yellow flag from NYS DOT in regards to the White Store Bridge.
- 3) A letter from Mercy Flight Central requesting the Town to support their services.
- 4) A delinquent notice from the NYS Office of the State Comptroller regarding the annual report.

**Attorney Report:** Attorney Natoli reported that he is working with Code Enforcement Officer Charles Green in updating the Code Law, specifically signage for abandoned property.

**Highway Report:** Highway Superintendent Whaley reported that work is all on target. Close to 5 miles of shoulders have already been done.

**Other items discussed:** Discussion was had on car dealerships and other businesses coming in and setting up to sell in parking lots and why permits are not needed. It was determined that permits would be risky for the town to enter in.

A car count will be set up for Dan Main Hill. People are running the stop sign at the end of Dan Main onto County Road 32 which the County has concerns about. The Highway Superintendent,

and Council Members, Charles Brooks, Milton Shepler will set up an appointment to meet with Shawn Frye at the County to discuss how to resolve the problem.

Thompson Brothers bid for the sidewalk was accepted for \$4,000. It was the only written bid received. A motion to accept the bid for \$4000.00 was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor. A letter will be sent to Thompson Brothers. Also mention was made while they are here to stripe the parking lot.

Verizon cell phones are still being held awaiting pick up by Verizon. Verizon has had no contact with the town after several calls and emails made to them from the town.

Approximately 5 miles of roads will be worked on as follows:

Dan Main 2.2 mile	with cape seal	\$64,915
Kemper Lane	cape seal	\$4,358
Pratt Road 1.3 mile	chip seal	\$16,182
Old Stone Road	chip seal	<u>\$1,798</u>
		\$ 87,253

Shim will need to be purchased approximately 200 ton costing between \$14,500 - \$15,000. "Bear Mix" was also requested by Highway Superintendent Whaley to do shoulders. The price of this will depend on the price of oil when ordered. Rough estimate was \$17,360.00 which will be covered under CHIPS.

A motion to do the road repairs as listed above was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

A motion was made for approval of shoulder shimming out of the FEMA money from account #9680 not to exceed \$18,000 by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Attorney Natoli spoke on the NBT meeting that suggested the town review the town's financial policy. NBT had a model policy for review. Attorney Natoli would like to do a comparison with the current policy in place with the proposed policy to present to the Board. Discussion was had.

Mr. Hartwick was heard from the floor in regards to lowering the speed limit on the White Store Road. He has a petition started with signatures from town members. He will return the form when complete.

**TOWN CLERKS REPORT:** The Town Clerk's May 2013 report was presented before the Board. The total collected for the month was \$621.00 and a check for \$500.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's May 2013 report was made by Council Member Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

**Vouchers:** General vouchers were read and the total \$2,544.45 voucher # 93-106 were approved by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Highway vouchers were read and the total \$4,049.82 voucher # 76-89 were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

A motion to adjourn was made by Council Member Foulds; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

Meeting adjourned at 8:20PM.

Minutes were taken by Martha Vidler, Town Clerk

Next Regular Town Board Meeting July 8, 2013

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday July 8, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor David Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler

Absent: Council Member William Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

The minutes of the regular monthly meeting held June 10, 2013 were accepted as written on a motion by made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**Public Comments:**

Judy Smith spoke on her concern on Natural Gas Drilling and presented a handout to the board and asked for members to attend a presentation to be given by Mike Lovegreen August 20, 2013 6:30 at the St Andrews Episcopal Church in New Berlin.

**Letters/Correspondence:**

1. An email from Shawn Fry in regards to the Town making a resolution for lowering the speed limit on the White Store Road.
2. Letter from NYS Department of State in regards to the Town of Norwich Local Law 1, 2013, Dog Law
3. A Letter from the Area Agency on Aging in regards to the Farmers' Market coupons to distribute to the Chenango County residents 60 years and over.

Based on the recommendations of the Highway Superintendent to the Board to lower the speed limit on the White Store road a motion is made to hold a public hearing next meeting on August 12, 2013 by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**Attorney Report:** Attorney Natoli provided the board with an improvised code law that incorporates the changes that need to be done to place placards on safety buildings which are required by the State. The Board was asked to review and bring it back next meeting.

**Highway Report:** Highway Superintendent reported that no serious damage from the storms was reported. The John Deere transmission is fixed. Stone and oil projects are approximately 3 weeks behind. Air condition in the 09 is fixed. After discussion it was decided that Mr. Brooks will contact Randy Gibbon about the water issues at the Town Barn.

**Other items discussed:**

- > Be prepared to start budget 2014.
- > Cleaning service has given a letter of resignation to be finished the end of July.
- > A motion was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks to activate 2 cell phones for the use of Highway Superintendents Ron Whaley and Code Enforcement Charles Green. All were in favor.
- > Town Clerk and Supervisor's office will be closed August 5-11.
- > Financial Report was given to the Board.

**TOWN CLERKS REPORT:** The Town Clerk's June 2013 report was presented before the Board. The total collected for the month was \$788.00 and a check for \$667.50 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's May 2013 report was made by Council Member Shepler; 2<sup>nd</sup> by Council Member Foulds. All were in favor.

**Vouchers:** General vouchers were read and the total \$4,161.10 voucher # 107-119 were approved by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Highway vouchers were read and the total \$1,842.78 voucher # 90-97 were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Foulds; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

Meeting adjourned at 8:02PM.

Minutes were taken by Martha Vidler, Town Clerk

Next Regular Town Board Meeting August 12, 2013.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday August 12, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler, William Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

**PUBLIC HEARING ON White Store Road Speed Limit Change:** Proof of Notice having been furnished, The Public Hearing was called to order at 7:02PM by David Law, Supervisor. Council Member Charles Brooks motioned to open the public hearing; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

No comments from the floor were heard. The Hearing was terminated at 7:07 on a motion from Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

A motion to lower the speed limit to 40 MPH on the White Store Road was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds.

David Law- Aye  
Charles Brooks-Aye  
Stanley Foulds-Aye  
William Evans- Aye  
Milton Shepler- Aye

The Regular Monthly Meeting was opened.

The minutes of the regular monthly meeting held July 8, 2013 were accepted as written on a motion by made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Aflac agent James Farnham presented a product overview to the board. Personnel committee will meet and come back with recommendations next month.

**Public Comments:** Barb Collins would like to see the board plan for road use agreements. A handout was given to the board and filed with the clerk.

Code Enforcement Officer Charles Green met with the Board to discuss updates on codes. Discussion was had on how septic is billed, and what initiates a placard on a house to condemn it.

**Letters/Correspondence:**

- 1) A check was received from NYMIR a motion from Council Member William Evans; 2<sup>nd</sup> by Council Member Milton Shepler was made to put the check into the Highway Equipment fund.
- 2) A letter from the City of Norwich Youth Bureau renewing the recreation contract
- 3) Thank you from Oxford Fire Dept. for the donation
- 4) Thank you note from James Farnham, Aflac.
- 5) A letter from Youth Bureau, Kathryn Clemens, seeking nominations for outstanding youth, youth workers and volunteer community youth workers.
- 6) A letter regarding ambulance contract. Attorney Natoli noted the town should advise the City that it was received.
- 7) Letter from NYSDOT on CHIPS reimbursement.
- 8) Certificate of Final Equalization Rate for 2013

All correspondence was received and filed with the Town Clerk.

**Attorney Report:** Attorney Natoli reported that he would be working with Mr. Green as to what determines an investigation for an abandoned building to be placard unsafe or condemned.

**Highway Report:** Highway Superintendent reported that the first stage of stone and oil is done. Bear mix is made. Chenango Asphalt fixed our grader. Mr. Brooks recommended that Stone Road also be included in road repair work. Upper Ravine Road has had a problem with beavers.



DEC permits are in place. Bruce Phetteplace has been contacted and will take care of them at no charge to the town in exchange for services. A motion to have Mr. Phetteplace remove the beavers for exchange of services was made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Highway budget will need no transfer of monies. Grader will be paid out of the Highway Equipment Reserve Savings Fund.

**Other items discussed:** Mang Insurance sign recommendations are in place for Workplace Violence and Boiler inspection.

Cleaning bids are in. Doliver Cleaning Service \$75.00/month. G & L Cleaning \$80.00/month. Bid went to Doliver Cleaning based on services can be done on Friday mornings.

State of New York DOT concerned on traffic on Route 23 East at Evans, Sunrise Farm, during construction. 3 weeks was given to complete the project and have a traffic flow.

Red Foxx road residents would like the name changed to Red Fox. It was suggested by Board members to look to see when adopted road was approved and see if it was a spelling error.

**TOWN CLERKS REPORT:** The Town Clerk's July 2013 report was presented before the Board. The total collected for the month was \$646.00 and a check for \$558.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's July 2013 report was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Evans. All were in favor.

**Vouchers:** General vouchers were read and the total \$13,586.61 voucher # 120-136 were approved by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

Highway vouchers were read and the total \$32,853.68 voucher # 98-116 were approved on a motion by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Foulds; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

Meeting adjourned at 8:50PM.

Minutes were taken by Martha Vidler, Town Clerk

Next Regular Town Board Meeting September 9, 2013.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday September 9, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler, William Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

The minutes of the regular monthly meeting held August 12, 2013 were accepted as written on a motion by made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**Public Comments:** None

**Letters/Correspondence:** 1. A note from the County Tax Department, Ardean, was read stating Town of Norwich had the highest collection rate for all the Towns.

2. An email from the Director of Chenango County Planning Dept. on the subject of Chenango County Hazard Mitigation plan update and a letter of authorization and intent to participate.

3. A copy of a letter from NYSDEC regarding the Glen Lake Pond Dam inspection.

All correspondence was received and filed with the Town Clerk.

**Attorney Report:** Attorney Natoli reported looking into the codes regarding placards for unsafe structures and what defines an unsafe building. The definition is broad. After discussion it was noted by Attorney Natoli that it is State Mandated to post the placards when a building is considered unsafe. Mr. Brooks wanted a clearer definition and understanding of the code.

**Highway Report:** Friday is the scheduled day to finish the rest of stone and oil with Vestal. Blacktop and stone is finished around the recently poured sidewalk.

► CHIPS paperwork needs to be submitted.

► It was reported by Mr. Foulds that the guiderail on corner of Wells and State Highway 23 needs to be fixed.

Judge Fox presented an estimate for security cameras for board approval to apply for the JCAP Grant.

A motion was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Milton Shepler for Judge Fox to go forward with Grant once 2 other bids are sought out.

David Law- Aye

Milton Shepler-Aye

Stanley Foulds-Aye

William Evans-Aye

Charles Brooks- Nay

Tax Collector, Marylou Monahan made it known that the drop box is now available for taxes. She also spoke on the pros and cons of credit card payments. After discussion it was decided that credit card payments will not be used to help collect taxes this year.

Council Member Foulds will get the names of exterminators to remove the bee hives in the building.

Representatives from Senator Libous office came to visit the town. Supervisor Law toured the town with them.

Request from Assessor Joe Loscavio was made to get the assessor's computer hooked up to the internet.

**RESOLUTION 1-09-13** Be it resolved to approve and authorize the Supervisor to transfer \$93,000.00 from, General Reserve II Savings, account #4822 to account #4292, Highway Savings. A motion to approve Resolution 01-09-13 was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**TOWN CLERKS REPORT:** The Town Clerk's August 2013 report was presented before the Board. The total collected for the month was \$767.00 and a check for \$583.50 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's August 2013 report was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Shepler. All were in favor.

**Vouchers:** General vouchers were read and the total \$2,211.16 voucher # 137-148 were approved by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

Highway vouchers were read and the total \$43,278.76 voucher # 117-129 were approved on a motion by Council Member Stanley Foulds ; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**EXECUTIVE SESSION:**A motion to go into Executive Session at 8:17 for employment history of a particular person was made by Council Member Foulds; 2<sup>nd</sup> by Council Member Shepler. All were in favor.

Motion to adjourn meeting was taken by Supervisor Law. Council Member Stanley Foulds made the motion to adjourn meeting; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Meeting adjourned at 9:10 PM.

Minutes were taken by Martha Vidler, Town Clerk

Next Regular Town Board Meeting October 7, 2013 due to Columbus Day Holiday on October 14<sup>th</sup>.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday October 7, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler, William Evans

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

The minutes of the regular monthly meeting held September 9, 2013 were accepted as written on a motion by made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

**Public Comments:** None

**Letters/Correspondence:**

- ▶ A letter from the Commerce Chenango requesting the Town of Norwich renew its annual support in the amount of \$5000.
- ▶ Invoice from Delaware Otsego Corporation NY Susquehanna & Western Railway stating to void billing.
- ▶ A letter from FEMA requesting a check be forwarded in the amount of \$58,103.60 to cover the “deobligated amount”. A motion was made by Council Member Brooks; 2<sup>nd</sup> by Council Shepler to return the check. All were in favor.

Tax collector Mary Lou Monahan further explained the online credit options available for tax collection. After discussion it was decided that this is tabled for a year until further information is gotten and to see how much interest there is from the public.

**Attorney Report:** No report

**Highway Report:** CHIPS work is finished. Prices are being sought out for sand from Burrell’s and Chenango Asphalt. Approximately 1800 yards was used last year.

**RESOLUTION 01-10-13** Be it resolved to approve and authorize the Supervisor to transfer \$700.00 from account #1819, General Capital Improvement Savings, to account #4292, Highway Savings. A motion to approve Resolution 01-10-13 was made by Council Member Evans; 2<sup>nd</sup> by Council Member Shepler.

David Law- Aye  
Charles Brooks- Aye  
Stanley Foulds -Aye  
William Evans-Aye  
Milton Shepler- Aye

Thompson bill for the sidewalk is tabled until we receive prevailing wage payroll sheets

**OTHER ITEMS DISCUSSED:**

- ▶ 2013 State aid of \$28,600 went into the Savings #2 account.
- ▶ The town has a stress rate of 19.2 which is favorable 0-excellent 100 poor
- ▶ Boy Scouts have requested to sell popcorn outside the building during Election Day. The Board of Elections said it was fine as long as they stay outside the building. A motion was made to allow Boy Scouts to sell popcorn outside the building by Council Member Evans; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

▶ A portion of Health Care Insurance money can be reclaimed. Roy Fuller is going to look into filling out the form for the last 3 years to help reclaim the money. Council Member Foulds wanted to know how much it was going to cost the town for this. After discussion it was decided to see what the fee was going to be from Mr. Fuller before progressing further.

▶ Verizon told the town that the remaining 8 phones are ours to keep. The phones will be kept here for replacement in the event the 2 activated should be lost or broke.

▶ CHIP forms were mailed out on 9/30/2013.

▶ Highway shortfall was \$5,320.59. Discussion was had as to why there was a shortfall. Old Stone Road was added to the road repair list by the Highway Committee for part of the reason. A motion was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Evans to

**RESOLUTION 2-10-13** Be it resolved to approve and authorize the Supervisor to transfer \$20,000 from account #9680 General Reserve Savings, to Highway Savings account # 4292. A motion to approve Resolution 02-10-13 was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Shepler.

David Law- Aye  
Charles Brooks -Aye  
Milton Shepler- Aye  
William Evans- Aye  
Stanley Foulds- Nay

▶ A request from the Chamber for \$5000.00 for support was discussed. Supervisor Law has suggested lowering it to \$2,500.00. Attorney Natoli suggested inviting Steve Craig in to present what they can offer for the Town.

▶ Bees have been taken care of by Putnam Pest Control.

▶ Stamps have been purchased before the rate increases.

**TOWN CLERKS REPORT:** The Town Clerk's September 2013 report was presented before the Board. The total collected for the month was \$388.00 and a check for \$296.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's September 2013 report was made by Council Member Evans; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

**FINANCIAL REPORT:** Budget was discussed and reviewed by the board. A motion to hold a public hearing on the tentative budget on November 6, 2013 at 7:00PM was made by Council Member Foulds; 2<sup>nd</sup> by Council Member Evans. All were in favor.

**Vouchers:** General Vouchers were read and the total of \$ 3,536.28 claim #149-165 was approved on a motion by Council Member Evans; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

Highway Vouchers were read and the total of \$3,043.95 claim #130-138, was approved on a motion by Council Member Shepler ;2<sup>nd</sup> Council Member Brooks. All were in favor.

A motion to adjourn was made by Council Member Evans;2<sup>nd</sup> by Council Member Shepler. All were in favor. Meeting adjourned at 8:37 PM.

Minutes were taken by Martha L. Vidler, Town Clerk.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Wednesday November 6, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00 pm. Invocation and The Pledge of Allegiance was led by Council Member William Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Milton Shepler, Stanley Foulds, William Evans

Others attending were:

Attorney- Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

**PUBLIC HEARING ON PRELIMINARY 2014 BUDGET:** Council Member Stanley Foulds motioned to open the Public Hearing at 7:04; 2<sup>nd</sup> by Council Member Milton Shepler. All were in favor.

The Public Hearing Notice was placed in the Evening Sun newspaper and posted on the town website and door at the Town Hall. No one spoke for or against the 2014 preliminary budget. A motion to close the Public Hearing at 7:05 was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor. Council Member Evans had questions on the Court and Bookeepers budget lines that were answered by Supervisor Law.

#### **2014 BUDGET**

A motion to approve the 2014 Budget was made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member Williams Evans. All were in favor.

Supervisor David Law –Aye  
Council Member Charles Brooks –Aye  
Council Member Milton Shepler-Aye  
Council Member Stanley Foulds-Aye  
Council Member William Evans-Aye  
The motion carried.

The completed and sealed 2014 Norwich Town Budget will be forwarded to the Chenango County Tax Dept.

The regular monthly meeting was opened.

The minutes of the regular monthly meeting held on October 7, 2013 were accepted as written on a motion by made by Council Member Milton Shepler; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

#### **Public Comments /Correspondence:**

▶ A letter from the Chenango County Agricultural Society requesting use of the board room on Tuesdays each month from November through June 2014. A motion to grant the Ag. Society use of the Town Hall for meetings was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

▶ A letter from NYSDOT confirming the request of the speed reduction on the White Store Road.

▶ A quote from Norwich Glass to replace the broken window in the Bookeepers office on the parking lot side of the building.

▶ A letter and contract from the City of Norwich Youth Bureau for registration of the winter 2013- 2014 programs, and the 2014 recreation agreement . Supervisor Law recommended that the board not increase the City of Norwich Youth Bureau to \$10,710.00, as their contract suggests, and to keep at the \$10,500.00. Council Member Evans agreed with the recommendation.

A motion to sign the City Youth Bureau contract for \$10,500.00 was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

**Attorney Report:** Attorney Natoli spoke to the City Council regarding the annexation issue and expressed an interest in beginning a dialog. Attorney Natoli will keep the Board updated. A report of the Red Mill Hill Road was also given. After 6 years the road will be considered abandoned. It was suggested that guardrails be put in place to stop any through traffic.

**Highway Report:** Highway crew is ready for winter. Sand is all in and the equipment is ready. NYMIR did their yearly inspection and will send a list of safety classes that are needed OSHA compliance is one of them. Safety meetings are mandatory and need to be documented.

**Other Items Discussed:**

▶ Carl Iverson spoke to Supervisor Law and a new water tank is being replaced on Wheeler Ave and a new water filter plant to be put on Thompson Road off Route 23. Discussion was had on use of road during construction.

▶ Court Audit was started on October 22 and finished on November 4<sup>th</sup>. State report is forth coming.

▶ Code enforcement officer spoke to people on Wells Road and Springvale Road to clean up garbage.

▶ Board was presented Code Enforcement report.

▶ Sales tax check is in \$117,000.00.

**RESOLUTION 1-11-13** Be it resolved to approve and authorize the Supervisor to appropriate the \$117,000.00 sales tax check in the following accounts \$40,000.to go into General, \$40,000 Highway, \$37,000 Highway equipment reserve.

A motion to approve Resolution 01-11-13 was made by Council Member Evans; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

Supervisor David Law –Aye  
Council Member Charles Brooks –Aye  
Council Member Milton Shepler-Aye  
Council Member Stanley Foulds-Aye  
Council Member William Evans-Aye  
The motion carried.

▶ A meeting of the City Water Board will be held November 20<sup>th</sup> at 7:00pm. The Town board will meet on November 13<sup>th</sup> at 6:30 to discuss what needs to be addressed with the City. The town currently has several late water bills due to be shut off. Late notices are out and the shut offs are scheduled for November 8<sup>th</sup>.

▶ The SPCA yearly contract for 2014 is due. A recommendation was made by Council Member Brooks to have Attorney Natoli review the contract. A motion was made by Council Member Brooks; 2<sup>nd</sup> by Council Member William Evans to have Attorney Natoli take and review the contract. All were in favor.

▶ Assessor Joe Loscavio requested to go to training for Assessor in Auburn November 15th. A motion to send Joe Loscavio to the training was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**TOWN CLERKS REPORT:** The Town Clerk's October 2013 report was presented before the Board. The total collected for the month was \$582.00 and a check for \$484.50 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's September 2013 report was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Shepler. All were in favor.

**Vouchers:** General Vouchers were read and the total of \$ 5,146.99 claim #166-178 were approved on a motion by Council Member Brooks; 2<sup>nd</sup> by Council Member Brooks. All were in favor.

Highway Vouchers were read and the total of \$14,419.18 claim #139-152, were approved on a motion by Council Member Foulds ;2<sup>nd</sup> Council Member Shepler. All were in favor.

A motion to adjourn was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Foulds. All were in favor. Meeting adjourned at 8:40 PM.

Next regular meeting will be Monday, December 9<sup>th</sup>, 2013. Year-end meeting will be held on Friday, December 27, 2013 at 1:00 PM.

Minutes were taken by Martha L. Vidler, Town Clerk.

The Minutes of the Special Meeting of the Norwich Town Board held on Wednesday 13, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 6:50pm.

Members attending were:

Supervisor: David C. Law

Council Members: William Evans, Stanley Foulds

Absent: Charles Brooks, Milton Shepler

Others attending were:

Attorney: Steven Natoli

Town Clerk: Martha Vidler

The Board Members were made aware of the special meeting at the last regular town board meeting November 6, 2013.

The purpose of the Special Meeting was to discuss what questions to take to the City Water Plant for the meeting Wednesday, November 20th at 7:00pm.

A discussion was had and it was concluded that the town would like to know:

1. How does the City bill for sewer?
2. Explain the current billing process and format.
3. The Town is interested in renewing a Contract for everyone's best interest.
4. Once construction starts on the filter plants, who is responsible for road repairs. Do we want to enter into a Road Use Agreement?

A motion to adjourn was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor. Meeting adjourned at 7:45pm.

Minutes were taken by Martha L. Vidler, Town Clerk



The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday December 9, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, William Evans

Absent: Council Member Milton Shepler,

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

**Oaths of Office-** Oath was delivered by Attorney Natoli to newly elected officials.

A motion to approve the Regular Monthly Meeting Minutes of November 6, 2013 and Special Meeting minutes of November 13<sup>th</sup> as written was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member William Evans. All were in favor.

**Public Comments-** none

**Correspondence-**

- Email from Roy Fuller beginning Jan. 1, 2014, the standard mileage rate for use of vehicle will be 56 cents/mile.
- Town of Butternuts letter regarding local law#4. Public hearing will be on November 13, 2013 in the Town of Butternuts.
- NYMIR's proposed rate adjustments (reduction) for 2014.
- A letter of achievement from Bruce Braswell recognizing Peter Braswell for completing the Eagle Scout rank. A congratulatory letter was sent in honor of Mr. Braswell.
- A draft of recommendation from the county in regards to use of county vehicles.
- Email from Gail Hoffman regarding shared services of Dog Wardens. A motion was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks to move forward with Guilford as a backup Dog Warden. All were in favor. Mr. Law will call Supervisor Seneck.
- A reminder letter from SPCA about contract renewal.

Opportunities for Chenango pilot renewal for fire protection is due. A motion to authorize the board to entertain the Supervisor to renew the pilot for Opportunities for Chenango was made by Council Member Brooks; 2<sup>nd</sup> by Council Member Evans. All were in favor.

**Attorney Report-** Attorney Natoli advised the board to sign the contract with the SPCA for services. A motion was made to sign the SPCA 2014 contract by Council Member Brooks; 2<sup>nd</sup> by Council Member Foulds. All were in favor. Attorney Natoli also looked at the water system contract regarding well water lines. It is not part of a requirement, but people would have to appeal to the city to get a "right of way" if people were to use well water.

Discussion was had on the meeting held with the City water dept. The meeting went well and the Town Board members got a better understanding of the billing.

**Court Records-** Judge Fox presented the initial review of Justice Court Records to the Board. The Board reviewed and Council Member Brooks signed the annual report. A motion to accept the Justice Court Annual Report was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**Highway Report-** Highway Superintendent Whaley reported the highway crew is still able to cut brush and work on shoulders. Equipment break downs have been minimal. Roads seem to be holding up well with plows on them.

**Other Items Discussed-**

- Supervisor Law was informed by the Town of North Norwich Supervisor that they been asked by the State to run water lines to the airport. These lines would come off from the trunk line that is in the Town of Norwich. The North Norwich Supervisor will keep Supervisor Law posted.
- Mortgage tax will be in the amount of \$37,546.43. A motion to deposit it into the General Reserve II Savings was made by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.
- A check in the amount of \$50.00, in memory of Judge David Manzer, was donated to the Classic Car Museum.
- A suggestion was made to have street lighting on Route 12 going towards Wal-Mart. NYSEG will be contacted to give us a proposal.
- Planning Board Member Tom Grady was appointed to serve on the Planning Board for the term of 2013-2020. A motion to appoint Mr. Grady was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.
- Copier contract is expiring. Supervisor Law is looking into another copier.
- Thanks went out to Ted Guinn for compiling the Hazard Mitigation Plan 2014 update.

**TOWN CLERKS REPORT:** The Town Clerk's November 2013 report was presented before the Board. The total collected for the month was \$420.00 and a check for \$337.00 the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's November 2013 report was made by Council Member Charles Brooks; 2<sup>nd</sup> by Stanley Foulds. All were in favor.

**Vouchers:** General vouchers were read and the total \$4,249.38 voucher # 179-203 were approved by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total \$56,955.79 voucher # 153-164 were approved on a motion by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Minutes of the Year-End Meeting of the Norwich Town Board held on Friday, December 27, 2013 at the Town Hall.

Supervisor David Law called the meeting to order at 1:10PM.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, William Evans

Others attending were:

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Absent:

Council Member: Milton Shepler

Attorney: Steven Natoli

Town residents: None

**FINANCIAL REPORT:** The financial report was given to the Board Members.

**CHIPS** not in yet.

Gas and electric looked to put new poles in on route 12 South. This will cost approximately \$500.00.

**VOUCHERS:** General Vouchers were read and the total of \$1,549.92, claim #203-211 was approved by Council Member Charles Brooks; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

Highway Vouchers were read and the total of \$11,320.01, claim #165-176 was approved on a motion by Council Member William Evans; 2<sup>nd</sup> by Council Member Stanley Foulds. All were in favor.

**RESOLUTION 01-12-13:** Be it resolved to approve and authorize the Supervisor to transfer \$51,867.15 from Savings II to Highway Savings account to appropriate General Fund Surplus for the 2014 budget. A motion to approve this resolution was made by Council Member William Evans; 2<sup>nd</sup> by Council Member Charles Brooks.

David Law – Aye

Charles Brooks – Aye

Stanley Foulds – Aye

William Evans-Aye

The motion carried.

**Highway Report-**

- Salt shed collapsed
- Wells Road( in dip) repair for spring needed.

A motion to adjourn was made by Council Member Stanley Foulds; 2<sup>nd</sup> by Council Member Charles Brooks. All were in favor. Meeting adjourned at 1:55PM.

Minutes were taken by Martha L. Vidler, Town Clerk

*Town of Norwich  
Planning Board Minutes  
January 7, 2013*

Planning Board Members present; Ted Guinn, Doris Brooks, Tim Hagen, Dennis Lynk, Bob Wightman

Absent; Tom Grady

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 7:02 PM by Ted Guinn

A motion to approve November 6, 2012 minutes was made by Doris Brooks; 2<sup>nd</sup> Dennis Lynk. All were in favor.

Mark and Lorraine Anderson presented a permit for a used car dealership at 1650 State Hwy 12, Norwich. Conditions were read from a previous site plan to Mr. Anderson.

Motion to approve negative dec. was made by Dennis Lynk; 2<sup>nd</sup> by Doris Brooks. All were in favor.

A motion to approve the referenced Site Plan with the previous letter of recommendations was made by Tim Hagen 2<sup>nd</sup> by Bob Wightman. All were in favor.

A motion to go into Executive Session to discuss employment history of a particular person was made at 7:12 by Ted Guinn; 2<sup>nd</sup> by Tim Hagen. All were in favor.

A motion to come out of Executive Session was made at 7:17 by Ted Guinn; 2<sup>nd</sup> by Tim Hagen. All were in favor.

Motion to adjourn was made by Ted Guinn; 2<sup>nd</sup> by Tim Hagen. All were in favor.

Meeting adjourned at 7:17pm

Minutes taken by Martha L. Vidler  
Norwich Town Clerk

*Town of Norwich  
Planning Board Minutes  
February 4, 2013*

Planning Board Members present; Ted Guinn, Doris Brooks, Tom Grady, Dennis Lynk, Bob Wightman

Absent; Tim Hagen

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 6:55 PM by Ted Guinn

A motion to approve January 7, 2013 minutes was made by Dennis Lynk Doris;2<sup>nd</sup> Brooks. All were in favor.

Application for a subdivision was presented to the board by Bernard E. Langille tax map #159.-1-24.1 Grotsinger Road, south side on Route 12.

A letter will be sent to the County Planning for approval.

A motion for a neg. dec. was made by Tom Grady; 2<sup>nd</sup> by Dennis Lynk. All were in favor.

A motion to go into Executive Session at 7:10 to discuss employment history of a particular person was made by Tom Grady; 2<sup>nd</sup> by Dennis Lynk. All were in favor.

A motion to come out of Executive Session was made at 7:12 by Dennis Lynk;2<sup>nd</sup> by Tom Grady. All were in favor.

Motion to adjourn was made by Tom Grady; 2<sup>nd</sup> by Doris Brooks. All were in favor. Meeting adjourned at 7:14.

Minutes taken by Martha L. Vidler, Town Clerk

*Town of Norwich  
Planning Board Minutes  
March 4, 2013*

Planning Board Members present; Ted Guinn, Doris Brooks, Tom Grady, Dennis Lynk, Bob Wightman, Tim Hagen

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 7:00 PM by Ted Guinn

A motion to approve February 4, 2013 minutes was made by Dennis Lynk, 2<sup>nd</sup>; Doris Brooks. All were in favor.

Application submission by Joseph Cuzzo for a subdivision was presented. Mr. Cuzzo was advised to get a copy of the tax map and resubmit plans next month.

Barbara Collins spoke out on Hydrofracking concerns and what preparations the Planning Board has made regarding this.

Carol Wilts submitted a subdivision plan. She was advised to get a copy of the tax map to resubmit next month.

An application to put up 101ft. long storage shed on 5876 Co. Rt 32 was presented by Albert Nassar. Mr. Nassar will present plans next month.

Members were handed information on a training March 19<sup>th</sup>. It is required by the Department of State that planning members attend a certain amount of meetings.

A motion to go into Executive Session at 7:20 to discuss employment history of a particular person was made by Tom Grady; 2<sup>nd</sup> by Tim Hagen. All were in favor.

Motion to go out of Executive session at 7:22 was made by Tom Grady; 2<sup>nd</sup> by Tim Hagen. All were in favor.

Motion to adjourn was made by Tom Grady; 2<sup>nd</sup> by Dennis Lynk. All were in favor. Meeting adjourned 7:23.

*Town of Norwich  
Planning Board Minutes  
April 1, 2013*

Planning Board Members present; Ted Guinn, Doris Brooks, Bob Wightman

Invited Guest; Charles Rowe

Absent; Tim Hagen, Tom Grady, Dennis Lynk

Town Residents and Guests-Refer to sign in sheet

Planning Board was unable to take any actions due to lack of a quorum.

Martha L. Vidler  
Town Clerk

*Town of Norwich  
Planning Board Minutes  
June 3, 2013*

Planning Board Members present; Ted Guinn, Doris Brooks, Bob Wightman, Dennis Lynk, Tim Hagen

Absent; Tom Grady, Charles Rowe

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 7:00 PM by Ted Guinn

A motion to approve May 5, 2013 minutes was made by Bob Wightman, 2<sup>nd</sup>; Tim Hagen. All were in favor.

A motion to approve a neg. dec. for Park Outdoor sign following the recommendations of the County was made by Tim Hagen; 2<sup>nd</sup> by Doris Brooks. All were in favor.

A motion to adjourn the meeting was made by Dennis Lynk; 2<sup>nd</sup> by Tim Hagen. All were in favor.

Meeting adjourned at 7:10.

Minutes were taken by Martha L. Vidler  
Town Clerk



*Town of Norwich  
Planning Board Minutes  
August 5, 2013*

Planning Board Members present; Ted Guinn, Doris Brooks, Bob Wightman, Dennis Lynk, Tom Grady

Absent; Tim Hagen, Charles Rowe

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 7:00 PM by Ted Guinn

Motion to approve the June 3, 2013 minutes was made by Bob Wightman, 2<sup>nd</sup> by Tom Grady. All were in favor.

Bruce Beadle presented a subdivision of tax map 161-1-4.41 on County Route 36 on behalf of Sylvia Cintron. A motion for a neg. dec. was made by Bob Wightman 2<sup>nd</sup> by Doris Brooks. All were in favor.

A motion to approve the subdivision with the condition that they obtain a driveway permit from Chenango County DPW was made by Dennis Lynk, 2<sup>nd</sup> by Tom Grady. All were in favor.

Joyce Westervelt presented a map with a boundary line adjustment and a simple subdivision on 701 Lyon Brook Road. A motion for a neg. dec. was made by Bob Wightman, 2<sup>nd</sup> by Doris Brooks. All were in favor. A motion to approve the boundary line adjustment and simple subdivision was made by Tom Grady, 2<sup>nd</sup> by Dennis Lynk. All were in favor.

A motion to adjourn the meeting was made by Tom Grady, 2<sup>nd</sup> by Doris Brooks. All were in favor.

Meeting adjourned at 7:15pm

Minutes taken by Doris Brooks