

Minutes of the Organizational Meeting and the Regular Monthly Meeting of the Norwich Town Board held on Monday January 10, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7PM. Invocation and Pledge of Allegiance was led by Council Member Adam Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Joanna Chiarino, Adam Evans

Absent: Council Member: Milton Shepler

Others attending were:

Attorney: Steve Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town residents and guests: Refer to sign in sheet

The Organizational Meeting resolutions and appointments and committees for 2011 proceeded as follows:

COMMITTEES AND APPOINTMENTS: A motion to appoint Ted Guinn as Planning Board Chairman for the term ending 2019 was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

Motion to accept 2012 Committees and Appointments was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

A listing of the Committees and Appointments for 2012 follows on a separate page. (See page)

RESOLUTION 01-01-12: IRS MILEAGE RATE: Be it resolved that the employees using their personal vehicle for Town business be reimbursed at a rate of .45 cents per mile was made by Council Member Charles Brooks; 2nd by Council Member Adam Evans.

Adopted
David Law-Aye
Charles Brooks-Aye
Joanna Chiarino-Aye
Adam Evans-Aye

RESOLUTION 02-01-12: MONTHLYLY TOWN BOARD MEETINGS: Be it resolved the Town of Norwich Town Board will hold their monthly town board meetings on the second Monday of every month. A motion to approve to hold the Town Board monthly meetings on the second Monday of the month was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks.

Adopted
David Law-Aye
Charles Brooks-Aye
Joanna Chiarino-Aye
Adam Evans-Aye

RESOLUTION 03-01-12: Town Clerks office hours Monday- Friday 10:00am-2:00pm. A motion to approve the Town Clerks hours was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks.

Adopted
David Law-Aye
Charles Brooks-Aye
Joanna Chiarino-Aye
Adam Evans-Aye

The Organizational Meeting was closed and the Town Board continued with the Regular Monthly Meeting.

The minutes from the regular Town Board meeting on December 12, 2011 and the year end meeting December 21, 2011 were accepted as written

on a motion made by Council Member Charles Brooks; 2nd by Council Member Adam Evans. All were in favor.

PUBLIC COMMENTS: Comments from Christine Brunner and Barbara Collins were heard concerning hydrofracking.

LETTERS/CORRESPONDENCE:

- Association of Towns 2012 Training and Annual Meeting February 19-22, 2012.
- Terms and Conditions of Town Website townofnorwich.homestead.com. The fee will be \$250.00 per year to maintain. A contract will be written by Town Attorney Steve Natoli. A motion to accept the Terms and Conditions and fee of \$250.00 was made by Council Member Charles Brooks; 2nd by Council Member Adam Evans. All were in favor.
- Pamphlet from Tom Manley with an article written by an area farmer regarding the gas drilling.

Judge Fox addressed the board with the resignation of Faye Pierce in mid February and presented Jamie Quattrocchi as a part-time clerk of 5 hours to help with the bookkeeping.

Attorney Report: Collective bargaining negotiations. The 1970 Town Code of Ethics is in compliance as required by the State.

Highway Report: Attached

- **FEMA** everything has been signed check is due to come this Spring. This past September 2011 FEMA paperwork is signed and ready to turn in.
- New truck has been built. Waiting for Stadium International to call.
- Rubber wing blade was purchased and will be put on the truck to see how long it will last.

OTHER ITEMS DISCUSSED:

- SPCA contract has been signed and delivered. Supervisor Law will meet with the new director on January 17th at 1:30 at the SPCA; other board members were invited to attend.
- Fire and ambulance contracts are due.
- A motion to sign fire and ambulance contracts was made by Council Member Adam Evans, 2nd by Council Member Joanna Chiarino. All were in favor. A motion to authorize the Supervisor to write a letter to reopen renegotiations on the contracts within 6 months was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks.
- Discussion was had on the process to FOIL the fire departments 4 companies, volunteers, and for the financial records.
- **Labor law posters.** After making phone calls to the State there are no requirements for municipalities.
- When new truck is received the old truck will go out for bid.
- Window frame in Jamie's office is "shifting" and needs repairing.
- Next Union meeting will be January 2012, 7:00pm
- Town Clerk's Report: The Town Clerk's December 2011 report was presented before the Board. The total collected for the month was \$419.00 and a \$355.00 check for the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's December report to the Supervisor was made by Council Member Charles Brooks; 2nd by Council Member Joanna Chiarino. All were in favor.

Executive Session: A motion to go into Executive Session to discuss a personnel matter at 7:45PM was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor. Action was taken.

A motion to come out of Executive Session at 8:00PM was made by Council Member Adam Evans;2nd by Council Member Charles Brooks. All were in favor.

Part Time Court Clerk: A motion to approve Jamie Quattrocchi for 5 hours at \$10.00 per hour to help in the court was made by Council Member Charles Brooks;2nd by Council Member Adam Evans.

Supervisor- David Law-Aye
Council Members- Charles Brooks-Aye
Joanna Chiarino-Aye
Adam Evans-Aye

Vouchers- General Vouchers were read and the total of \$4,072.65 claim #1-#11 was approved on a motion by Council Member Charles Brooks; 2nd by Council Member Joanna Chiarino. All were in favor.

Highway Vouchers were read and the total of \$7476.65 claim #1-#11, was approved on a motion by Council Member Joanna Chiarino;2nd Council Member Adam Evans. All were in favor.

A motion to adjourn was made by Council Member Adam Evans;2nd by Council Member Charles Brooks. All were in favor. Meeting adjourned at 8:17 PM.

Minutes were taken by Martha L. Vidler, Town Clerk.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday February 13, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Joanna Chiarino, Adam Evans

Absent: Council Member Milton Shepler

Others attending were:

Attorney: Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

An amendment to the January minutes was made regarding the Highway Voucher #11 from Utica Mack. The item was still under warranty and the Company returned the check (#21202) back to the town. See January 2012 Abstract.

A motion to approve the amended Regular Monthly Meeting Minutes of January 9, 2012 was made by Council Member Charles Brooks; 2nd by Council Member Joanna Chiarino. All were in favor.

Public Comments: None

• **Letters/Correspondence:**

- A request from Melvin & Melvin PLLC Attorneys at Law regarding J& N Restaurant Associates, Inc. (Arby's), asking if "adequate assurance of payment" is required as security for water services. A response is to be returned before February 16, 2012.
- Letter regarding Marcellus Shale drilling from Independent Oil & Gas Association.
- Letter from C.T. Male Associates offering services for surveying and sampling the current conditions of our roads.
- Letter from Opportunities for Chenango stating it has grant funds available for moderate rehabilitation.
- Email from Town Clerks Association regarding Open Meetings Law

• **ATTORNEY REPORT:**

- Attorney Natoli is working on the wording of the contract between the Town and Frank Tiffany in regards to the Town's Website.
- Union contract still being worked on.

• **HIGHWAY REPORT:**

- New truck should be ready for pick up by March 1.
- We have used only 280 tons of salt this year compared to approximately 680 last year.
- Highway workers have been out picking up roadside garbage.
- 1980 Cat Grader was on surplus bid in Greene. Norwich put in a bid for 36,201.00. Greene will deliver once they receive the check.
- Discussion was had on old Grader and if it should go for scrap value or out for bid.
- 2011 single axle is not running properly for the third time. It is still under warranty.
- Cooperative Highway Equipment Shared Agreement

RESOLUTION 01-02-12: Be it resolved to approve and authorize the Supervisor to transfer \$36,201.00 from the General Reserve Savings II into the Highway Equipment Savings Fund account #1820 to purchase the Cat Grader

from the Town of Greene. A motion to approve this resolution was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

RESOLUTION 02-02-12: Be it resolved to approve the town of Norwich sign the Cooperative Highway Equipment Shared Agreement. A motion to approve this resolution was made by Council Member Adam Evans, 2nd by Council member Charles Brooks. All were in favor.

• **OTHER ITEMS DISCUSSED:**

- POLICY for parking lot and sidewalks needs to be put into place. After discussion it was determined that Attorney Natoli would make suggestions for such policy.
- Fire department foil letters are starting to be returned to the town.
- The book keeper is working on a system to correspond billing with charges from the City.
- Tree out back of the Town Hall needs to be taken down. NYSEG has been notified as all the main lines to the building are running through it.
- Judge Fox has requested more time for Jamie to help catch up on 2007-current tickets that need to be entered into computer. After much discussion it was determined that she would work up to 19.5 hours not to exceed 2 months and if at that time more hours are needed it will be discussed again. A motion to give Jamie more hours was made by Council Member Charles Brooks; 2nd by Council Member Joanne Chiarino. All were in favor.
- Frank Tiffany is going to keep track of time to see how often he is needed to come in for computer advice and see if there if it would be feasible to have a yearly contract.
- Wide Band to Narrow Band will take effect in 2 years for truck radios. Discussion was had to go to a Verizon Government cell phone plan, which would include the Code Enforcement phone. It was decided to table this until actual date is closer.
- A meeting was held with Lower Ravine Residents. Rebuilding waterway and home owner's driveways was the choice made providing there is FEMA funding.

EXECUTIVE SESSION: : A motion was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks to go into executive session for a personnel matter at 8:12pm. A motion to go out of Executive Session at 8:20 pm was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

A motion to accept a letter of resignation from Joanna Chiarino, with regrets, was made by Council Member Charles Brooks; 2nd with regrets, by Council Member Adam Evans. Expressions of gratitude were given to Mrs. Chiarino for her years as a Council Member.

EXECUTIVE SESSION: : A motion was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks to go into executive session for a personnel matter at 8:22pm. A motion to go out of Executive Session at 8:37 pm was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

During executive session a discussion was had on replacement of a Board Member.

TOWN CLERKS REPORT: The Town Clerk's January 2012 report was presented before the Board. The total collected for the month was \$609.00 and a check for \$515.50 the Town's portion was given to the Supervisor. A motion to

accept the Town Clerk's January 2012 report was made by Council Member Adam Evans; 2nd by Charles Brooks. All were in favor.

Vouchers: General vouchers were read and the total \$3,754.53 voucher # 12-28 were approved by Council Member Charles Brooks; 2nd by Council Member Adam Evans. All were in favor.

Highway vouchers were read and the total \$54,539.20 voucher # 12-34 were approved on a motion by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member Adam Evans. All were in favor.

Meeting adjourned at 8:55 PM.

Minutes were taken by Martha Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday March 12, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:20pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law
Council Members: Charles Brooks, Adam Evans
Absent: Council Member Milton Shepler

Others attending were:

Attorney: Steven Natoli
Highway Superintendent: Ronald Whaley
Town Clerk: Martha Vidler
Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of February 13, 2012 was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

Public Comments: Comments were heard from Barbara Collins with concerns to hydrofracking and our environment. Literature was given to the board in regards to this. She asked to see the 2020 Plan in full if it is available.

Comments were also heard from Shaun Campbell from the Land Coalition. He left information for the Board to read.

Attorney Report: none

Highway Report: Looking into the whereabouts of the new truck. Salt and sand use is down from last year. Garbage pick up alongside the roads is being done. Repairs to potholes will soon be done.

Tom Morrone of the Republican Committee made a recommendation to select Stanley Foulds to fill the remainder of Joanna Chiarino's term and Randy Gibbon 2nd.

EXECUTIVE SESSION: A motion to go into Executive Session at 7:32, for a personnel matter, was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor. Action was taken. A motion to come out of Executive Session at 7:40 was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

A motion to appoint Stanley Foulds to fill the balance of Mrs. Chiarino's term was made Charles Brooks; 2nd by Council Member Adam Evans. All were in favor.

Mr. Foulds was welcomed to the Board and thanked those sitting around the table.

FEMA: A check for \$15,443.55 was received from FEMA and was put into the General Reserve #9680 fund.

Other Items Discussed:

A bill was received from Spencer Towing last month to tow our truck that was still under warranty. Mr. Law is checking into reimbursement from International for this as it was towed on their recommendation.

Neighbor to the Town Hall (David Piro) has filed a claim for \$200.00 to repair siding on his garage that he claims our lawn mower damaged. Mr. Piro will be notified and asked to submit 3 bids for the repair work to be done.

Two bids for the 1995 Grader were received. A motion to accept the bid from Derek Smith for \$2,565.00 was made by Council Member Adam Evans; 2nd by Council Member Stanley Foulds. All were in favor.

Yearly meeting to update coverage from Mang Insurance was had with Supervisor Law and Council Member Charles Brooks. Rates will be available in April.

Court grant of \$1,133.98 was received to cover the purchase of the new file cabinets. Kent Smith's pay adjustment for 2012.

Simplex dedicated phone line for Fire Alarm to be installed.

Discussion was had on the Union Contract. A Contract was given to Council Member Stanley Foulds to familiarize himself with. Updated contract was given to other members to review.

Possibility of Norwich based Morrisville College closing.

Railroad has been approved to Prentice Street coming in from the North.

TOWN CLERKS REPORT: The Town Clerk's February 2012 report was presented before the Board. The total collected for the month was \$392.00 and a check for \$320.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Vouchers: General vouchers were read and the total \$8,590.84 voucher # 29-46 were approved by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total \$12,821.27 voucher # 36-54 were approved on a motion by Council Member Stanley Foulds; 2nd by Council Member Adam Evans. All were in favor.

A motion to adjourn was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

Meeting adjourned at 8:20 PM.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday April 9, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law
Council Members: Charles Brooks, Stanley Foulds
Absent: Council Members Milton Shepler, Adam Evans,
Attorney- Steven Natoli, Town Clerk- Martha Vidler

Others attending were:

Highway Superintendent: Ronald Whaley
Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of March 12, 2012 was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

Public Comments: No comments were made.

Attorney Report: None

Highway Report: Still waiting for the new truck to come in.

- A motion was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds to have Highway Superintendent get bids on sand.
- Motion to fix the gradall and not exceed \$15,181.82 was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

FEMA UPDATE: Meeting with FEMA on March 16th at the town hall was had. See attached paper for what was discussed and presented to homeowners. At this current time FEMA is not going to fund the project. Discussion was had with homeowners not look like any work is going to be completed. Homeowners asked for a list of FEMA names that looked at the properties in question. Supervisor Law informed the homeowners that when the Town hears anything from FEMA he will let the homeowners know.

Discussion on Solar Energy. Guest Barbara Collins commented that the town should look into Solar Power and to Think Green.

Town Hall update- Trees and shrubs have been cleaned out. 3 bids will be taken for work around Hall to replace trees and flowers. Low maintenance and low growing was suggested.

Court back filing is catching up.

Repair of highway garage parking lot. Grader will be used to try to clean up the back of the parking lot.

Driver Test in July. The highway committee will watch all employees' drive a piece of equipment. Cross training will be done.

Dog Warden requesting .55 cents per mile. It was tabled until next meeting.

Supervisor Law presented the board with the financial report.

Fire Dept. meeting in July to see if it's worth the Town starting their own service.

Union contract tabled until next meeting in May.

Request from Assessor, Dave Adams, to attend an Assessor's training in Syracuse with a registration fee of \$110.00 was granted.

Request for Court Clerk, Martha Vidler, to attend a Court training in Albany with reimbursement of mileage was granted.

Highway Superintendent, Ron Whaley requested to attend a Highway School Training in June with a Registration fee of \$100.00. A motion to approve with expenses not to exceed \$450.00 was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

Public Comment was heard from Dave Llwellyn regarding payment to Board Members for not attending meetings unless sick. Vacationing on tax payers' money is wrong it's not right and it is time for a change!

TOWN CLERKS REPORT: The Town Clerk's March 2012 report was presented before the Board. The total collected for the month was \$558.00 and a check for \$485.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Vouchers: General vouchers were read and the total \$2,957.05 voucher # 47-55 were approved by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Highway vouchers were read and the total \$5,528.34 voucher # 55-65 were approved on a motion by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

Meeting adjourned at 8:30 PM.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday May 14, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law
Council Members: Charles Brooks, Stanley Foulds, Milton Shepler
Absent: Council Members Adam Evans,

Others attending were:

Attorney- Steven Natoli
Highway Superintendent: Ronald Whaley
Town Clerk- Martha Vidler
Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of April 9, 2012 was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor. Council Member Charles Brooks noted that in the Highway Report "grader" needed to be changed to "gradall".

Public Comments: Christine Brunner distributed flyers to the Board members regarding a seminar on "Solarize Chenango".

Debbie Wood came in with concerns on Crandall Street and dogs running at large. A discussion was had. Dog Control officer, Tom Palmer, will be contacted by Supervisor Law to discuss how to handle this situation.

Barbara Collins expressed concerns on the Hydraulic Fracturing and is asking the Board to consider the safety of the town if fracturing is allowed. Attorney Natoli is checking into Zoning Laws to see if the town can ban Hydrofracking.

Correspondence: A letter from the Board of Election apologizing for not contacting the Town Hall for use of elections

Correspondence from Time Warner Cable stating their contract will expire February 2015. Council Member Charles Brooks suggested that a meeting be held with Time Warner before we renew.

A thank you note was received from the Heart Association for the \$50.00 donation in memory of Wilford Pearson.

A thank you note from the Chenango County Agriculture Society was received for the use of the Town Hall during the winter months to hold their meetings.

Attorney Report: Attorney Natoli is working on developing the hours of service for Retirement purposes. He is also working on the water relevy bill still due from Bill's Diner.

Highway Report:

- New truck has been delivered, will be getting it licensed soon.
- Salt bids are tabled until next month meeting to allow Highway Superintendent and Town Board members to go over prices.
- Gradall is still in need of repair. Repairs are being delayed due to back order of parts. In the meantime the grader is being used.
- Discussion was had on Lower Ravine water flow.
- Bucket loader bucket needs to be rebushed. The bucket would have to be returned to the company for the work to be done. Approximately \$5000.00 to repair will depend on the labor. It is also having a computer problem.
- Pressure washer is in need of repair of the heating system coils. Estimated \$1,500.00 to repair heating. Chenango Welding will give a trade in value of \$1065.00 towards an electric one with a 7 year warranty. NAPA will give no trade in and will run about \$5000.00 for one that is equivalent to what we have. After discussion it was decided that Council Member Milton Shepler would look on the internet for a replacement coil.
- Highway Superintendent plans to do approximately 10 miles of shoulders and roads this summer.

Other items discussed:

- A release for permission for Town Highway to cross the George Lewis farm to work on Cemetery was signed.
- Union Discussion on hours worked and how they will be computed if highway workers come in early such as for snow plowing. Union contract was tabled until this area is

- addressed with highway workers. A special meeting will be called to resolve. Attorney Natoli said that it would be best to hear from the Union as to what the contract will read.
- Discussion on the bees on the back side of the building was had. Supervisor Law will contact someone to look at the problem.
 - Parking lot needs to be restriped. Prices are going to be checked into by Supervisor Law.
 - Attorney Natoli will look for boundaries of Town Hall property at the County
 - +.
 - A motion was made to raise the mileage to .55/mile by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. Council Member Charles Brooks opposed. All others were in favor.
 - Discussion was had on Bill's Diner late fees. Attorney Natoli is looking into it. This was tabled until next month.
 - Mang Insurance was tabled until meeting after the bill is received.
 - A junkyard permit will not be given to Jack Humphrey.
 - A discussion was had on the water bill rates and late fee. A motion to change the water bill rates and add a 10% late fee was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were opposed to raise the rates and late fee until after a public hearing.
 - Mortgage tax and sales tax are both in.
 - Norwich Tire and Aron's Rent to Own are new businesses in the Town of Norwich.
 - County Highway Superintendent called stating that Red Mill Hill Road needs to be closed. Attorney Natoli will contact the 2 land owners to petition the town to close the road.
 - A meeting was held with Doug Shattuck on the Fire dept. They will meet with the City in July.
 - A motion to pay \$96,693.15 for the Tenco truck box and plow equipment was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.
 - Dennis Brown and Town Board sent a letter to Norwich Town Board with interest in the 10 Wheeler for \$18,000.

Supervisor Law presented the Board with the budget.

A motion to go into Executive Session at 8:22 to discuss a personnel matter was made by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor. A motion to come out of Executive Session at 8:32 was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. No action was taken.

A motion to purchase a used typewriter from Hayes to replace Town Clerk's typewriter was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

TOWN CLERKS REPORT: The Town Clerk's April 2012 report was presented before the Board. The total collected for the month was \$403.00 and a check for \$353.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Vouchers: General vouchers were read and the total \$3,872.01 voucher # 58-75 were approved by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor. Highway vouchers were read and the total \$3,535.24 voucher # 66-78 were approved on a motion by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor.

Meeting adjourned at 8:50 PM.

The Minutes of the Special Board Meeting of the Norwich Town Board held on Monday May 24, 2012 at the Town Hall.

Supervisor David Law called the special meeting to order at 11:00am.

Members attending were:

Supervisor: David C. Law
Council Members: Charles Brooks, Stanley Foulds, Milton Shepler
Absent: Council Members Adam Evans,

Others attending were:

Attorney- Steven Natoli
Highway Superintendent: Ronald Whaley
Town Clerk- Martha Vidler
Town guests and residents: Refer to sign-in sheet.

Discussion was had and clarification was made on the work day hours of the highway department employee's regarding overtime and hourly rates. Chad Stein has completed his probationary period and will go to the base rate of \$14.84 per hour. Highway workers opted out of longevity. Their health insurance policy will be the same for the next 3 years. Further discussion was had on the workload of the highway employees and the need to keep them occupied.

A vote to accept and sign the Agreement entered into by and between the Teamsters Union Local NO.693 and the Town of Norwich was had. Vote was:

Supervisor David Law-Aye
Council Member- Charles Brooks-Aye
Council Member- Milton Shepler-Aye
Council Member- Stanley Foulds-Aye

A motion to pay Mang Insurance was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. Discussion was had on the water district rates.

Attorney Natoli researched the General Municipal Law and found that the Town can sell a Truck to the town of Pharsalia without going out to bid. A motion to sell the Truck to Pharsalia for \$18,000.00 was made by Council Member Charles Brooks; 2nd by Milton Shepler. All were in favor.

FEMA blue book was received for the Lower Ravine Road. All information was given to Attorney Natoli to look over for clarification

Motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

Meeting adjourned at 11:35 AM

Minutes taken by Town Clerk
Martha L. Vidler

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday June 11, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Council Member Adam Evans.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler

Others attending were:

Attorney- Steven Natoli

Town Clerk- Martha Vidler

Absent- Highway Superintendent: Ronald Whaley

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of May 14, 2012 was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to approve the Special Meeting May 24, 2012 was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

Public Comments: Comments were heard from Debbie Woods regarding an issue with dogs on Crandall Street not being taken care of properly and feels that they are being abused. She is "frustrated" and looking for answers. Ms. Woods was told by Supervisor Law that she would have an answer with in 2 days.

Barbara Collins read a letter she wrote to Supervisor Law regarding a resolution presented to many town boards in the state backed by the "Joint Landowner's Coalition of NY". She has concerns about hydrofracking.

Chris Brunner handed out an invitation to the "Legal rights of Local Governments" to be held at the Guilford Town Hall Saturday 16, 2012.

Correspondence: None

Attorney Report: Attorney Natoli is working on hours of service resolution; also he is working with Town Court with developing a process to notify people to return bail money that has been held more than 6 years. Attorney Natoli is currently getting petitions drafted for the closure of Red Mill Hill Road and reviewing the 40 year agreement of water and sewer service dated back to 1972.

Highway Report: Mr. Brooks reported that the Grade All is still in Syracuse getting repaired. Mr. Law received a check from the Town of Pharsalia for \$18,000.00 for the purchase a truck from the Town of Norwich.

A check from CHIPS will be received on Friday 15, 2012 in the amount of \$71,800.66

A motion was made to make the following monetary deposits of \$18,000.00 into the Highway Equipment Replacement Fund, and \$71,800.66 into the Highway General Savings by Council Member Adam Evans; 2nd by Council Member Milton Shepler. All were in favor.

Other items discussed:

- Union paper work is all in and signed
- Mang Insurance is paid all insurance is up to date with new trucks.
- Discussion was had on changing the name of Upper Ravine Road to "Brooks Lane"
- Discussion was had on a larger court room.
- Sewer rates were received from the City \$2.35/100 cubic feet
- Discussion was had on Re-Assessments of city owned property in the town.

A motion to go into Executive Session at 7:35PM to discuss a legal and personnel matter was made by Council Member Adam Evans; 2nd by Council Member Stanley Foulds. All were in favor. No Action was taken

A motion to go out of Executive Session at 7:37PM was made by Council Member Adams Evans; 2nd by Council Member Stanley Foulds. All were in favor.

Oath of Office was given by Attorney Steve Natoli to planning board member Joseph Loscavio.

A motion go into Executive Session at 7:39PM to discuss a legal and personnel matter was made by Council Member Adam Evans; 2nd by Council Member Stanley Foulds. All were in favor. Action was taken.

A motion to go out of Executive Session at 8:00PM was made by Council Member Adam Evans; 2nd by Council Member Stanley Foulds.

A motion to contact and meet with NBT bank to discuss Tax Collection was made by Council Member Adam Evans; 2nd by Council Member Stanley Foulds. All were in favor.

A motion to table the hiring of a cleaning service for the Town Hall until further information is given was made by Council Member Adam Evans; 2nd by Milton Shepler. All were in favor.

A motion to adjust the May Highway bills for \$109.00 claim #61 to Norwich Implement, due to the bill already being paid, was made by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor.

TOWN CLERKS REPORT: The Town Clerk's May 2012 report was presented before the Board. The total collected for the month was \$388.00 and a check for \$330.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Adam Evans; 2nd by Council Member Charles Brooks. All were in favor.

Vouchers: General vouchers were read and the total \$1926.30 voucher # 76-88 were approved by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor. Highway vouchers were read and the total \$3830.89 voucher # 79-92 were approved on a motion by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

Meeting adjourned at 8:17 PM.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday July 9, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds, Milton Shepler

Absent: Council Member Adam Evans

Others attending were:

Attorney- Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk- Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of June 11, 2012 was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Public Comments: Comments were heard from Dave Llewellyn with concerns of cars parked in the road and go carts on the Pratt Road. Complaint forms were given to other concerned citizens to file with the town.

Barbara Collins spoke against the hydrofracking and "safe gas drilling". She presented the board with a letter with concerns.

Jeanne Jensch all spoke out on concerns of drilling and the combination of flooding, like in the past few years, may have on our community.

Correspondence: Letter from Youth Bureau, Kathryn Clemens, stating the Town of Norwich has been awarded \$1,000.00 recreation/youth service eligibility.

2 letters of consideration from Christine Brunner, and Barbara Collins in opposition of support of the Marcellus Shale gas extraction.

A letter received from Tom Manley assuming the town will resolve in favor of limited hydraulic fracturing and support drilling in the Town of Norwich.

Department of Public works memo was received requesting contact from the Supervisor by telephone to certify what is being brought in as roadside garbage otherwise our regular account may be billed.

Emails were received in regards to Mark Doliver's basic certification to be completed by December 31, 2012 to be certified as an assessor.

Supervisor Law read a letter from Congressman Hanna regarding the long-term federal transportation bill that will provide steady federal funding to New York State to invest in the infrastructure.

• **ATTORNEY REPORT:** None

• **HIGHWAY REPORT:** Gradall is back and running good.

- Highway crew will be working on Manley and Ravine road shoulders
- Wells Road shoulders should be done either Friday or Monday
- Pipes to be fixed on Ravine and Wells Road
- '02 Sterling was delivered to Pharsalia and they are very happy with it
- Ready for salt delivery to come in
- Crandall street resident would like to put a fence up to keep her dogs in and others out. Highway committee will meet on Thursday July 12, 2012 @ 10:30 AM at Crandall Street to see if it will interfere with the Towns right of way.
- The top of the hill on Wells Road has a "hump" due to a rock ledge that will have to be cut back to repair the road.
- Suit- Cote will be here Wednesday
- We have \$71,000.00 for stone and oil and \$58,000.00 from FEMA for shoulders.

Other Items Discussed:

- Court room remodeling estimates from Mr. Wilcox and Randy Gibbon should be in soon. A grant will be applied for through the 2012-13 Justice Court Assistance Program (JCAP). A motion to accept and apply for the grant was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.
- Tom Johnson is still working on the AUD.
- Cleaning bids are in. Discussion was had about cost and it was decided to ask for a lower monthly fee and be put on a trial basis. A motion to accept the bid from Inside, Outside Cleaning was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler.

David Law-Aye
Milton Shepler-Aye
Stanley Foulds-Aye

Charles Brooks- No
Adam Evans- Absent

- Union started July 1, 2012. All back pay due has been caught up to date. Time clock will be installed.
- Some complaints have been made from town residents about tall grass along the sides of the roads. Town will mow the grass in the right of way only. They will not mow lawns.
- Town of Guilford would like to use our Dog Warden as a back up. Upon discussion it was decided that a mutual agreement between the two towns should be done. Attorney Natoli will look into this.
- Blue book from FEMA was received. A letter from the Town will be written telling them once we receive the FEMA money the work will begin.
- Water rates will be going up next year according to the City approximately 4% for the city and 2% for the town. A discussion was had if a separate commercial rate could be charged by the town. Attorney Natoli was going to check into this.
- Board Members, NBT, and Barbara Annesi are going to meet at NBT at 2:00PM to go over tax collection for the town.
- Kelly paving estimate to restripe the parking lot came in at \$125.00. A motion to restripe the parking lot for \$125.00 was made by Council Member Stanley Foulds, 2nd by Council Member Milton Shepler.

Dave Law- Aye
Milton Shepler-Aye
Stanley Foulds-Aye
Charles Brooks-No
Adam Evans-Absent

TOWN CLERKS REPORT: The Town Clerk's June 2012 report was presented before the Board. The total collected for the month was \$1,097.00 and a check for \$955.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Vouchers: General vouchers were read and the total \$3,476.42 voucher # 89-99 were approved by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Highway vouchers were read and the total \$4,524.35 voucher # 93-103 were approved on a motion by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds. All were in favor.

Meeting adjourned at 8:12 PM.
Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Special Meeting, to discuss road repair, of the Norwich Town Board held on Monday July 25, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 1:30 PM. Council members and Attorney Natoli were mailed advanced notice of such meeting.

Members attending were:

Supervisor: David C. Law
Council Members: Charles Brooks, Milton Shepler
Absent: Adam Evans, Stanley Foulds

Others attending were:

Highway Superintendent: Ronald Whaley
Town Clerk- Martha Vidler
Absent- Attorney Natoli

Town guests and residents: Refer to sign-in sheet.

Highway report was given from Highway Superintendent Ronald Whaley. Bids are in from Suit Kote and Vestal Asphalt on stone and oil. Suit Kote total was \$66,777.00. Vestal Asphalt total \$60,000.00. This will do a total of 4 miles which involves the following roads, Ronsyl Drive, Wells Road and Halfway House Road.

A motion to go with the recommendation of the Highway Superintendent to use Vestal Asphalt was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

- The first road to be worked on will be Halfway House Road this Friday. Wells Road will need 120 feet of pipe. It takes approximately \$16,000.00 do 1 mile of road. There is roughly a remaining balance of \$34,000.00 to do any remaining road work.
- Highway workers are "cross training" on all equipment.

Other items discussed:

Supervisor Law would like to write a letter to the State asking if Mr. Doliver could work in an Advisory Capacity to the Assessors.

NBT does not want to get involved in collecting land taxes this year. At this time there are 3 people interested in the position of tax collector.

Gas Drilling- Several town members are asking "What is the town doing on gas drilling?" Attorney Natoli previously suggested having an Open Meeting in September for the town people to voice and express their opinions.

A motion to adjourn was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

Meeting adjourned at 2:05 PM

Minutes were taken by Town Clerk Martha L. Vidler.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday August 13, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:02 pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Milton Shepler

Absent: Council Member Adam Evans, Stanley Foulds

Others attending were:

Attorney- Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk- Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of July 9, 2012 was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to approve the July 25th, 2012 Special Meeting Minutes was made by Council Member Charles Brooks, 2nd by Council Member Milton Shepler. All were in favor.

Public Comments: See sign in sheet

Comments were made by Jeanne Jensch in regards to fracking. An article handout was presented to the Town Board titled "Fracking-Gas Drilling's Environmental Threat" (North Dakota's Oil Boom Brings Damage Along with Prosperity). A motion to file the article was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler.

A motion was also made by Supervisor Law to file other articles that were given to Attorney Natoli on fracking; 2nd by Council Member Charles Brooks. All were in favor.

Chris Brunner had comments and was here to advocate for a 1 year moratorium asking the Town to take a "time out". A motion to file her hand out was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Jim Butterfield announced he was here to advocate a 1 year moratorium against high volume hydro-fracking. A motion to file his hand out was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Several comments were heard from other concerned Town Members.

Supervisor Law told town members that the town is working on a plan for the future and hopefully it will be forth coming in September

Correspondence:

- Letter from FEMA stating they processed payment in the amount of \$12,036.52.
- Letter from Richard Hanna inviting the town to participate in a Jobs Fair.

Attorney Report: None

Highway Report:

- Gradall is fixed and up and running.
- Town of Pitcher will be trading services with us this week to do road work.
- Roads to be done Wells Road, Ronsyl Drive, Halfway House, Lower Ravine,
- One truck is in Binghamton, Stadium International, for repairs.
- New truck had a recall. It has been fixed.
- Pratt road has had issues with town member parking on the road Sherriff's Department was contacted.

Other Items Discussed:

- SPCA is redoing their contract.
- Supervisor Law will start working on next year's budget. Would like board members input.
- Scheduling of public gas meeting in September. Date to be announced. Town members will be able to submit by email or mail their comments to the town if they are unable to attend.
- Computers are in need of updating. Supervisor Law suggested looking into getting prices.
- NO word from FEMA
- White Store bridge received a "yellow flag"
- Polkville red light. A letter will be sent to the County Highway to have the light checked.
- Estimates for the Court Room remodeling are in. A motion to accept the Bid from Wilcox Construction for \$21,452.00 was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

TOWN CLERKS REPORT: The Town Clerk's July 2012 report was presented before the Board. The total collected for the month was \$523.00 and a check for \$404.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

Vouchers: General vouchers were read and the total \$2648.81 voucher # 100-112 were approved by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Highway vouchers were read and the total \$16,806.79 voucher # 104-117 were approved on a motion by Council Member Charlie Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Meeting adjourned at 8:07 PM.
Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Monday September 10, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00 pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Milton Shepler, Stanley Foulds

Absent: Council Member Adam Evans

Others attending were:

Attorney- Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk- Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of August 13, 2012 was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

Public Comments: See sign in sheet

Town guests were given an opportunity to speak 3 minutes each. Several were heard for and against fracking. Supervisor Law informed town guests that the DEC report is done, but will not be out until November.

Correspondence:

- A letter from Fred's Inn requesting to add an additional 8 Units.
- The City of Norwich Youth Bureau contract for 2013 for 1\$10,500.00.

Attorney Report: Attorney Natoli reported working with Book keeper on the County Water Bill. He reported our program needs to be changed a little bit. He is also working on the closure of Red Mill Hill Road and trying to see if it can be finalized without having a survey done.

Highway Report: Stone and oil roads are looking good. It roughly costs \$17,500.00 to do one mile. Highway workers will be working on building up the shoulders of the roads where they should be. Bucket loader will cost approximately \$1,500.00 to repair.

FEMA update-Money came in for repairs to the Lower Ravine Road for \$19,000.00.

SPCA- The new contract will be out the first of October. It was decided by the board to have the SPCA come in and present the board with this new contract.

POLKVILLE RED LIGHT- County Highway came in and talked to the town and evaluated the light. There are parts missing and is in the process of being fixed.

Budget Update- Budget will hold as is for the most part. It was suggested that our late fees for water and sewer be raised to 10% it is currently only 5%.

NYMIR INSPECTION- The town was advised that a mandatory course for all paid Town Employee's regarding "Work place violence" needs to be taken. NYMIR will do a training free of cost to the town.

Youth Bureau Contract 2013- The 2013 contract reflects a 3% increase from 2012 making the cost \$10,500.00. Council Member Brooks asked for a report of how many used this program. Approval was tabled until such report is made available to this board.

Industrial Development- A motion to approve the \$5000.00 was made by Council Member Milton Shepler ;2nd by Council Member Charles Brooks. All were in favor.

Executive Session- A motion was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks to go into Executive Session, at 7:40pm, to discuss a personnel matter. All were in favor. Action was taken.

A motion to come out of Executive Session was made at 8:10 pm by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion was made with regrets to accept a letter of resignation from Barbara Annessi as Tax Collector from Council Member Milton Shepler; 2nd by Council Member Charles Brooks.

David Law- Aye
Charles Brooks- Aye
Milton Shepler- Aye
Stanley Foulds- Aye
The motion carried.

A motion to appoint Mary Lou Monahan, Town of Norwich resident, to fill out the balance of the term of Tax Collector was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler.

David Law- Aye
Charles Brooks- Aye
Milton Shepler-Aye
Stanley Foulds- Aye
The motion carried.

A motion to appoint Barbara Anessi as Deputy Tax Collector was made by Council Member Milton Shepler; 2nd by Council Member Stanley Foulds.

David Law- Aye
Charles Brooks- Aye
Milton Shepler-Aye
Stanley Foulds- Aye
The motion carried.

RESOLUTION 01-09-12: Be it resolved to approve and authorize the Supervisor to transfer \$78,077.96 from the General Reserve Savings acct #9680 into acct# 9742 Highway checking to pay for tar and stone. A motion to approve this resolution was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

David Law- Aye
Charles Brooks- Aye
Milton Shepler-Aye
Stanley Foulds- Aye
The motion carried.

Resolution 02-09-12: Be it resolved to approve and authorize the Supervisor to transfer \$15,155.64 from the Highway Equipment fund #1820 into acct# 9742 Highway checking to pay for the repair of the gradall. A motion to approve this resolution was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

David Law- Aye
Charles Brooks- Aye
Milton Shepler-Aye
Stanley Foulds- Aye
The motion carried.

TOWN CLERKS REPORT: The Town Clerk's August 2012 report was presented before the Board. The total collected for the month was \$859.00 and a check for \$731.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.

Vouchers: General vouchers were read and the total \$13,181.85 voucher # 113-131 were approved by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Highway vouchers were read and the total \$67,734.33 voucher # 118-130 were approved on a motion by Council Member Charlie Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

Meeting adjourned at 8:50 PM.
Minutes were taken by Martha L. Vidler, Town Clerk

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Tuesday October 9, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:01 pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Milton Shepler, Stanley Foulds, Adam Evans

Others attending were:

Attorney- Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk- Martha Vidler

Town guests and residents: Refer to sign-in sheet.

A motion to approve the Regular Monthly Meeting Minutes of September 10, 2012 was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Correspondence:

- A letter from Natoli & Natoli in regards to the water bills for the property at 6082 State Highway 12 in the Town of Norwich.
- A letter was received from Natoli & Natoli with a draft agreement in regards to a fence being built in the Town's highway right-of-way.
- A letter from the SPCA.
- Road use agreement received from the City. It was given to Town Attorney for review. He will work with Supervisor Law on this.

Attorney Report: Researching Red Mill Hill closure.

A Shared service agreement for Dog Warden between Town of Norwich and Town of Guilford is being worked on.

➤ **Highway Report:**

- Bucket loader bucket is being rebuilt.
- Need tires on 1 ton pick up truck. Low bid was from Pro- Tire \$1,468.00 for 6"Good Ride" tires. A motion to purchase the tires was made by Council Member Milton Shepler; 2nd by Council Member Charles Brooks. All were in favor.
- 09 International Needs 8 rear tires Low bid was from Pro-Tire \$4,776.96 Bridgestone tires. A motion to purchase the needed tires was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds.
Council Member Charles Brooks made a motion to take money to be taken out of Highway Equipment Reserve to pay for tires for both trucks; 2nd by Council Member Milton Shepler. All were in favor.
- New truck is overheating. Still under warranty.
- Equipment and sand are all ready for the winter.
- Highway Superintendent put in a request for a plow on the pickup to clear intersections and turn arounds. Council Members suggested to still use the 1 ton truck to do this.
- Highway inventory of the shop has been completed of tools and etc.

OTHER ITEMS DISCUSSED:

The Light on 32 has been fixed 10/2/2012. A wire was broke.

AUD has been filed with the State, with some recommendations from Tom Johnson.

SPCA contract will be out in October.

IDA railroad bill has been tabled.

Youth Bureau 2013 Contract budget \$10,500.00. A motion was made by Council Member Adam Evans; 2nd by Council Member Stanley Foulds to sign the contract for 2013. All were in favor.

Discussion was had on water rate late fees and increase of sewer rates. A Public Hearing will be scheduled at a later date.

Tax Collector's computer is in. Town Clerk and Bookkeeper computers need updating. A motion to purchase 3 computers out of the Contingency Fund at approximately \$1,100.00 a piece was made by Council Member Adam Evans; 2nd by Council Member Milton Shepler. All were in favor. Prices will be checked on a laptop for the Assessor's office.

Discussion was had on the shredding of old records. Council Member Stanley Foulds suggested using BOCES to do the shredding. Attorney Natoli recommended contacting the Comptroller's Office before shredding anything.

TOWN CLERKS REPORT: The Town Clerk's September 2012 report was presented before the Board. The total collected for the month was \$501.00 and a check for \$398.00 the Town's portion was given to the Supervisor. A motion to accept the Town's Clerk report was made by Council Member Adam Evans; 2nd by Council Member Stanley Foulds. All were in favor.

Executive Session- A motion was made by Council Member Stanley Foulds; 2nd by Council Member Adam Evans to go into Executive Session, at 7:55pm, to discuss the employment history of a particular person. All were in favor.

Motion to come out of Executive Session at 8:02 was made by Council Member Stanley Foulds; 2nd by Council Member Adam Evans. All were in favor.

Vouchers: General vouchers were read and the total \$2,728.32 voucher # 132-146 were approved by Council Member Stanley Foulds; 2nd by Council Member Adam Evans. All were in favor.

Highway vouchers were read and the total \$21,325.82 voucher # 131-146 were approved on a motion by Council Member Charlie Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Adam Evans; 2nd by Council Member Stanley Foulds. All were in favor.

Meeting adjourned at 9:25 PM.
Minutes were taken by Martha L. Vidler, Town Clerk

Next month meeting will be held on TUESDAY November 13th due to Veteran's Day.

The Minutes of the Special Meeting, to discuss various items of the Norwich Town Board held on Thursday November 1, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 2:00 PM. Council members and Attorney Natoli were mailed advanced notice of such meeting. Notice was also posted on the door and in the Evening Sun.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Milton Shepler, Adam Evans, Stanley Foulds

Others attending were:

Highway Superintendent: Ronald Whaley

Attorney Steve Natoli

Town Clerk Martha Vidler

Town guests and residents: Refer to sign-in sheet.

Discussion was had on the City Annexation. A recommendation from the Town Board Members is to continue the contract for 40 more years as is. Attorney Natoli will draft a letter to the City Attorney with this recommendation. A motion to have Attorney Natoli draw up a draft was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

Supervisor Law confirmed that all Board Members have reviewed the budget.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Adam Evans. All were in favor.

Meeting adjourned at 2:10pm

Minutes were taken by Town Clerk Martha L. Vidler.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Tuesday November 13, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00 pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Milton Shepler, Stanley Foulds

Absent: Adam Evans

Others attending were:

Attorney- Steven Natoli

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Town guests and residents: Refer to sign-in sheet.

PUBLIC HEARING ON PRELIMINARY 2013 BUDGET: Council Member Milton Shepler motioned to open the Public Hearing; 2nd by Council Member Stanley Foulds. All were in favor. The Public Hearing Notice was read by the Town Clerk. The Public Hearing Notice was placed in the Evening Sun newspaper and posted on the door at the Town Hall. One town resident spoke asking where the budget could be reviewed. Resident was told it could be viewed at the Town Clerks office. No others spoke for or against the 2013 preliminary budget. A motion to close the Public Hearing at 7:04 was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

The regular monthly meeting was opened.

The minutes of the regular monthly meeting held on October 9, 2012 and the special meeting minutes of November 1, 2012 were accepted as written on a motion by made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

2013 BUDGET:

GENERAL BUDGET: There is no general tax, and .48 cents for highway. A motion to approve the 2013 General Budget was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler.

Supervisor David Law-Aye

Council Member Charles Brooks-Aye

Council Member Milton Shepler-Aye

Council Member Stanley Foulds-Aye

The motion carried.

The completed and sealed 2013 Norwich Town Budget will be forwarded to the Chenango County Tax Dept.

Public Comments: Comments expressing concerns on Gas Drilling were heard and handouts, "Opportunities for Local Government Over Natural Gas Drilling in NYS" and "A Town Boards Obligations" were given to each Board Member and Town Clerk for filing. Comments on having comprehensive plan for the Town of Norwich were also heard. A motion to accept and file the aforementioned handouts was made by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

LETTERS/CORRESPONDENCE:

#1. A letter from Commerce Chenango thanking the Town for the renewing of the annual commitment to Development Chenango Corporation.

#2. A thank you note from Chenango County SPCA to the court for all the volunteers given community service hours.

#3. A letter from the Town of New Berlin seeking support for "Conditions of Needs". Mr. Law is going to check into this.

#4. Animal Shelter agreement from the SPCA.

#5. Chenango County Agricultural Society requesting use of the building for meetings during the winter months.

HIGHWAY REPORT:

- Bucket loader needed work on it. The work was done mainly by in house.

- Discussion was had on Highway Superintendant using the time clock. It was determined that an elected official should not have to punch a time clock.

ATTORNEY REPORT:

- Reviewed the SPCA contract. All in all not a bad contract. Good Samaritan clause removed.
- Red Mill Hill is progressing.
- City has received the Annexation letter that was drafted by Attorney Natoli. Waiting for response.

OTHER ITEMS DISCUSSED:

- Tax collector computer is all set and ready to go.
- A letter of resignation from Mark Doliver as of December 31, 2012. A motion was made by Council Member Charles Brooks to accept Mr. Doliver's resignation with regrets; 2nd by Council Member Stanley Foulds. All were in favor. Discussion was had if it should be an appointed or elected position.
- Furnace has been fixed.
- Fire alarm batteries replaced.
- FEMA overpayment of \$58,000.00 was made to the Town.
- Water rates for the Town will be going up 2% and for the city 4%. Discussion was had on the sewer rates, commercial rate's. Home owner rates for businesses. When city finalizes rates the Town will hold a Public Hearing.
- December meeting will be held on December 10, 2012 with the closing of books on December 27, 2012 at 1:00pm.

TOWN CLERK'S REPORT: The Town Clerk's October 2012 report was presented before the Board. The total collected for the month was \$404.00 and a \$357.00 check for the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's October 2012 report to the Supervisor was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

VOUCHERS: General vouchers were read and the total of \$6,818.15, claim #147-166 was approved on a motion by council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor.

Highway vouchers were read and the total of \$12,309.18, claim #147-162 was approved on a motion by Council Member Charles Brooks; 2nd by Council Member Milton Shepler. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Milton Shepler. All were in favor. Meeting adjourned at 8:00 pm.

Minutes were taken by Martha L. Vidler, Town Clerk.

The Minutes of the Regular Monthly Meeting of the Norwich Town Board held on Tuesday December 10, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 7:00 pm. Invocation and The Pledge of Allegiance was led by Supervisor Law.

Members attending were:

Supervisor: David C. Law
Council Members: Charles Brooks, Stanley Foulds
Absent: Adam Evans, Milton Shepler,

Others attending were:

Attorney- Steven Natoli
Highway Superintendent: Ronald Whaley
Town Clerk: Martha Vidler

The minutes of the regular monthly meeting held on November 13, 2012 were accepted as written on a motion by made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds.

Supervisor David Law-Aye
Council Member Charles Brooks
Council Member Stanley Foulds
The motion carried.

HIGHWAY BUDGET: The Town's Highway tax went down to \$0.48. A motion to approve the 2013 Highway Budget was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Town guests and residents: Refer to sign-in sheet.

Comments were heard from the floor. Ms. Brunner expressed dissatisfaction with the Supervisor and Board with the little action that has been taken in regards to fracking. A motion to accept and file a letter from Christine Brunner was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Mr. Llewellyn spoke out on his concern of not having a full board present at several meetings therefore not making a "fair vote". He also commented that town tax money is being spent to pay board members and then they do not attend meetings.

Barb Collins spoke about her concern of the Town not having a Comprehensive Plan.

ATTORNEY REPORT: Attorney Natoli recommended Supervisor Law contact the SPCA regarding the proposed changes to the contract. A motion was made for Supervisor to sign the contract pending phone call to SPCA.

HIGHWAY REPORT: Gradall fuel pump had to be ordered. Cleaned shop and washed trucks.

LETTERS/CORRESPONDENCE:

#1. Letter from SPCA regarding contract for 2013.

#2. SEQRA from the Town of New Berlin on the proposed Chenango Lake Sewer District Project.

#3. NYMIR proposed Rate Adjustments for 2013

#4. Resolution #12/10-1 was received from the County AUTHORIZING THE CHAIRMAN OF THIS BOARD TO ISSUE AN ORDER FOR DOG QURANTINE. Quarantine effective now- April 30, 2013.

OTHER ITEMS DISCUSSED:

Court update- Remodeling moving along. Assessor's office completed.

State Dept. of Health questioned why burial permits are filed in the City and not in the Town where the Cemetery is geographically located.

Mortgage money is in \$24,300.00.

Discussion was had on water/sewer rates and if we should split and do commercial and residential rates. A public hearing will be had once the City rates have been approved.

State Comptrollers office met with Supervisor Law to review the budget 2% cap. Supervisor Law noted that we were way under the 2% cap.

Meeting December 27th @ 1:00pm to close the books for the year and pay all outstanding bills.

Assessor position has Joe Loscavio interested.

Shredding- Mary Weidman recommends not sending it to BOCES. She will check into Shred-It.

FINANCIAL REPORT: The financial report was given to the Board Members.

EXECUTIVE SESSION: A motion to go into executive session to discuss employment history of a particular person was made at 7:42 by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

A motion to come out of executive session at 7:50 was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

A motion to appoint Joe Loscavio to fill Mark Doliver's position was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. Mr. Loscavio will start on January 1st 2013.

TOWN CLERK'S REPORT: The Town Clerk's November 2012 report was presented before the Board. The total collected for the month was \$308.00 and a \$248.50 check for the Town's portion was given to the Supervisor. A motion to accept the Town Clerk's November 2012 report to the Supervisor was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

VOUCHERS: General vouchers were read and the total of \$7048.65, claim #167-185 was approved on a motion by council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

Highway vouchers were read and the total of \$8,100.02, claim #163-183 was approved on a motion by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor. Meeting adjourned at 8:07 pm.

Minutes were taken by Martha L. Vidler, Town Clerk.

Minutes of the Year-End Meeting of the Norwich Town Board held on Friday, December 28, 2012 at the Town Hall.

Supervisor David Law called the meeting to order at 1:00PM.

Members attending were:

Supervisor: David C. Law

Council Members: Charles Brooks, Stanley Foulds

Others attending were:

Highway Superintendent: Ronald Whaley

Town Clerk: Martha Vidler

Absent:

Council Member: Adam Evans

Milton Shepler

Attorney: Steven Natoli

Town residents: None

CERTIFICATION OF RECORDS: The Town Clerk's postage ledger and Justice James Fox's court dockets were inspected and certified by the Town Board Members. A total of 1 record book was certified. A motion to approve the Court Records was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor. Judge Fox gave a report of total cases recorded for the 2012 court year.

LETTERS/CORRESPONDENCE:

1. A letter of resignation was received and read to the Board from Planning Board member Joseph Loscavio. Mr. Loscavio resigned from the Planning Board in order to fill the Assessor's opening due to the resignation of Mark Doliver.

RESOLUTION 01-12-12: Be it resolved to approve and authorize the Supervisor to transfer \$22,331.00 from General Capital Savings#1819 to General Savings account #8001547055 for the remodeling of the Court Room. A motion to approve this resolution was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds.

David Law – Aye
Charles Brooks – Aye
Stanley Foulds – Aye
The motion carried.

FINANCIAL REPORT: The financial report was given to the Board Members.

Discussion was had on stripping, and waxing court room floor. Discussion was also had to get 3 bids for shredding. Supervisor Law will look into this.

Highway Superintendant reported that the gas motor that runs the sander is not working. A motion was made to get a new one ordered and not to exceed \$1,200.00, by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

PETTY CASH: A motion to replenish the Petty Cash of \$181.80 to make a total of \$200.00 for the year 2013 was made by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

VOUCHERS: General Vouchers were read and the total of \$22,922.00, claim #186-191 was approved by Council Member Charles Brooks; 2nd by Council Member Stanley Foulds. All were in favor.

Highway Vouchers were read and the total of \$101.57, claim #184 was approved on a motion by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor.

A motion to adjourn was made by Council Member Stanley Foulds; 2nd by Council Member Charles Brooks. All were in favor. Meeting adjourned at 1:58PM.

Minutes were taken by Martha L. Vidler, Town Clerk

*Town of Norwich
Planning Board Minutes
March 5, 2012*

Planning Board Members present; Ted Guinn, Doris Brooks, Tim Hagen, Dennis Lynk, Tom Grady

Absent; Joe Loscavio, Bob Wightman

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 7:00 PM by Ted Guinn

A motion to approve November 7, 2011 minutes was made by Tom Grady, 2nd by Doris Brooks. All were in favor.

Dave Everett from Reputable Auto Center, LLC presented with plans to rent Andy Wehrli's property on Route 12 North to open a used care dealership. There would be no more than a total of 15-20 cars total on the lot at a time. Discussion was held on septic and well. There is septic, but no well. There are 2 holding tanks under building. Minor repairs would be done to the building. Discussion was also held on Enter and Exit driveways.

A motion for a Neg. Dec. was made by Tim Hagen, 2nd by Dennis Lynk. All were in favor.

A motion to approve the car dealership pending state and county comments was made by Tom Grady, 2nd by Tim Hagen. All were in favor.

Ted asked if anyone on the planning board was interested in the March 14 Planning Training from 5-9. Doris Brooks will be attending.

Members were made aware of the Towns Website at townofnorwich.homestead.com

A motion to adjourn the meeting was made by Tom Grady, 2nd by Tim Hagen. All were in favor.

Meeting adjourned at 7:18 pm.

Minutes were taken by Martha L. Vidler, Town Clerk

*Town of Norwich
Planning Board Minutes
May 7, 2012*

Planning Board Members present; Ted Guinn, Doris Brooks, Tim Hagen, Dennis Lynk, Joe Loscavio, Bob Wightman

Absent; Tom Grady

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 7:00 PM by Ted Guinn

A motion to approve March 5, 2012 minutes was made by Dennis Lynk, 2nd by Joe Loscavio. All were in favor.

Tim Miller presented with plans for a simple subdivision. A motion for a Neg. Dec. was made by Dennis Lynk; 2nd by Joe Loscavio. All were in favor.

A motion to approve subdivision plan with no stipulations was made by Dennis Lynk; 2nd by Doris Brooks. All were in favor.

Pat Doyle represented Rapp Signs along with Keith May representing SFCU with plans to replace SFCU signs. A motion for a Neg. Dec. was made by Bob Wightman; 2nd by Joe Loscavio. All were in favor. A motion to approve the sign plans pending County comments was made by Dennis Lynk; 2nd by Bob Wightman. All were in favor.

Planning Board members were given a handout titled Solarize *Chenango*.

A motion to adjourn the meeting was made by Tim Hagen; 2nd by Doris Brooks. All were in favor. Meeting adjourned at 7:19 pm.

Minutes were taken by Martha L. Vidler, Town Clerk

*Town of Norwich
Planning Board Minutes
July 2, 2012*

Planning Board Members present; Ted Guinn, Doris Brooks, Tim Hagen, Dennis Lynk, Joe Loscavio,

Absent; Tom Grady, Bob Wightman

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 7:04 PM by Ted Guinn

A motion to approve May 7, 2012 minutes was made by Dennis Lynk, 2nd by Tim Hagen. All were in favor.

David Norcross from Pioneer Companies presented plans to add a 5600 square foot building to the remaining undeveloped parcel at the Lowe's Plaza. After discussion it was decided that no action is necessary since prior approval was had on this in 2006 and characteristics of the land and use have not changed since the original plans were obtained.

A motion to accept the 2006 plans as were was made by Joe Loscavio and 2nd by Doris Brooks. All were in favor.

Scholet Realty LLC submitted plans to combine 2 parcels making one tax map number for a "reverse" subdivision. A motion to notify the owner that it does not meet the definition of a subdivision was made by Dennis Lynk; 2nd by Joe Loscavio. All were in favor.

A motion to adjourn was made by Ted Guinn; 2nd by Tim Hagen. All were in favor.

Meeting adjourned at 7:16

Minutes were taken by Martha L. Vidler, Town Clerk

*Town of Norwich
Planning Board Minutes
October 1, 2012*

Planning Board Members present; Ted Guinn, Doris Brooks, Tim Hagen, Dennis Lynk, Joe Loscavio, Tom Grady, Bob Wightman

Town Residents and Guests-Refer to sign in sheet

Meeting was called to order at 7:00 PM by Ted Guinn

A motion to approve August 7, 2012 minutes was made by Joe Loscavio; 2nd by Tom Grady . All were in favor.

(Posson, CJS Repair, and CJS Sales)

Richard & Yvonne Posson are subdividing and selling a lot located at 5106 St. Hwy 12 to Mr. Lopez pending County and State comments. To be discussed at next months meeting.

John Lopez from CJS Auto, CJS Repair and Christopher Doland presented site plan applications to enlarge their car dealership and shop. Plans will be forwarded to the County and State. Discussion was had if floor drains and oil separators should be put in. Board tabled this until next month after county and state comments are received.

An application from Mark and Denise Spratley was received. They would like to open a Bottle and Can Redemption Center in an existing building. The property is located at 5459 State Hwy 12. Mr. Guinn agreed to write a letter stating there is no zoning in the Town of Norwich. Discussion was had of putting a portable sign on the property. Site Plan Application will be forwarded to the County for review.

Paul Simond from Park Outdoor came in to propose a new billboard on Route 12 South. An application was taken. Check will be forth coming. This proposal was tabled until the exact location is submitted to this Planning Board then it will be forwarded to the County Planning Board.

Discussion was had on the existing sign by Park Outdoor on Route 12 South and the maintenance of it. DOT wants Park Outdoor to tear the sign down. The State is asking for the Planning Boards endorsement to remove the sign. A motion was made by Planning Board Member Tom Grady **not** to endorse the States request to remove the existing billboard as the State recommends; 2nd by Joe Loscavio.

A motion to adjourn was made by Dennis Lynk; 2nd by Tim Hagen. All were in favor.

Meeting adjourned at 7:40

Minutes taken by Martha Vidler, Town Clerk